

APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, May 6, 2019 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00p.m.
2. **OATH OF OFFICE FOR NEWLY ELECTED VILLAGE BOARD TRUSTEES:**
Administered by Mayor Poynton to Jonathan Sprawka, Marc Spacone and Janice Gannon. The newly elected Trustees took their place on the dais.
3. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Trustee Mary Beth Euker was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Fire Chief John Malcolm, Police Chief Steve Husak, Dir. Of Community Services Sarosh Saher, Public Works Dir. Mike Brown, Rec Dir. Bonnie Caputo, H.R. Dir. Doug Gibson, Atty. Carmen Forte Jr.
4. **PLEDGE OF ALLEGIANCE**
5. **PUBLIC COMMENT**
Marty Filson, 33 E. Harbor Drive, addressed the Board on the opportunity to purchase trees, similar to a programme being done in Hawthorn Woods, and perhaps it could be offered in cooperation with that village.
6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **Proclamation Designating May 12 - 18, 2019 as Police Week:** Chief Husak gave an explanation and shared blue light bulbs which are available to the public at the Police station.
7. **CONSENT AGENDA**
 - A. **Approval of Minutes of the Village Board Meeting, April 15, 2019**
 - B. **Semi-Monthly Warrant Register Dated May 6, 2019 Totaling \$1,155,425.80**
 - C. **Agreement to Purchase 2019 Asphalt Materials from Peter Baker and Son Company in the Amount Not-to-Exceed \$40,500**
Summary: The Fiscal Year 2019 budget includes \$40,500 in the Non-Home Rule Tax Fund for asphalt materials used for patching repairs by the Public Works Department. A bid opening on April 17, 2019 resulted in three competitive bids, with the lowest responsible bid received from Peter Baker & Son Company of Lake Bluff, Illinois.

D. Agreement with Hastings Asphalt Services for the 2019 Seal Coating Program in the Amount Not-to-Exceed \$24,111.78

Summary: The Fiscal Year 2019 budget includes \$38,870 for sealcoating expenses in the General Fund, Capital Projects Fund, and Water & Sewer Fund. A bid opening on April 25, 2019 resulted in six competitive bids, with the lowest responsible bid received from Hastings Asphalt Services of Harvard, Illinois.

E. Ordinance Granting Approval of the Vacation of Lots, Parcels, and Easements within the School Trustees Subdivision, Donata and Donata 2 Subdivision and a Plat of Consolidation to Create the Greenhill Subdivision at 555 Oakwood Road, Smalley Steel Ring ORD. # 2019-05-310

Summary: Smalley Steel Ring has filed an application for the property at 555 Oakwood Road for the purpose of creating a subdivision known as Greenhill Subdivision and vacating the existing lots, parcels and easements within the Donata and Donata II Subdivision to be consolidated within the Greenhill Subdivision. The property is located within the I - Industrial District with parcels located along Oakwood Road and at the westerly end of Donata Court. The Planning & Zoning Commission held a public hearing on April 17, 2019 and voted 7-0 in favor of recommending approval.

F. Ordinance Granting Relief from Residential Side Yard Setback Requirements at the Subject Property at 106 Butterfield Court ORD. # 2019-05-311

Summary: The property owner for 106 Butterfield Court has filed a zoning application seeking a variation from the Code to allow for construction of a shed that will encroach three-feet into the required seven-foot setback for R-5 Residential Districts. The Planning & Zoning Commission held a public hearing on April 17, 2019 and voted 5-2 in favor of recommending approval of the required variation.

G. Approval of Paulus Park Shelter Rental for the Guerrero Family on Saturday, June 29, 2019

Summary: Village special event guidelines require events that anticipate attendance in excess of 100 be reviewed by the Park Advisory Board and presented to the Village Board for final approval. The Guerrero family is requesting permission to hold a birthday party at Paulus Park on Saturday, June 29, 2019 from 3:30 pm thru sunset at Paulus Park Shelter B with approximately 170 people in attendance. Staff and the Park Advisory Board recommend approval.

H. Rejection of Bid Submitted on March 22, 2019 to the Municipal Partnering Initiative by Schroeder and Schroeder for Concrete Replacement with the Intent to Re-Bid the Project

Summary: Competitive bidding was conducted on March 22, 2019 for the replacement of concrete on sidewalks, curb, and gutter as part of the 2019 Municipal Partnering Initiative (MPI), which included six municipalities. The MPI received one bid for the proposed work from Schroeder and Schroeder. The absence of multiple bidders did not provide a proper comparison to analyze current market costs related to this project and as such Village Staff intends to review and re-bid the project.

I. Rejection of Bid Submitted on April 4, 2019 to the Village of Lake Zurich by Apollo Trenchless for Route 12 and Kim Trail Water Main Replacement with the Intent to Re-Bid the Project

Summary: Competitive bidding was conducted on April 4, 2019 for the replacement of water mains along Route 12 and Kim Trail. The Village received one bid for the proposed work from Apollo Trenchless. The absence of multiple bidders did not provide a proper comparison to analyze current market costs related to this project and as such Village Staff intends to review and re-bid the project.

Motion was made by Mayor Poynton, seconded by Trustee Weider, to approve the Consent Agenda as presented.

Trustee Spacone requested further information on Item 7F from staff and Dir. Saher explained that the applicant came with more information to the PZC meeting. Mayor Poynton thanked the applicant, Mr. Boyle, for providing the extra documentation.

Mayor Poynton requested an explanation on item 7H and 7I from staff and Dir. Brown provided it.

AYES: 5 Trustees Beaudoin, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Euker

MOTION CARRIED.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

None at this time.

10. TRUSTEE REPORTS

Trustee Weider reported on the Arbor Day celebration where over 100 volunteers helped clean the parks and took home a tree. Next he reported on the recent Dance Recital he attended and the dance programme is thriving in Lake Zurich. Then he reminded the community about the Craft Beer Festival at Paulus Park on May 10th and 11th.

11. VILLAGE MANAGER'S REPORT

There was none.

12. ATTORNEY'S REPORT

There was none.

13. DEPARTMENT HEAD REPORTS

Fire Chief Malcolm reported on the CERT Breakfast on Sunday, May 19th, 8-1pm at Station #1.

14. EXECUTIVE SESSION called for the purpose of:

5 ILCS 120 / 2 (c) (21) approval of closed session minutes;

5 ILCS 120 / 2 (c) (12) establishing reserves or settling claims;

5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees and

5ILCS 120/2 (c) (11) Pending or Imminent Litigation,

Motion was made by Trustee Sprawka, seconded by Trustee Spacone, to move to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) approval of closed session minutes; 5 ILCS 120 / 2 (c) (12) establishing reserves or settling claims; 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees and 5ILCS 120/2 (c) (11) Pending or Imminent Litigation,

AYES: 5 Trustees Beaudoin, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Euker

MOTION CARRIED.

Meeting adjourned to Executive Session at 7.28pm

Meeting reconvened at 8.08pm

Call to order by Mayor Tom Poynton

ROLL CALL: Mayor Tom Poynton, Trustee Jim Beaudoin, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Trustee Mary Beth Euker was absent and excused. Also Present: Village Manager Ray Keller, Atty. Scott Uhler, H.R. Dir. Doug Gibson.

15. ADJOURNMENT

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Beaudoin.

AYES: 5 Trustees Beaudoin, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Euker

MOTION CARRIED.

Meeting adjourned at 8.09pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

5-22-2019
Date.