

Approved

Village of Lake Zurich

Executive Session

Monday, March 5, 2012

Meeting called to order by President Branding at 8:14 PMm

1. **Roll Call:** Village President Suzanne Branding, Trustee Jeff Halen, Trustee Terry Mastandrea, Trustee Tom Poynton, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, Village Clerk Kathleen Johnson, Interim Village Administrator Roy Witherow, Village Attorney Carlos Arevalo. Also present: Building/Zoning Dir. Dan Peterson.
  2. **Approval of Minutes: 5ILCS 120/2C/21**
    - A. February 21, 2012 minutes were not available to review.
    - B. February 27-28, 2012 minutes were approved as amended by voice vote on a motion by Trustee Sprawka, seconded by Trustee Poynton.  
Voice Vote: Ayes: 5, Nays: 0, Absent: 1 Trustee Sustich.  
Motion Carried.
  3. **Pending, Probable and Imminent Litigation: 5ILCS 120/2C/11**

There was no update at this time on the threat of litigation from Hawthorn Woods in regards the DiMucci property.
  4. **Purchase of Real Estate: 5ILCS 120/2C/5**

Building/Zoning Director Peterson gave an update on the Schuh property and property along Route 12.
- Building/Zoning Dir. Dan Peterson exited the meeting at 8.24pm.*  
*H.R. Asst. Doug Gibson joined the meeting at 8.24pm.*
5. **Personnel Matters: 5ILCS 120/2C/1**

There was discussion about the salary negotiations for the Finance Director candidate.  
Interim Village Administrator Roy Witherow answered questions about an employee and the work performance plan.

*Interim Village Administrator Roy Witherow exited the meeting at 8.30pm.*

President Branding updated the Board on her meeting with the proposed candidate for Village Administrator. There was discussion including checking references, compensation, annual evaluations. The Board was polled on length of contract and compensation and there was consensus given. H.R. Asst. Gibson was directed to

contact the candidate with the offer and keep the Board informed of the negotiations.

*H.R. Asst. Gibson departed the meeting at 9:18 PM.*

**6. Adjournment**

Motion to adjourn to Open Session by Trustee Sprawka seconded by Trustee Poynton

Ayes: 5 Trustees Halen, Mastandrea, Poynton, Rzeznik, Sprawka.

Nays: 0

Absent: 1 Trustee Sustich

MOTION CARRIED.

Adjourned at 9:19 PM.

Respectfully submitted: Kathleen Johnson, Village Clerk