

**APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street**



Monday, June 18, 2018 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Trustee John Shaw arrived at 7.27pm. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Deputy Police Chief Dave Anderson, Fire Chief John Malcolm, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown, Rec. Director Bonnie Caputo, Atty. Carmen Forte Jr.
3. **PLEDGE OF ALLEGIANCE**
4. **APPOINTMENTS & RECOGNITION / PROCLAMATIONS**
5. **PUBLIC COMMENT**
There were none.
6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
Deputy Police Chief Dave Anderson reported on the Bicycle Helmet Safety Programme which will run to Labor Day. Officers will "ticket" children wearing helmets and they will be able to receive a free Oberweiss ice cream as well as be eligible for the drawing for a new bicycle from George Garner Cyclery. Dir. of Innovation Michael Duebner showed a video of the officers describing the programme.
7. **CONSENT AGENDA**
 - A. Approval of Minutes of the Village Board Meeting, June 4, 2018
 - B. Semi-Monthly Warrant Register Dated June 18, 2018 Totaling \$1,169,159.53
 - C. Full Release of Letter of Credit Maintenance Guarantee for National Land Development in the Amount of \$19,034 for the Development of Flint Crossing Subdivision
Summary: National Land Development has requested a full release of the remaining 10% letter of credit in the amount of \$19,034 regarding the development of Flint Crossing townhomes residential subdivision. Staff has performed a final inspection on the property and has found no outstanding issues.
 - D. Special Event Approval for Lake Zurich Girl Scout Service Unit Event at Paulus Park on August 29, 2018

Summary: The Lake Zurich Girl Scouts are requesting the use of Paulus Park for a service unit event on Wednesday, August 29, 2018 from 3:00 pm – 8:30 pm. Anticipated attendance is 175 people.

E. Agreement with Abbey Paving and Sealcoating Company, Inc. for Community Services Facility Pavement and Drainage Rehabilitation in the Amount Not-to-Exceed \$429,415.44

Summary: The Fiscal Year 2018 budget includes \$506,000 in the Capital Projects Fund for repaving of the Community Services Facility at 505 Telser Road. The existing parking lot is over 20 years old and has reached the end of its service life. A competitive bid opening on June 6, 2018 resulted in three bids, with the lowest responsible bid received from Abbey Paving and Sealcoating of Aurora, Illinois. The bid amount does not include construction engineering and other minor items associated with this parking lot rehabilitation.

Recommended Action: Motion was made by Trustee Beaudoin, seconded by Trustee Spacone, to approve the Consent Agenda as presented.

AYES: 5 Trustees Beaudoin, Euker, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Shaw

MOTION CARRIED.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

A. Approval of the 2018 Parkway Tree Replacement Program with Americana Landscape Group, Inc. in an Amount Not-to-Exceed \$50,000

Summary: The Fiscal Year 2018 budget includes \$50,000 in the Capital Projects Fund for the annual tree replacement program. The 2018 program will result in approximately 200 new trees and complete the scheduled plantings in the Countryside East and Countryside West subdivisions.

The Village received three bids from landscaping companies for tree installation, with the lowest responsible bid from Americana Landscape Group of Elgin. The proposed tree costs range between \$181 and \$304 depending on the size of the tree. Contractors will provide delivery, transport, excavation, planting of trees, backfilling, mulching, initial watering and removal of excess dirt.

Residents will continue to have the opportunity to upgrade to a larger tree size from the standard 1 ½ inch diameter tree to a 2 ½ inch diameter tree. A resident's share of the cost will equal the difference in price between the two available sizes. Selection of tree species is approved by the Tree Commission and Village Arborist and intended to enhance the overall diversity of Lake Zurich's tree population.

Public Works Dir. Mike Brown encouraged residents to water the newly planted tree by keeping the gator bag full. Mayor Poynton asked how many of last year's plantings have died and Mr. Brown responded that there had been a few. Trustee Spacone remarked that it was a good programme and residents could purchase a tree for planting. Trustee Beaudoin explained the permit process for planting a tree to maintain a diversity of trees.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Sprawka, to approve the 2018 Parkway Tree Replacement Program and award a contract to Americana Landscape Group of Elgin, Illinois in an amount not-to-exceed \$50,000.

AYES: 5 Trustees Beaudoin, Euker, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Shaw

MOTION CARRIED.

10. TRUSTEE REPORTS

Trustee Spacone asked about potential structural damage to the viaduct at Rt 12 and Ela Road after a truck crashed into the bridge because of truck height. Fire Chief Malcolm stated that Canadian National Railway staff came, inspected the bridge and cleared the bridge for traffic. Public Works Dir. Mike Brown said he will reach out to IDOT to check it out and there are options of warning signs available to warn about height under the bridge.

11. VILLAGE MANAGER'S REPORT

A. Monthly Data Metric Reports

12. ATTORNEY'S REPORT

There was no report.

13. DEPARTMENT HEAD REPORTS

Dir. of Innovation Michael Duebner gave another update on the water meter replacement with 76% of the meters being replaced. Forty people have signed up for the customer portal.

Public Works Dir. Mike Brown advised that the Sunset Pavilion will be opening on June 28th.

14. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120/2 (c) (21) approval of Executive Session minutes
- 5 ILCS 120/2 (c) (11) pending or imminent litigation
- 5 ILCS 120/2 (c) (2) collective bargaining
- 5 ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 5 ILCS 120/2/ (c) (5) Purchase or Lease of Real Estate

A motion was made by Trustee Sprawka, seconded by Trustee Beaudoin, to adjourn to Executive Session for the purpose of 5 ILCS120/2 (c) (21) approval of Executive Session minutes; 5 ILCS 120/2 (c) (2) Collective Bargaining; 5ILCS 120/2 (c) (11) pending or imminent litigation; 5 ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees; 5 ILCS 120/2/ (c) (5) Purchase or Lease of Real Estate

AYES: 5 Trustees Beaudoin, Euker, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Shaw

MOTION CARRIED.

Meeting adjourned to Executive Session at 7.26pm.

Trustee Shaw arrived at 7.27pm.

Meeting reconvened at 8.30pm

Call to order by Mayor Thomas M. Poynton

ROLL CALL: Mayor Tom Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also present: Village Atty. Scott Uhler, H.R. Dir. Doug Gibson

15. **ADJOURNMENT**

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Beaudoin.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.31pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

7-6-2018
Date.