

**APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street**



Monday, December 2, 2019 7:00 pm

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00p.m.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Dir. of Innovation Michael Duebner, Fire Chief John Malcolm, Police Chief Steve Husak, Dir. Of Community Services Sarosh Saher, Park Dir. Bonnie Caputo, Public Works Dir. Mike Brown.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Marty Filson, 33 E. Harbor Dr., addressed the Board and referenced his previous comments on the budget spending and saving; followed by the Water/Sewer fund increase.

John Guild, 776 Foxmoor Lane, addressed the Board on the Quentin Road work and the median. The Mayor stated that this was a Lake Co. project and he should contact the elected official, Craig Taylor, about his concern. Mr. Guild suggested that the village negotiate with Waste Management for leaf pick up to go to through the week beyond Thanksgiving.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **Shaping Lake Zurich and Building its Future Presentation with Lego League**

Environmental Quality Control Supervisor, Betty Harrison, introduced the group and their leader, Sanjeev Palaniswamy from Inverness. The young people explained the topic chosen for their project, "Solution for Lake Zurich", and they gave a PowerPoint presentation of their project with the solutions addressing stormwater runoff with rain barrels and rain gardens.
6. **PUBLIC HEARING ON CONSIDERATION OF PROPOSED VILLAGE OF LAKE ZURICH ANNUAL BUDGET FOR FISCAL YEAR 2020**

Summary: As noticed in the Daily Herald on November 21, 2019 and on the Village website, this is a public hearing for the tentative annual budget for the Village of Lake Zurich's 2020 fiscal year, which will run January 1, 2020 through December 31, 2020. The proposed budget totals \$54.2 million to fund a full-service municipality with 156 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

Despite rising market costs for commodities and services, personnel adjustments required by collective bargaining agreements, and funding for capital investment, the

proposed 2020 budget represents a 1.3% decrease in expenditures compared to the 2019 budget. The proposed 2020 budget shows a projected operations surplus of approximately \$13,000 for the General Fund.

A copy of the proposed budget has been available for public review at Village Hall and on the Village website since November 13, 2019. All interested persons are invited to attend this public hearing and provide feedback to the Village Board on the proposed budget.

ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

Recommended Action #1: A motion was made by Mayor Poynton seconded by Trustee Spacone, to open the Fiscal Year 2020 Budget Public Hearing and receive public comments into record.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

The Public Hearing opened at 7.29pm.

PUBLIC COMMENTS

There were none.

Recommended Action #2: A motion was made by Trustee Spacone, seconded by Trustee Sprawka, to close the Fiscal Year 2020 Budget Public Hearing.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

The Public Hearing closed at 7.30pm

7. CONSENT AGENDA

- A. Approval of Minutes of the Village Board Meeting, November 18, 2019
- B. Approval of Semi-Monthly Warrant Register Dated December 2, 2019 Totaling \$3,307,693.15
- C. Annual Schedule of Meetings for 2020
Summary: Each year the Village Board approves the annual schedule of meetings for the following calendar year. Upon approval, the schedule for Lake Zurich commission advisory boards will be published accordingly to fulfill the State of Illinois Open Meetings Act requirements.
- D. Ordinance Establishing Revised Regulations for Sewer Use and Sewage
ORD. #2019-12-341
Summary: Lake County has adopted a revised Sewage Pretreatment Ordinance that specifically modifies local limits on concentrations of pollutants that may be discharged to the Lake County wastewater treatment facilities. Since Lake Zurich's wastewater is treated by Lake County treatment facilities, the discharge standards of the Village Code need to match the provisions of the County.

E. Ordinance Granting Relief from the Maximum Fence Height Requirements in the Corner Side Yard at 565 Red Bridge Road ORD.#2019-12-342

Summary: The owners of the property at 565 Red Bridge Road have filed a zoning application seeking a variation from the Zoning Code to allow a five-foot high fence, which is two feet higher than authorized in the Village's R-5 Residential District. The Planning and Zoning Commission held a public hearing on November 20, 2019 to consider the application and voted 5-0 in favor of recommending approval of this fence variation.

F. Resolution Approving Public Release of Executive Session Meeting Minutes of the Lake Zurich Village Board of Trustees RES.#2019-12-038

Summary: The Village is required to conduct periodic reviews of Executive Session minutes for the purpose of determining whether any minutes may be released for public viewing. The proposed Resolution identifies the executive session minutes that the Board has provided consensus on to either keep confidential or release.

Trustee Gannon asked for information on Agenda item 7E and Dir. Saher answered her question.

Motion was made by Trustee Weider, seconded by Trustee Beaudoin, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

A. Courtesy Review to Rezone Property at 101 Oak Street from R-5 Single-Family Residential to O-1 Office District

Summary: Ismano Communications is proposing the acquisition and use of the approximately 8,000 square foot property at 101 Oak Street. The property is currently vacant and owned by the Lake Zurich Masonic Lodge, which used the property from 1960 until earlier this year. The proposed use of the property is to establish an advertising and communications firm, which would require the property to be rezoned. The interested purchaser is a sole entrepreneur wishing to establish a business for a studio space, including video and photo production. The applicant believes that the low intensity and low traffic generated by his business would be ideally suited to this location which is at the edge of Lake Zurich's Main Street Area transitioning to the single-family residential area further north along Old Rand Road.

Recommended Action: Staff recommends the Village Board provide feedback on the proposed use of this property and highlight any areas of concern to the applicant. This is a non-voting agenda item for the Board at this time.

Mr. David Lebovic, Ismano Communications, addressed the Board and gave a PowerPoint presentation on his proposal for the property, he then answered the Board's questions on old zoning, full basement, hours of business, continue allowing ScoreBoard to use the parking lot, timeframe, had contact with neighbours. Dir. Saher also answered the questions.

B. Ordinance Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2020 and Ending December 31, 2020 ORD. #2019-12-343

Summary: At the November 16, 2019 Committee of the Whole budget review meeting, the Village Board reviewed with staff the proposed budget for Fiscal Year 2020, which begins on January 1, 2020. The proposed budget is presented as a balanced operational plan for the upcoming fiscal year.

The proposed Fiscal Year 2020 budget totals \$54.2 million to fund a full-service municipality with 156 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

The FY 2020 budget has been developed in alignment with the Village Board's strategic plan, goals and objectives. Major projects and priorities include replacement of a major water main on Rand Road; continuing the annual sanitary sewer lining and road resurfacing programs, and sustaining the Village's investments in playgrounds, Kuechmann Arboretum, and the personnel and equipment that are essential to providing excellent municipal services.

Despite rising market costs for commodities and services, personnel adjustments required by collective bargaining agreements, and funding for capital investments, the proposed 2020 budget represents a 1.3% decrease in expenditures compared to the 2019 budget. The proposed 2020 budget shows a projected operations surplus of approximately \$13,000 for the General Fund.

Trustee Gannon requested more than two and a half days to review the proposed budget in the future.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Euker, to approve Ordinance #2019-12-349 adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2020 and Ending December 31, 2020.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

C. Ordinance Amending Title 13 Entitled "Comprehensive Fee Schedule" of the Village of Lake Zurich Municipal Code to Increase Water and Sewer Rates ORD. #2019-12-344

Summary: The Water and Sewer Fund is an enterprise fund and accounts for all revenues and expenditures related to the production, distribution and collection of the Village's public water supply and sanitary sewer system. Increasing cost of operations, maintenance and capital investment in the system necessitate an increase in the user charge for this service. In addition, Lake County has increased the sewage treatment fee to the Village. The Lake Zurich 2020 Budget includes \$3 Million in capital investments related to the water and sewer system.

A modest rate increase of 2.86% for the Village controlled portion of the water bill from \$14.00 to \$14.40 and a 4.17% increase from \$4.08 to \$4.25 for the Lake County Treatment Charge will result in a combined rate of \$18.65 per 1,000

gallons for Lake Zurich residents. The minimum monthly bill would increase by 3.15% from \$36.16 to \$37.30.

Trustee Spacone responded to some of Mr. Filson's public comments about the increase and he stated that Lake Co. charges increased the most. Trustee Gannon asked how the Village compares to other municipalities and staff responded that it is in the upper third. Dir. Brown provided information on past emergency costly repairs. Discussion followed on patching up equipment in the past, bonds versus increase and using the word "modest".

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Spacone, to approve Ordinance #2019-12-350 Amending Title 13 Entitled "Comprehensive Fee Schedule" of the Village of Lake Zurich Municipal Code to Increase Water and Sewer Rates.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

10. TRUSTEE REPORTS AND COMMENTS

Trustee Spacone shared his concern about commercial vehicles parked along Rt. 22 in front of businesses close to Oakwood Road. Mr. Spacone stated that when U-Haul came to propose a business at Rt.22 and Buesching Rd with trucks parked in front of the building the Board was opposed to it because of the truck parking. He asked Dir. Saher if there was a solution and Dir. Saher said it would be checked out.

Trustee Gannon reported on a meeting at Lake Zurich High School on Wed. Dec. 4th hosted by the Ela Coalition against Youth Substance Abuse from 6.30-8.30pm. Police Chief Husak serves on this Board.

11. VILLAGE MANAGER'S REPORT

Village Manager Ray Keller reported on the recent National Citizen's Survey results. The majority of residents have a favourable view of the Village of Lake Zurich.

12. ATTORNEY'S REPORT

There was none.

13. DEPARTMENT HEAD REPORTS.

Park and Rec. Dir. Bonnie Caputo reported on the "Miracle on Main Street" event on Saturday Dec 7th from 3-7pm. Mayor Poynton thanked the residents on Oak St. and Kincaid Ln for decorating their homes for the sleigh rides.

Village Manager Ray Keller gave an update on the status of the Barn building after the fire and stated that it is a difficult challenge to replace the Barn.

14. ADJOURNMENT

Motion to adjourn was made by Trustee Spacone, seconded by Trustee Euker.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.15pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Foynton, Village Mayor

12-18-2019

Date.