

**APPROVED MINUTES**  
**VILLAGE OF LAKE ZURICH**  
Board of Trustees  
70 East Main Street



Monday, January 21, 2019 7:00 p.m.

1. **CALL TO ORDER** by Village Manager Ray Keller at 7.00pm.
2. **ROLL CALL:** Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Mayor Thomas Poynton was absent and excused. Also Present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown.  
Motion was made by Trustee Sprawka, to appoint Trustee Beaudoin to chair the meeting as Acting Chairperson, seconded by Trustee Euker.  
AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.  
NAYS: 0  
ABSENT: 0  
MOTION CARRIED.
3. **PLEDGE OF ALLEGIANCE**
4. **APPOINTMENTS, RECOGNITIONS & PROCLAMATIONS**  
40 Year Anniversary:  
Johnny's Shoe Repair  
Koffee Kup Restaurant  
Trustee Beaudoin read a proclamation in recognition of Johnny's 40<sup>th</sup> anniversary. Next he presented the proclamation to Bob and Sheila Chudzik on the 40<sup>th</sup> anniversary of the Koffee Kup.
5. **PUBLIC COMMENT**  
Paul Waspi, 108 Robertson Road, addressed the Board on his concerns on Agenda item #9A and the traffic issues. He recommended access be off Rt. 22.  
Anthony Mizrack, 115 Robertson Rd., addressed the Board on Agenda item #9A. His concern was the access of Robertson Rd and the traffic problems.  
Jamie Maravich, 53 Robertson Rd., addressed the Board on Agenda item #9A and though she had met with the developer about noise and odor, she was concerned about traffic.  
Jay Nordstrom, Veterinarian. All Creatures Animal Hospital, addressed the Board on Agenda item #9A. He stated there was no need for another animal hospital when their business is not at capacity.

Jamie Roux, All Creatures Animal Hospital, addressed the Board on Agenda item #9A and its location close to the downtown area with noise and odor.

6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

Trustee Beaudoin wished Mayor Poynton a speedy recovery.

7. **CONSENT AGENDA**

A. **Approval of Minutes of the Village Board Meeting, January 7, 2019**

B. **Semi-Monthly Warrant Register Dated January 21, 2019 Totaling \$2,397,114.92**

C. **Independent Contractor Agreement for Professional Services for Administrative Hearing Officer David Eterno**

**Summary:** Since January 2009, the Village has maintained an agreement with David G. Eterno for Administrative Hearing Officer services. The agreement was updated in 2010 and in 2015. Requests for Qualifications were made in 2018 for a hearing officer, with twelve responses received from individuals and firms to provide said services. A staff team reviewed the responses and observed hearings conducted by the top four candidates.

**Recommendation:** Approve an agreement with the Village of Lake Zurich and David G. Eterno for professional services in the role of hearing officer for the Village's administrative adjudication system.

D. **Approval of Contract With Physio Control for Maintenance of Cardiac Monitors and AEDs**

**Summary:** Over the past several years, the Village has made a considerable investment in its Physio-Control cardiac monitors and external defibrillators (AEDs), which are carried on fire apparatus and are located in many Village buildings. These devices require ongoing maintenance and calibration throughout their service life and are regulated by the U.S. Food and Drug Administration which requires them to be maintained, evaluated, and calibrated annually. The Village's service plan with Physio-Control will soon expire, necessitating the need for a new service plan. As Physio-Control is the sole source provider for inspection and repair in the Village's marketplace, staff requests that the bidding process be waived and that a three-year agreement with Physio-Control for inspection and repair services be approved. By entering into this three-year agreement, the Village will avoid the otherwise annual price increases.

**Recommendation:** Enter into a three-year agreement between the Village of Lake Zurich and Physio-Control for the maintenance, evaluation, and calibration of the Village's 5 cardiac monitors and 18 automatic external defibrillators for an amount not to exceed \$44,528.40 and that the bidding process be waived for this service.

E. **Authorization to Enter into a One-Year Program with State Industrial Products for the Quentin Road and Northwest Pumping Stations in an Amount Not to Exceed \$47,568.00 for the Annual Hydrogen Sulfide (H2S) Reduction Program**

**Summary:** Hydrogen sulfide (H2S) is released from sewage, causes a nuisance odor and even in low concentrations can be toxic to sewer workers. Under certain circumstances, H2S gas oxidizes in the headspace of the pipe

resulting in Sulfuric Acid in the waste stream. Sulfuric acid is a corrosive that attacks the waste water collection system, leading to premature deterioration of concrete and steel. State Industrial Products conducted a pilot program in 2018 to determine if adding specific bacteria to the wastewater would reduce and even eliminate the formation of H<sub>2</sub>S and slow corrosion, thereby increasing the life of the sanitary sewer infrastructure. Staff has determined that with an annual H<sub>2</sub>S reduction program, H<sub>2</sub>S levels will be significantly lowered and provide protection from corrosion and extend the life of the sanitary sewer infrastructure.

**Recommended Action:** Authorize staff to enter into a one (1) year program with State Industrial Products for the Quentin Road and Northwest Pumping Stations in an amount not-to-exceed \$47,568.00 to reduce the production of Hydrogen Sulfide in the Village Sanitary Sewer Network

**F. Release of Letter of Credit (LOC) for GPM Holdings, LLC – 119 Flex Court**

**Summary:** Staff has received a request from GPM Holdings, LLC, to release the Letter of Credit (LOC) in the amount of \$9,100.55 that was provided as the maintenance guarantee for the building expansion at the GPM facility at 1199 Flex Court, Lake Zurich, Illinois. Staff confirms there are no outstanding issues at this time and the LOC can be recommended for final release.

**Recommendation:** Approve the request from GPM Holdings, LLC, for the full release of the Letter of Credit for the building expansion in the amount of \$9,100.55.

**G. Purchase of Bulk Water Conditioning Salt**

**Summary:** Water conditioning salt is purchased in bulk and is used during the regeneration process of the ion exchange filter resin at the Village's 5 water treatments plants. On December 31, 2018, the Village's contract with Midwest Salt for bulk water conditioning salt expired. Staff solicited bids for bulk water conditioning salt from local salt suppliers. Midwest Salt submitted the lowest bid for \$111.00 per ton for controlled dump or pneumatic delivered salt.

**Recommendation:** Approve the purchase of bulk water conditioning salt from Midwest Salt for the Village's ion exchange water plants for FY-2019 at \$111.00 per ton.

**H. Crane Truck Replacement**

**Summary:** The current crane truck is a 1998 Chevrolet 3500HD with a 1986 mounted Iowa Mold Crane which was refurbished in 1998. The vehicle has experienced increased maintenance costs and evaluation parameters indicate that it has exceeded its useful life. The truck is used on a daily basis to transport materials, equipment, and towing, especially the sewer rodder as well as lift pumps and motors. The proposed replacement, which is included in the FY-2019 Budget, is a Ford F550 purchased under the Suburban Purchasing Contract in an amount of \$36,280.00. The body, hydraulics, and crane will be purchased and assembled using the Sourcewell Joint Purchasing contract in the amount of \$47,701.00. The total purchase cost will not exceed \$90,000.00. Delivery is anticipated in ten months.

**Recommendation:** Approve the purchase of one 2019 Ford F550 chassis from Sutton Ford under SPC Contract #182, and the purchase of one body, hydraulic system and crane from Monroe Truck through the Sourcewell Joint Purchasing Contract for an amount not to exceed \$90,000.00.

**I. Purchase of 2 Ton Dump Truck (Replacement)**

**Summary:** The dump truck currently in use is a 2002 International 4400 dump truck, snow plow, and salt spreader. This vehicle is experienced increased maintenance costs and meets the Village's replacement standard and has exceeded its useful life. The proposed replacement is a 2020 International HV607 to be purchased under the Source Well Joint Purchase Contract from Rush Truck Center. Reduced maintenance costs will be realized as the body will consist of stainless steel, reducing long-term corrosion and will be entirely lit by LEDs. The mounted plow and spreader will be included in the purchase. The total purchase cost will exceed the budgeted amount, but savings will be realized from other vehicles purchased for FY-2019 which will keep overall costs under budget. Delivery is expected in ten months.

**Recommendation:** Approve the purchase of one 2020 International HV607 Dump Truck in the amount of \$174,787.00 from Rush Truck Center through the Sourcewell Joint Purchasing Contract.

**J. Purchase of 1 Ton Dump Truck (Replacement)**

**Summary:** The FY-2019 budget includes \$105,000.00 to replace a current small dump truck, snow plow, and salt spreader from Sutton Ford. The current truck is a 2007 Ford F550 dump truck, which has experienced increased maintenance costs and qualifies for replacement under the Village's replacement criteria and has exceeded its useful life. The existing truck will be sold at auction. The replacement truck is a 2019 Ford F550 and will be purchased under the Suburban Purchasing Contract #182 (SPC) in the amount of \$36,280.00. The recommended truck will be constructed of stainless steel which will reduce the potential of long-term corrosion. All lighting will be LED. A mounted plow, salt spreader, hydraulics and body will be purchased and installed by Bonnell Industries through the Sourcewell Joint Purchasing Contract in an amount of \$57,405.00. The total purchase cost will not exceed \$105,000.00. Delivery is anticipated in ten months.

**Recommendation:** Approve the purchase of one 2019 Ford F550 chassis from Sutton Ford through the SPC Contract #182, one snow plow, salt spreader hydraulic system and body from Bonnell Industries through the Sourcewell Purchasing contract in the amount not to exceed \$105,000.00.

**K. Purchase of Pickup Truck (Replacement)**

**Summary:** The need has arisen to replace a Public Works 2008 Ford pickup truck with 118,000 miles and has been included in the FY-2019 Budget. The vehicle has incurred increasing maintenance cost for the past several years and corrosion has occurred in several areas. The vehicle meets the replacement evaluation standard and has exceeded its useful life. The truck will be used on a daily basis for transport of materials, equipment, and towing trailers. The proposed replacement vehicle is a 2019 Ford F-250 and is

purchased under the Suburban Purchase Cooperative Contract #178 from Currie Motors in the amount of \$26,684.00.

**Recommendation:** Authorize the purchase of one 2019 Ford F-250 pickup truck in the amount not to exceed \$40,000.00 from Currie Motors through the Suburban Purchasing Cooperative Contract #178.

Motion was made by Trustee Weider, seconded by Trustee Shaw, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

## 8. OLD BUSINESS

### A. Sunset Pavilion Opening for Purple Plunge

**Summary:** The lease agreement for the Sunset Pavilion at Breezewald Park provides for operations from May through October. The leasee has requested opening the pavilion on March 2<sup>nd</sup> to support the Purple Plunge Event. Purple Plunge participant and spectators would be able to enjoy the convenience of viewing the event from the deck while enjoying a beverage. This amends the lease agreement in not assessing a base lease rate for the day instead relying on the revenue participation as outlined in the lease. All other provisions of the lease would remain in force.

**Recommendation:** Approve request from Sunset Pavilion at Breezewald Park to be open for business as part of the Purple Plunge 2019 Event on March 2, 2019.

Motion was made by Trustee Spacone, seconded by Trustee Euker, to approve the request from Sunset Pavilion at Breezewald Park to be open for business as part of the Purple Plunge 2019 Event on March 2, 2019.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

## 9. NEW BUSINESS

### A. Courtesy Review for Proposed Veterinary Animal Hospital at Northwest Corner of 22 and West Main Street

**Summary:** The existing owners of Companion Animal Hospital at 900 Winnetka Terrace in Lake Zurich are proposing the development of a 1.9-acre property on the northwest corner of West Main Street and Route 22 with a new animal hospital and parking lot with 53 spaces. The parking area will be screened from residences to the west by a landscape buffer and new storm water detention pond.

The proposed facility includes a state-of-the-art, full-service veterinary care facility with nine exam rooms, digital radiography, lab and pharmacy, a treatment area with surgical and dental suites, boarding suites, and a grooming suite. An outdoor exercise area enclosed within an eight-foot high fence is proposed on the southeast side of the building.

The existing property at the northwest corner of West Main and Route 22 is currently zoned R-4 single-family residential, has remained vacant since the 1960's, and has been marketed in recent years for various commercial uses. The proposed development would require Village approval for rezoning, Special Use Permits, and a Planned Unit Development to allow modification related to street-yard setbacks.

**Recommended Action:** Staff recommends the Village Board provide feedback on the proposed development and highlight any areas of concern to the applicant. This is a non-voting agenda item for the Board at this time.

Community Development Dir. Saher introduced Robert Edwards, property manager from RWE Management Comp., who then gave a presentation on the proposed development of the Animal Hospital.

The Board then gave their feedback on the proposal including noise, odor, traffic access and flow, alternate location, zoning change from residential to commercial, proximity to downtown.

10. **TRUSTEE REPORTS**

There were none.

11. **VILLAGE MANAGER'S REPORT**

There was none.

12. **ATTORNEY'S REPORT**

There was none.

13. **DEPARTMENT HEAD REPORTS**

**Monthly Data Metric Reports**

Trustee Shaw stated that he had researched other towns' staff reports and he complimented the village staff on the monthly data metric reports.

Trustee Sprawka requested an update from Public Works Dir. Mike Brown on snow removal and Dir. Brown responded.

14. **ADJOURNMENT**

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Spacone.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

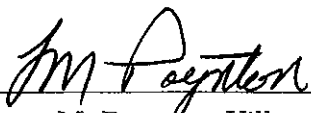
MOTION CARRIED.

Meeting adjourned at 8.12pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Thomas M. Poynton, Village Mayor

2-22-2019  
Date.