

APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, May 18, 2020 7:00 p.m.
ELECTRONIC ONLINE MEETING

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7.02pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Bane Thomey, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Dir. Of Community Services Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson. Guests: Ed Sullivan and Collin Corbett of E. O Sullivan Consulting.
3. PUBLIC COMMENT***
(Comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record.)
There were none.
4. PRESIDENT'S REPORT / COMMUNITY UPDATE
 - A. Proclamation Designating May 17 – May 23, 2020 as National Public Works Week
5. CONSENT AGENDA
 - A. Approval of Minutes of the Village Board Meeting, May 4, 2020
 - B. Approval of Semi-Monthly Warrant Register Dated May 18, 2020 Totaling \$293,000.49

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.
AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.
NAYS: 0
ABSENT: 0
MOTION CARRIED.
6. OLD BUSINESS
None at this time.
7. NEW BUSINESS
 - A. Ordinance Amending Title 3, Chapter 2, Section 12 of the Village of Lake Zurich Municipal Code Regarding Raffle Regulations Ord. #2020-05-367

Summary: The State of Illinois allows municipalities to establish a system for the licensing of organizations to operate raffles. In July 2019, the State updated the Raffles and Poker Runs Act via Public Act 101-109. Lake Zurich's existing raffle

regulations were last amended in 2012 and are now outdated. The proposed ordinance amends Municipal Code Section 3-2-12 "Raffles" to insert language that is consistent with the Illinois Compiled Statutes.

Recommended Action: A motion was made by Trustee Gannon, seconded by Trustee Beaudoin, to approve Ordinance #2020-05-367 Amending Title 3, Chapter 2, Section 12 of the Village of Lake Zurich Municipal Code Regarding Raffle Regulations.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

B. Agreement with Milieu Landscaping for Municipal Weed Abatement and Grass Mowing Services Effective June 1, 2020 – May 31, 2021 in the Amount Averaging \$110 per Acre

Summary: The Fiscal Year 2020 budget includes \$15,000 in the General Fund for a landscape contract for weed abatement and grass mowing services, particularly for properties that have been abandoned by owners or are undergoing foreclosure. The Community Development Department enforces property maintenance regulations within the Village, including maximum allowed growth height of no greater than eight inches. Properties found in violation of this regulation and do not comply with Village notices are sent to a Village-hired landscaping contractor for cutting.

After a bid opening on May 5, 2020, the lowest responsible bid was received from Milieu Landscaping of Wheeling, IL. The company has been in business since 1987 and intends to mobilize its team from a yard in Wauconda. The company also provides its services to other area municipalities such as Long Grove, Arlington Heights, Niles and Wheeling.

Trustee Gannon stated that she had hoped a local business would be hired but the bidding process had given the opportunity to local businesses but they had higher bids.

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Euker, to approve an agreement with Milieu Landscaping for Municipal Weed Abatement and Grass Mowing Services Effective June 1, 2020 – May 31, 2021 in the Amount Averaging \$110 per Acre.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

C. Presentation of Results and Highlights from Phase 1 Community Engagement Effort on Future Lake Zurich Investment

Summary: In recent years, the Village has made incredible progress, sustaining and improving our financial sustainability while continuing to better the community with enhancements to public safety, infrastructure investment, new business attraction, and community events. However, there are several long-term infrastructure issues facing the Village that necessitate a larger discussion. At the beginning of March 2020, the Village Board approved an agreement with EO Sullivan to facilitate community engagement efforts regarding funding options for municipal facilities and infrastructure investment across Lake Zurich.

Over the past few weeks, the Village completed the first phase of a four-phase engagement approach. During three April virtual community engagement sessions, 195 community members participated with 62 providing written responses. EO Sullivan will present the results of the phase one engagement effort and provide a summary of key highlights and next steps.

Ed Sullivan, of E.O. Sullivan, addressed the Board on the process of Phase 1 Community Engagement Report. Collin Corbett then went through the report, in a PowerPoint presentation. The Community Committee has 29 stakeholders, 195 community members of which 62 provided digital feedback during three virtual sessions. The question of continuation of this engagement process because of the CORVID-19 quarantine etc. was presented and the response was in favour of continuing. The graphs shown were for eight questions posed to the groups. Questions posed by the Board members were answered during the presentation. When the PowerPoint was finished the Trustees were able to ask questions or make comments which included timeline for reports including final report; include more participants; wanting best data points; unavailability of report before the meeting and concern with fiscal responsibility and recommends putting this project on hold. Mayor Poynton stated that no one got the report before the meeting.

Recommended Action: This is a non-voting item. Staff and consultants seek to engage the Board on initial results and receive input for the remaining phases of the project.

8. TRUSTEE REPORTS AND COMMENTS

There were none.

9. VILLAGE MANAGER'S REPORT

A. Monthly Data Metric Reports

B. V.M. Keller requested an addition to the Agenda of an Executive Session following the Regular Board Meeting.

10. DEPARTMENT HEAD REPORTS

A. Parks and Recreation Department –Event and Program Forecast for 2020

Dir. Caputo had a PowerPoint presentation of the Event and Program Forecast for 2020, she had checked with other communities on their decisions as she prepared the report. Ms. Caputo went through different scenarios for Day Camps, beaches, summer programmes. Feedback is requested from the Board.

The Board's questions were answered by Dir. Caputo, V.M. Keller and Atty. Uhler. The questions included passes for canoes/kayaks; locking beach gates; voting on changes; residents safety; Farmers Market in the Fall; first session cancelled, tentative open on July 6th; if rules are accelerated, how much time needed to get prepared; using common sense.

Dir. Sarosh Saher reported that the PZC electronic meeting will be May 20th, 2020 at 7pm.

11. EXECUTIVE SESSION FOR THE PURPOSE OF 5ILCS 120/2/(c)(1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Motion was made by Trustee Euker, seconded by Trustee Sprawka, to move to Executive Session for the purpose of 5ILCS 120/2/(c)(1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting moved to Executive Session at 8.55pm

Meeting reconvened at 10.15pm and called to order by Mayor Tom Poynton.

ROLL CALL: Mayor Tom Poynton, Trustee Beaudoin, Trustee Euker, Trustee Gannon, Trustee Spacone, Trustee Sprawka, Trustee Weider, Village Clerk Kathleen Johnson. Also in attendance: Village manager Ray Keller, Village Atty. Scott Uhler, H.R. Dir. Doug Gibson, Police Chief Steve Husak.

12. ADJOURNMENT

Motion to adjourn was made by Trustee Weider, seconded by Trustee Beaudoin.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0


MOTION CARRIED. VOICE VOTE.

Meeting adjourned at 10.16pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

Date.