

APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, October 15, 2018 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.03pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also Present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown, Atty. Carmen Forte Jr.
3. **PLEDGE OF ALLEGIANCE**
4. **APPOINTMENTS & RECOGNITION / PROCLAMATIONS and**
6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. Proclamation Declaring October 21 – 27, 2018 Red Ribbon Week
 - B. Scott's Law - Police Officer Bradstreet – Chief Husak introduced Officer Bradstreet and the programme. A video was shown which will be shared on social media explaining the law to slow down and move over when emergency vehicles are stopped on the road.
5. **PUBLIC COMMENT**

There were none.
7. **CONSENT AGENDA**

Agenda Item #7D was moved to New Business 9B

 - A. Approval of Minutes of the Village Board Meeting, October 1, 2018
 - B. Semi-Monthly Warrant Register Dated October 15, 2018 Totaling \$927,445.80
 - C. Agreement with Copenhagen Construction Inc. for Main Street Stormwater Drainage Improvements in the Amount Not-to-Exceed \$65,220
Summary: The FY 2018 budget includes \$130,000 in the Capital Projects Fund for drainage improvements on Main Street at the CN railroad tracks, which experiences flooding during moderate to heavy rainfall events. The proposed project will include a vegetated drainage channel along the western right-of-way of the railroad and a new storm water extension that will drain street pavement to the new channel. A bid opening on October 5, 2018 yielded

10 bids with the lowest responsible bid received from Copenhaver Construction in the amount of \$37,720.

- E. **Agreement with Perfect Cleaning Service Inc. for a Three Year Janitorial Contract to Service Village of Lake Zurich Municipal Property in the Amount Not to Exceed \$4,100 per Month**

Summary: The Village's existing janitorial contract will expire on December 31, 2018. A bid opening on September 13, 2018 yielded five bids for a new contract through December 31, 2021. Staff recommends the lowest responsible bidder for the cleaning of Community Services, Village Hall, the Police Department, Barn, Buffalo Creek buildings A and B, the Chalet, Paulus Park restrooms, and Breezewald Park restrooms.

- F. **Ordinance Authorizing Disposal of Surplus Property Owned by the Village of Lake Zurich ORD. #2018-10-271**

Summary: Staff has determined the items listed in this proposed Ordinance are no longer necessary, useful, or in the best interests of the Village to retain ownership. The proposed Ordinance declares the property as surplus and authorized the sale or disposal of the items.

- G. **Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Amend Authorized Liquor Licenses ORD. #2018-10-272**

Summary: The proposed Ordinance amends the Village Code to remove a Class A liquor license from Papagus Gyros at 454 North Rand Road and remove a Class V video gaming liquor license from Roaring Table Brewery at 739 West Route 22. The Ordinance will also add a Class A liquor license for New Crave at 751 West Route 22 and add a Class C liquor license for Murphy Express gas station at 1035 South Rand Road.

Recommended Action: Motion was made by Trustee Sprawka, seconded by Trustee Shaw, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. **OLD BUSINESS**

None at this time.

9. **NEW BUSINESS**

- A. **Ordinance Authorizing the issuance of \$1,124,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2019, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof Ord. #2018-10-273**

Summary: The proposed Series 2019 General Obligation bonds will pay interest and principal due during fiscal year 2019. These bonds allow the Village to borrow \$1,124,000 for the purpose of paying costs related to TIF bond refundings. These bonds are part of the Village's overall debt limit and

fall within the Village's tax cap limit. The total size of the proposed bonds are \$1,124,000, which includes fees of approximately \$11,500.

Finance Dir. Hartman gave an explanation of the issuance of the Bonds.

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Euker, to approve Ordinance #2018-10-273 Authorizing the issuance of \$1,124,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2019, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the thereof.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

B. Agreements with LAI and DMI to Replace Valves at Well #7 Ion Exchange Water Treatment Plant in the Amount Not-to-Exceed \$66,564.30

Summary: A recent conditional assessment of a municipal well indicated the existing valves were corroded and showed issues with seating when required to be closed. These valves are 14 years old and are recommended for replacement. The FY 2018 budget includes \$12,000 for the repair of these valves with an additional \$75,000 in funds available from deferring the planned replacement of Well #10 ion exchange filter media until 2019.

Atty. Uhler explained the reason for moving this item to New Business was to include in the motion the waiving of the bidding process. Dir. Brown stated that the well is not in use and to go for a bidding process would prolong the well #7 being unavailable.

Motion was made by Trustee Euker, seconded by Trustee Beaudoin, to approve the Agreements with LAI and DMI to Replace Valves at Well #7 Ion Exchange Water Treatment Plant in the Amount Not-to-Exceed \$66,564.30 and to waive the bidding requirements.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

10. TRUSTEE REPORTS

There were none.

11. VILLAGE MANAGER'S REPORT

A. Monthly Data Metric Reports

12. ATTORNEY'S REPORT

There was none.

13. DEPARTMENT HEAD REPORTS

Dir. of Innovation Michael Duebner updated the water meter replacement programme.

14. **ADJOURNMENT**

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Spacone.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.20pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

11-7-2018
Date.