

Approved
**SPECIAL JOINT VILLAGE OF LAKE ZURICH
BOARD OF TRUSTEES AND
PARK AND RECREATION ADVISORY MEETING
MEETING**
70 East Main Street

Tuesday, May 11, 2010, 6:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:50 p.m.

2. ROLL CALL:

BOARD OF TRUSTEES: Present were Village President Suzanne Branding, Trustee Jeff Halen, Trustee Tom Poynton, and Trustee Dana Rzeznik. Trustee Jonathan Sprawka was excused. Trustee Jim Johnson and Trustee Rich Sustich were absent. Also present were Village Administrator Vitas and Park and Recreation Director Perkins.

PARK AND RECREATION ADVISORY BOARD: Present were Chairperson Judi Thode, Board Members Jeff Carey, Michael Karija, Kevin Koch, and Mary Mihelic. Jan Papa was excused.

3. DISCUSSION AND UPDATE ON JOINT ISSUES

Judi Thode introduced the Park and Recreation Advisory Board members to the Board of Trustees and thanked them for meeting with them. She said there is a vacancy on the Park and Recreation Advisory Board due to Kathy Kozlowski's resignation after 11 years of service. They are soliciting applications.

A. Lightning Detection Systems – Joint Collaborative project with LZBSA

Director Perkins provided an update on the proposed purchase and installation of a lightning detection system. There is an allocation of \$15,000 of Park Improvement Funds for the system. Fire Chief Mastandrea applied for a grant that could provide \$6,500. Lake Zurich Baseball and Softball Association (LZBSA) has allocated \$20,000 toward the systems. Director Perkins reviewed the proposed locations of the master and remote units and the areas of coverage. Main units are proposed at Fire Station #1 and Paulus Park.

Scott Pappas, LZBSA Secretary, provided additional information. He explained the difference between a detection system and a prediction system and a master unit and remote units and discussed their proposed locations. Gloria Palmblad, LZBSA, said they are spear-heading the proposal but do hope to involve other groups. Mr. Pappas said all the targeted locations would cost between \$50-55,000. He hopes the first phase is up and running this July.

Trustee Halen asked Director Perkins to check on maintenance costs and software upgrades for the system. He asked that all areas within the Village receive adequate coverage as the system is expanded.

Village Administrator Vitas recommended the Board of Trustees approve a resolution allowing the installation of the systems on Village property.

The Park and Recreation Advisory Board was polled and unanimously approved the use of Park Improvement Funds for the system as proposed by Director Perkins.

B. Open Space Master Plan – To be Updated

i. Community Survey Related to Department

Director Perkins said the last open space master plan was completed in 2004 and discussed the need for a revised plan reflecting the changes within the community. He has funding approved to hire a new firm to prepare the plan.

Village Administrator Vitas provided historical information and additional reasons why the plan should be updated. He stated his strong support and listed areas that should be considered including the gathering of public comments.

Judi Thode said she would like the Park and Recreation Advisory Board to be involved in its preparation and to contribute to the revisions.

ii. New Architect/Engineering/Planning Firm

Funding already approved by the Board of Trustees. Director Perkins will prepare a Request for Quotation and solicit proposals.

iii. Disposition of Park Properties

Future discussions will take place with the administration, Board of Trustees, and Park and Recreation Advisory Board involved.

C. Future OSLAD/Grant Funding Projects

i. Paulus Park Phase II and/or Others

Director Perkins recapped the comments he received from the IDNR regarding their unsuccessful grant application for Paulus Park. He said the dated open space master plan was a negative. Staff decided to use this year for planning and not to apply for an OSLAD grant this year because funding is limited and the plan needs to be updated.

D. Park Improvement Fund

i. Use of Funds/Replenishing Funds

Director Perkins and Judi Thode agreed that the funds will eventually be depleted and recommended planning and budgeting carefully to use the funds wisely. The spread sheet prepared and distributed by Director Perkins was discussed. It was suggested the historical information be removed and the spread sheet be simplified. The Village Attorney has given an opinion that the Park Improvement Funds can be used to rehabilitate playgrounds in addition to replacing equipment.

E. Park Angels Program

Judi Thode introduced the Park Angels Program, that was intended for residents to keep an eye on a local park and report problems to the Park Department. She said it did not seem to catch on as she had hoped and would hold off on promoting it at this time.

F. Other Issues

Judi Thode asked questions regarding the status of the downtown redevelopment and the extension of Oakwood Road and connection that were responded to by Village Administrator Vitas.

4. **ADJOURNMENT**

MOTION made by Trustee Poynton, seconded by Trustee Rzeznik, to adjourn the joint meeting at 8:46 p.m.

AYES: 4 President Branding, Trustees Halen, Poynton, and Rzeznik

NAYS: 0

ABSENT: 3 Trustees Johnson, Sprawka, and Sustich

MOTION CARRIED

Respectfully submitted by: Janet McKay, Recording Secretary

Approved by: /s/ Suzanne K. Branding, Village President 6/7/10

/s/ Judi K. Thode, Park and Recreation Advisory Board Chair 6/8/10