

**APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street**



Monday, December 17, 2018 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also Present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
There were none.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
Mayor Poynton thanked Ancient Oaks Foundation for their many volunteer hours and stated that they are an asset to the community. He thanked the residents on Kincaid Drive for their decorated homes which are enjoyed usually by the hayriders during Miracle on Main Street. (Unfortunately cancelled this year because of weather conditions). The Mayor gave an update on the Storm Damage and Public Works Dir. Mike Brown added information. Volunteers at the many events as well as on Boards and Committees were thanked for the many hours donated in 2018.
6. **PUBLIC HEARING ON CONSIDERATION OF PROPOSED VILLAGE OF LAKE ZURICH ANNUAL BUDGET FOR FISCAL YEAR 2019**
Summary: As noticed in the Daily Herald on November 28, 2018 and on the Village website, this is a public hearing for the tentative annual budget for the Village of Lake Zurich's 2019 fiscal year. The 2019 fiscal year will run January 1, 2019 through December 31, 2019. The proposed budget totals \$55 million to fund a full-service municipality with 156 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration. With the instability of the local and national economy and the continued threat from the State of Illinois to reduce state shared revenues, our approach is to continue to budget conservatively on revenue estimates.

The proposed 2019 budget shows a projected operations surplus of \$10,000 for the General Fund. General Fund expenditures are expected to remain fairly stable, with 2019 expenditures showing a 2% decrease over the current fiscal year.

Improvements within the economy have enabled local revenues from Sales Tax and Income Tax to both increase beyond expectations.

A copy of the proposed budget has been available for public review at Village Hall and on the Village website since November 14, 2018. All interested persons are invited to attend this public hearing and provide feedback to the Village Board on the proposed budget.

Call to order at 7.10pm by Mayor Poynton

A motion was made by Trustee Weider, seconded by Trustee Sprawka, to open the public hearing on consideration of proposed Village of Lake Zurich annual budget for fiscal year 2019

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

..... ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

PUBLIC COMMENTS

Jeff Halen, 154 S. Pleasant Road, addressed the Public Hearing and thanked all the people including Dir. Hartman for their efforts. He then commented on the process of the recent Budget Workshop, Public Comments at that meeting, timing of the current hearing, funding of various proposed projects.

Janice Gannon, 207 N. Old Rand Road, addressed the Public Hearing on the Park/Rec portion of the proposed Budget including a boat ramp, Amphitheatre, more amenities at Breezewald Park, road replacement programme and replacing equipment.

Public comment was closed and the Trustees were then invited to comment.

Trustee Sprawka asked Dir. Brown about the road replacement programme, timetable for bidding, EAB replacement and purchasing more stock and Dir.

Brown answered the questions including the department unable to care for more trees than those proposed. Mr. Sprawka requested an overview from Dir. Hartman on the Hotel/Motel Tax and Dir. Hartman responded. He asked for an update on the storm damage clean up plus the missed last leaf pick up by Waste Management and Dir. Brown answered his questions.

Trustee Spacone requested information from Chief Malcolm on the vehicle replacement programme and Chief Malcom answered the questions.

Trustee Shaw asked Chief Husak for similar information on the vehicle replacement programme and he shared the data.

Trustee Beaudoin echoed the comments of fellow Board members on the Budget process.

Mayor Poynton commented on the Public Comment section at the recent Budget Workshop.

Village Manager Keller stated that the Budget vote will be later in the meeting and the process has followed the procedures and practices, and he congratulated the staff and Board for the financial sustainability.

A motion was made by Trustee Weider, seconded by Trustee Sprawka, to close the public hearing on consideration of proposed Village of Lake Zurich annual budget for fiscal year 2019.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

The Public Hearing closed at 7.45pm.

7. **CONSENT AGENDA**

A. **Approval of Minutes of the Village Board Meeting, December 3, 2018**

B. **Semi-Monthly Warrant Register Dated December 17, 2018 Totaling \$1,165,191.36**

C. **Village of Lake Zurich Employment Separation Agreement for Deputy Fire Marshal**

Summary: During the process to create the Fiscal Year 2019 budget, a redistribution of duties within the Fire Department occurred resulting in a reduction in force by one full-time position. The proposed separation agreement with the former Deputy Fire Marshal is for an amount equal to that of one month's salary.

D. **Resolution Approving Release of Executive Session Minutes RES. #2018-12-029**

Summary: The Village is required to conduct periodic reviews of Executive Session minutes for the purpose of determining whether any minutes may be released for public viewing. The proposed Resolution clarifies the executive session minutes that the Board has provided consensus on to either keep confidential or release.

Recommended Action: Motion was made by Trustee Shaw, seconded by Trustee Euker, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. **OLD BUSINESS**

None at this time.

9. **NEW BUSINESS**

**The following Agenda Item was withdrawn by the Petitioner.*

*A. **Courtesy Review for Proposed Veterinary Animal Hospital at Northwest Corner of Route 22 and West Main Street**

Summary: The existing owners of Companion Animal Hospital at 900 Winnetka Terrace in Lake Zurich are proposing the development of a 1.9-acre property on the northwest corner of West Main Street and Route 22 with a new animal hospital and parking lot with 53 spaces. The parking area will be screened from residences to the west by a landscape buffer and new stormwater detention pond.

The proposed facility includes a state-of-the-art, full-service veterinary care facility with nine exam rooms, digital radiography, lab and pharmacy, a treatment area with surgical and dental suites, boarding suites, and a grooming suite. An outdoor exercise area enclosed within an eight-foot high fence is proposed on the southeast side of the building.

The existing property at the northwest corner of West Main and Route 22 is currently zoned R-4 single-family residential, has remained vacant since the 1960's, and has been marketed in recent years for various commercial uses. The proposed development would require Village approval for rezoning, Special Use Permits, and a Planned Unit Development to allow modification related to street-yard setbacks.

Recommended Action: Staff recommends the Village Board provide feedback on the proposed development and highlight any areas of concern to the applicant. This is a non-voting agenda item for the Board at this time.*

B. Ordinance Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2019 and Ending December 31, 2019 ORD. #2018-12-282

Summary: At the November 17, 2018 Committee of the Whole budget workshop, the Village Board reviewed with staff the proposed budget for Fiscal Year 2019, which begins on January 1, 2019. This is the second budget under the new calendar fiscal year, following an eight-month transition budget. The proposed budget is presented as a balanced operational plan for the upcoming fiscal year.

The proposed Fiscal Year 2019 budget totals \$55 million among all funds. Despite rising market costs for commodities and services, personnel adjustments per bargaining agreements and funding for capital, this is a 0.3% decrease from the 2018 budget. Departments were directed to continue to hold or reduce contractual and commodity costs. Any additional requests were reviewed on an individual basis with the Village Manager to determine the necessity and benefit to the Village. No new revenue sources have been included in the budget for 2019.

Dir. Hartman thanked the Board for their support, and thanked V.M. Keller and staff.

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Spacone, to approve Ordinance #2018-12-282 adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2019 and Ending December 31, 2019.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

C. 2018 Property Tax Levy Extension Ordinance and Six Abatement Ordinances Regarding Debt Service

Summary: Each year the Village Board approves a tax levy ordinance to certify with the Lake County Clerk's Office in order to extend property taxes on real estate parcels within Lake Zurich corporate boundaries. The 2018

levy request is based upon the estimated equalized assessed value (EAV) of those properties, as determined by the Ela Township Assessor's Office and Chief County Assessor's Office. The Village held a Truth-in-Taxation Public Hearing on November 19, 2018.

Applying the rates authorized by the Property Tax Extension Limitation Law (PTELL), the Village is requesting a total levy of \$9,603,574 which represents an increase of 3.24% over the previous year. The largest components of this tax levy include \$3,533,718 for police and fire protection services, another \$4,098,000 for public safety pension obligations and \$1,683,509 for debt service.

Six ordinances totaling \$2,560,340 regarding debt service abatements are also presented for Village Board action. As sufficient funds are available from other revenue sources to pay scheduled debt service payments as they become due, the need to extend a property tax levy on these issues is not warranted. Therefore, the Village will notify the County Clerk to not extend property taxes on these abatement ordinances.

Mayor Poynton asked Dir. Hartman to explain the abatement process which she did.

Recommended Action #1: A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve Ordinance #2018-12-283 authorizing the 2018 Property Tax Levy Extension in the Amount of \$9,603,574.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Recommended Action #2: A motion was made by Trustee Beaudoin, seconded by Trustee Spacone, to approve the following six abatement ordinance regarding debt service:

- a) Ordinance #2018-12-284 Abating Certain Taxes Levied for \$7,830,000 Taxable General Obligation Funding Bonds, Alternate Revenue Source, Series 2009 A.
- b) Ordinance #2018-12-285 Abating Certain Taxes Levied for \$3,800,000 General Obligation Bonds, Waterworks and Sewerage System Alternate Revenue Sources, Series 2013 A.
- c) Ordinance #2018-12-286 Abating Certain Taxes Levied for \$6,325,000 General Obligation Refunding Bonds, Series 2014 A.
- d) Ordinance #2018-12-287 Abating Certain Taxes Levied for \$11,775,000 General Obligation Refunding Bonds, Series 2015 A.
- e) Ordinance #2018-12-288 Abating Certain Taxes Levied for \$7,100,000 General Obligation Refunding Bonds, Series 2016 A.
- f) Ordinance #2018-12-289 Abating Certain Taxes Levied for \$1,000,000 General Obligation Bonds (Alternate Revenue Source) Series 2016 B.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

D. Authorization to Purchase a 2019 Pierce Saber Fire Engine from Global Emergency Products in the Amount Not-to-Exceed \$539,214

Summary: The 2019 budget includes \$572,000 to replace a 22-year old fire engine from 1997 with 135,000 miles on it. Currently, the Fire Rescue Department operates five engines from four stations serving approximately 37,000 residents over a 25-square mile geographic area. The replacement engine is proposed to be purchased from Global Emergency Products using the Houston-Galveston Area Council Purchasing Cooperative, a national joint-purchasing cooperative. The Fire District will contribute its share of the engine purchase, roughly \$269,000, relieving some burden on Village finances.

Chief Malcolm clarified an earlier statement on the age of vehicles and the vehicle being replaced is 22 years old when delivery is taken.

Recommended Action: A motion was made by Trustee Shaw, seconded by Trustee Euker, to authorize the purchase of one 2019 Pierce Saber fire engine from Global Emergency Products in the Amount Not-to-Exceed \$539,214.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

E. Authorization to Purchase 30 Motorola Radios for Public Safety Personnel in the Amount Not-to-Exceed \$221,000

Summary: The 2019 budget includes \$220,000 in the General Fund for this planned technology upgrade in order to transition emergency dispatch functions from an in-house VHF radio network to the Lake County Starcom 21 network. The Lake Zurich Dispatch Center provides coverage for approximately 81,000 people across 71 square miles and within the towns of Lake Zurich, Hawthorn Woods, Kildeer, Island Lake, Tower Lakes, and Wauconda.

The purchase of 30 new Starcom 21 radios increases operational consistency and a less complex communications environment among Lake Zurich and our multiple 911-dispatch partners in the vicinity.

Dir. of Innovation Michael Duebner explained the migration to the Starcom system.

Recommended Action: A motion was made by Trustee Euker, seconded by Trustee Sprawka, to authorize the purchase of 30 Motorola Radios for Public Safety Personnel in the Amount Not-to-Exceed \$221,000.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

10. TRUSTEE REPORTS

Trustee Spacone wished everyone a happy holiday season and thanked them for their hard work.

Trustee Sprawka stated that Agenda Item 9A would be at a January meeting. Community Development Director Sarosh Saher said that it should be on the 1/7/19 agenda.

11. VILLAGE MANAGER'S REPORT

A. Monthly Data Metric Reports

12. ATTORNEY'S REPORT

There was none.

13. DEPARTMENT HEAD REPORTS

There were none.

14. ADJOURNMENT

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Spacone.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

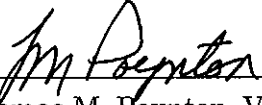
MOTION CARRIED.

Meeting adjourned at 8.07pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

1-8-2018
Date.

