

APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, November 5, 2018 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also Present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Community Development Director Sarosh Saher, H.R. Dir. Doug Gibson.
3. **PLEDGE OF ALLEGIANCE**
4. **APPOINTMENTS & RECOGNITION / PROCLAMATIONS**
5. **PUBLIC COMMENT**
Aleks Rechanic, 1216 Thorndale Lane, addressed the Board re: his water bill and the difference in usage since the new meter was installed. He feels the new meter is not working properly.
6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **Girl Scout Recognition for Downtown Scarecrows.** Mayor Poynton recognized the various G.S.A. troops for their scarecrow decorations which have been on display in downtown. The Daisies, Brownies and Girl Scouts were introduced by their troop leaders.
7. **CONSENT AGENDA.**

Agenda Item #7D was pulled from the Agenda.

 - A. **Approval of Minutes of the Village Board Meeting, October 15, 2018**
 - B. **Semi-Monthly Warrant Register Dated November 5, 2018 Totaling \$1,134,538.96**
 - C. **Ordinance Authorizing the Sale of the Property Commonly Known as 44 Park Avenue, Lake Zurich, Illinois Ord. #2018-11-274**
Summary: The single family residential property at 44 Park Avenue has been owned by the Village since 2003. The property is no longer necessary, appropriate, or required for the best interests of the Village to retain ownership of and the parcel does not lend itself to any realistic redevelopment plan. With Board authorization, the Village will work with a local broker or real estate agent to market the property until a reasonable offer is received.

E. Five-Year Agreement with Baker Tilly Virchow Krause, LLP to Perform Annual Audits of Village Financial Statements in the Amount Not to Exceed \$40,000 Each Year

Summary: Sikich LLP has been the Village's auditor since 2012 and the contract with them has now expired. Earlier in 2018, the Village issued a request for proposals from qualified auditing firms to perform audits of all municipal funds, accounts, capital assets, long-term debt, and activities of the Village. Two responses to the RFP were received, with staff recommending a five-year contract with Baker Tilly Virchow Krause.

Recommended Action: Motion was made by Mayor Poynton, seconded by Trustee Sprawka, to approve the Consent Agenda as amended.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

***D. *Agenda Item #7D was pulled from the Agenda**

Parking Lot Use Agreement between Village of Lake Zurich and John Schweda for the Shared Use of 26-30 North Old Rand Road

Summary: The shared public-private lot at 26-30 North Old Rand Road was recently purchased by Mr. Schweda, who is requesting an annual \$2,500 payment from the Village for the ongoing maintenance of the shared lot. This lot is used by Village-owned properties currently leased to local businesses including Craving Gyros, My Flavor It! Place, and Johnny's Shore Repair.*

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

A. Presentation of Police Pension Municipal Compliance Report and Tax Levy Request

Summary: The Illinois Pension Code requires the Village levy a tax each year to meet the actuarial requirements of the Lake Zurich Police Pension Fund. Police Pension Board Secretary David Anderson will present a tax levy request in the amount of \$1,799,590 for the Village Board to consider, the same recommended actuarial levy request as last year. Last year's actual levy was \$1,799,591.74. The Police Pension Fund is now 50.7% funded, an increase from last year's status of 48% funded.

Deputy Chief Dave Anderson addressed the Board and thanked the Board and Finance Dir. Hartman.

Recommended Action: No Village Board action is requested at this point. This tax levy request is for information purposes only.

B. Presentation of Fire Pension Municipal Compliance Report and Tax Levy Request

Summary: The Illinois Pension Code requires the Village levy a tax each year to meet the actuarial requirements of the Fire Pension Fund. Lake Zurich Fire Pension Board Secretary Eric Ryan will present a tax levy request in the

amount of \$2,153,131 for the Village Board to consider. Last year, the Fire Pension Board requested a levy of \$2,220,109 and the actual levy was \$2,278,595.63. The Fire Pension Fund is now 64.4% funded, an increase from last year's status of 60.8% funded.

Officer Eric Ryan addressed the Board and thanked the Board and Finance Dir. Hartman.

Recommended Action: No Village Board action is requested at this point. This tax levy request is for information purposes only.

10. **TRUSTEE REPORTS**

Trustee Spacone reported on the installation of the new crosswalk on Cuba Road near the schools is almost complete.

11. **VILLAGE MANAGER'S REPORT**

There was none.

12. **ATTORNEY'S REPORT**

There was none.

13. **DEPARTMENT HEAD REPORTS**

Fire Chief Malcolm reported that two firefighters are featured in the current SW Lifestyle magazine.

14. **EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c) (21) approval of Executive Session minutes

5 ILCS 120 / 2 (c)(1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to move to Executive Session for the purpose of ILCS 120 / 2 (c) (21) approval of Executive Session minutes and 5 ILCS 120 / 2 (c)(1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned to Executive Session at 7.28pm

Meeting reconvened at 7.42pm.

Call to order by Mayor Thomas M. Poynton.

ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also Present: Village Manager Ray Keller, Atty. Scott Uhler.

15. ADJOURNMENT

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Beaudoin.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0


MOTION CARRIED.

Meeting adjourned at 7.43pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

11-21-2018
Date.