

APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, June 1, 2020 7:00 p.m.
ELECTRONIC ONLINE MEETING

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Bane Thomey, Dir. of Innovation Michael Duebner, Fire Chief John Malcolm, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson. Guests: Amanda Marrazzo, reports for Pioneer Press; Evan Morris and Brittany Burns from Phase Three Brewing Company.
3. **PUBLIC COMMENT**
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. You may request a virtual meeting link by emailing info@lakezurich.org prior to the start of the meeting. Comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record. You may also call into the meeting live with the following: 1-309-249-8140 Conference ID: 710 847 598#
There were none.
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
Mayor Poynton reported that some residents had contacted him about opening the playground equipment in the parks and he stated that the Village is following the CDC and Governor's advisory. Plus IRMA had informed the Village about the liability incurred if opened against those advisories.
Mayor Poynton clarified that the closing of Lake Zurich was not a Village decision as it's a private lake and the decision was made by the LPOA and the village concurred.
5. **CONSENT AGENDA**
 - A. Approval of Minutes of the Village Board Meeting, May 18, 2020
 - B. Approval of Semi-Monthly Warrant Register Dated June 1, 2020 Totaling \$739,120.33
 - C. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Amend Authorized Liquor Licenses for Phase Three Brewing Company, LLC at 932 Donata Court (Class P) ORD. #2020-06-368

Summary: Phase Three Brewing Company at 932 Donata Court is requesting a Class P – Craft Brewery liquor license from the Village that will authorize it to manufacture up to 930,000 gallons of beer per year for sale and delivery to distributors, on-property sampling, and sales of packaged products between the hours of 3:00 pm and 8:00 pm Monday through Friday and noon to 8:00 pm on weekends.

Trustee Euker asked the representatives of Phase Three Brewing Co. if they would be having delivery of their packaged product and they responded in the negative.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

6. **OLD BUSINESS**

None at this time.

7. **NEW BUSINESS**

A. **Agreement with Peter Baker & Son Company for the 2020 Road Resurfacing Program in the Amount Not-to-Exceed \$1,596,869**

Summary: The 2020 budget includes \$1.85 million in the Non-Home Rule Sales Tax Fund for the annual road resurfacing program. The 2020 road program includes Knollwood subdivision, Chasewood North subdivision, Whispering Creek subdivision, Buesching Road from Route 22 to Rose Road, Meadow Lane, and North/East/West Lanes.

Bids were initially solicited in March 2020 but given the financial hardships being incurred due to the COVID-19 pandemic, staff recommended to modify the scope of the project to reflect a reduced program for fiscal year 2020. A new bid opening occurring on May 20, 2020 with six bids received. The lowest responsible bid was received from Peter Baker & Son Company of Lake Bluff with a base project cost of \$1,399,844 and a total project expenditure including contingency, engineering, and materials testing in an amount not-to-exceed \$1,596,869.00. The Village saved over \$32,000 by re-bidding this project.

Public Works Dir. Mike Brown gave background information for the rebid because of COVID-19 and the drop in oil prices worldwide. Trustee Gannon questioned spending the money in these budgetary times. Dir. Brown reminded the Board that this is NHRST monies which cannot be used for other projects. Village Manager Ray Keller that the NHRST fund is okay and this is a conservative project. Trustee Sprawka mentioned that there is a 20 year plan for road resurfacing and thanked staff for the rebid with a lower cost.

Recommended Action: A motion was made by Trustee Spacone, seconded by Trustee Euker, to approve an agreement with Peter Baker & Son Company of Lake Bluff, IL for the 2020 Road Resurfacing Program in the Amount Not-to-Exceed \$1,596,869.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

B. Agreement with Sewertech, LLC for Sanitary Sewer Inspection Program in the Amount Not-to-Exceed \$100,000

Summary: The 2020 budget includes \$100,000 in the Water and Sewer Fund for video inspection services of the Village's sanitary sewer system. Since 2017, the Village has been inspecting sanitary sewer infrastructure by means of cured-in-place pipe lining. The 2020 sewer televising program will include a condition analysis of previously cured-in-place sewer lines, as well as other high-volume sanitary mains in various locations throughout Lake Zurich. A competitive bid opening on April 2, 2020 resulted in four bids received, with the lowest responsible bid received from Sewertech LLC of Schaumburg.

Dir. Brown reported that this is a highly important project and the Board unanimously supported it.

Recommended Action: A motion was made by Trustee Spacone, seconded by Trustee Gannon, to approve an agreement with Sewertech, LCC of Schaumburg, IL in an amount not-to-exceed \$100,000.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

C. One Year Contract Extension to 2021 with J & M Displays for Independence Day Fireworks in the Amount Not-to-Exceed \$30,000

Summary: The Village has a three-year fireworks contract with J & M Displays that is set to expire after the July 4, 2020 event. Due to the COVID-19 pandemic, this event is cancelled for 2020. J & M Displays understands the unique situation the Village is presented with this year and has informed the Village they are able to extend the contract to hold the fireworks display on Sunday, July 4, 2021.

Park and Rec. Dir. Bonnie Caputo reported that the events are guided by the Governor and CDC advisories and other local communities have also cancelled their fireworks. Trustee Beaudoin asked if any fees were incurred because of cancellation and Dir. Caputo said that there none.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Spacone, to approve a one year contract extension with J & M Displays for Independence Day Fireworks for July 4, 2021.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. TRUSTEE REPORTS AND COMMENTS

Trustee Spacone spoke encouraging words in light of the long COVID-19 quarantine and the current demonstrations related to the death of George Floyd of Minneapolis by a police officer.

Trustee Euker thanked everyone involved in the banner honouring the COVID-19 workers which is hanging on the south wall of Offbeat Music at the corner of Main St and S.Old Rand Road.

9. VILLAGE MANAGER'S REPORT

No report.

10. DEPARTMENT HEAD REPORTS

Park and Rec. Dir. Bonnie Caputo stated that the Farmers Market starts on Friday June 5th to September 11th from 3-7pm with 10-14 vendors.

11. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

Motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to move to Executive Session for the purpose of 5ILCS 120/2/(c)(1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting moved to Executive Session at 7.42pm

Meeting reconvened at 9.20pm and called to order by Mayor Tom Poynton.

ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Village Atty. Scott Uhler, H.R. Dir. Doug Gibson, Police Chief Steve Husak, Labour Atty. Yvette Heintzelman

12. ADJOURNMENT

Motion to adjourn was made by Trustee Spacone seconded by Trustee Weider.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

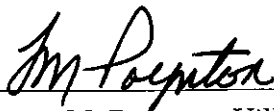
VOICE VOTE

Meeting adjourned at 9.21pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

6-20-2020

Date.