



At the Heart of Community

THE BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail
Lake Zurich, Illinois 60047
(847) 719-1690
www.lakezurich.org

Lake Zurich Police Officer Testing Fact Sheet

Below is an outline of some of the important points that you should know about the position of **POLICE OFFICER** with the **VILLAGE OF LAKE ZURICH**. Please take the time to read the entire document so that you will have a better understanding of what you can expect and what will be expected of you. This list is by no means all-inclusive. Additional questions may be directed to the Police Department Administration (847) 719-1690.

There is no fee to apply for the position of police officer with the Village of Lake Zurich.

1. 2022 police officer starting salary is \$71,988.80 with no prior police experience. Annual step increases until the top step of contractual salary schedule is reached (currently \$103,022.40) (step 6).

Newly hired police officers without previous police officer experience shall be eligible to receive the \$2,000 certified police officer stipend upon successfully completing police academy training and meeting the department's firearms qualification standard.

2. Paid vacations, paid court time, health insurance, uniform allowance, pension plan, and disability plan
3. Work schedule is established by union (FOP) contract. Current Patrol Division schedule: 8 ¼ hours per shift, 5 days on, 2 days off, 5 days on, 3 days off in lieu of holidays.
4. Police recruits attend a 14-week basic law enforcement training academy if they are not currently state certified.
5. New police officers spend at least 13 weeks in a thorough in-house field training program.
6. Police officers must live within 35 miles of the Lake Zurich Police station (200 Mohawk Trail, Lake Zurich, Illinois) upon completion of probationary period.
7. Lake Zurich employees hired after January 1, 2022 must show proof and be fully vaccinated against COVID-19.

Hiring Procedure

1. Download a digital copy of the [application form](#) or pick one up at the Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois 60047.
2. Complete the application and submit required documents via [email](#) by 12:00 p.m. on Friday, September 30, 2022.



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3. Completed application packets and required documentation can also be delivered to the Lake Zurich Police Department (Attention: Stephanie Steiner) – 200 Mohawk Trail, Lake Zurich, Illinois 60047 by 12:00 p.m. on Friday, September 30, 2022.
4. Physical Ability – Applicants are required to submit a valid Peace Officer Wellness Evaluation Report (POWER) issued prior to October 16, 2022. POWER test cards are considered valid if issued within twelve (12) months prior to deadline (10/16/2021 – 10/16/2022).

For more information about the POWER test go to:

<https://www.ptb.illinois.gov/resources/frequently-asked-questions-faq/#P.O.W.E.R.-Test>

POWER tests may be taken at any of the following three testing agencies:

- NIPSTA - Glenview, IL - <http://www.nipsta.org/202/POWER-Test>
- Joliet Junior College - <https://www.jjc.edu/about-jjc/places-interest/power-testing>
- Triton College – <https://www.triton.edu/about/dept/academic/school-of-business-and-technology/criminal-justice-administration/power-registration-policy/>

5. Candidates can order a study guide or practice written test here:
<https://www.ApplyToServe.com/Study/>

The guide and practice test are simply resources for candidates looking for preparation materials in advance of the test. They are not required reading in order to sit for the actual exam.

6. Orientation sessions and written tests will take place on Saturday, October 8, 2022 and Tuesday, October 11, 2022 at the Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois 60047. Online testing options will also be available.

Applicants must indicate on their application what type of written test they are registering for and if in person, what session.

In-person testing:

Saturday, October 8, 2022 session (maximum 34 candidates)

Check in – 7:30 a.m. to 8:00 a.m.
Orientation – 8:00 a.m. to 8:30 a.m.
Written Test – 8:30 a.m.



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Tuesday, October 11, 2022 session (maximum 34 candidates)

Check in – 6:00 p.m. to 6:30 p.m.
Orientation – 6:30 p.m. to 7:00 p.m.
Written Test – 7:00 p.m.

Online Testing:

Applicants will be required to acknowledge and adhere to a security agreement prior to taking the test.

Applicants should review the orientation PowerPoint prior to taking the online written test. Applicants will be sent a unique username and password for the test via email.

The online test will be available from Saturday, October 8, 2022 through Tuesday, October 11, 2022.

7. Oral examinations will be conducted by the Board of Fire and Police Commissioners in the manner specified by the Board. Oral examinations will only be administered to persons who have successfully completed all prior phases of the examination process.
8. After the initial eligibility list is posted, candidates who are eligible for veteran's or educational/experience preference points may submit a claim for these points within ten (10) days to the Board of Fire and Police Commissioners on its standard form.
9. When positions become available, a thorough background investigation will be conducted. As part of the background investigation, candidates will be fingerprinted, photographed, and required to take a polygraph examination.
10. The final phase of the testing process shall be a psychological evaluation and a physical examination and drug screening before appointment as probationary police officer.



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The following information is required in the completed application packet you turn in by 12:00 p.m. on Friday, September 30, 2022:

- Completed Village of Lake Zurich Board of Fire and Police Commissioners application
- Copy** of valid Peace Officer Wellness Evaluation Report (POWER) card issued between October 16, 2021 and October 16, 2022. (Please note scheduled testing date if still pending when application is due.)
- Copy** of birth certificate
- Copy** of driver's license
- Copy** of high school diploma or GED
- Copy** of proof of COVID-19 vaccination

Completed applications and required documentation listed above may be submitted via **email**, mailed, or dropped off at the Lake Zurich Police Department (Attention: Stephanie Steiner) – 200 Mohawk Trail, Lake Zurich, IL 60047.

Applications for all positions are not rejected because of minor omissions or deficiencies that can be corrected prior to the testing or interview process.