

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, January 15, 2018 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Acct. Supr. Miriam Hernandez, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Deputy Fire Chief Rick Johnson, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson,
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - A. **Oath of Office for Police Officer Stephanie Wonders:** Chief Husak introduced Officer Wonders and Mike Hilt, Police Commissioner, gave the Oath of Office. Family members pinned Officer Wonders.
5. **PUBLIC COMMENT**

Marty Filson, 33 E. Harbor Dr. addressed the Board and congratulated the Village on the new gas station to be built at Rt. 12 and Rt. 22. Mr. Filson stated that the proposed Lifetime Fitness on the old Hackney's property is wrong for that site. He said that residents should be able to rely on zoning laws to protect their property and its value. He suggested that the photo on the marketing banner of Lifetime Fitness should be removed.
6. **CONSENT AGENDA**
  - A. **Approval of Minutes of the Village Board Meeting, January 2, 2018**
  - B. **Semi-Monthly Warrant Register Dated January 15, 2018 Totaling \$1,508,860.61**
  - C. **Agreement with US Digital Designs to Replace Fire Station #1 Alerting System in the Amount Not-to-Exceed \$60,000**

**Summary:** The Fiscal Year 2018 budget includes \$60,000 in the Equipment Replacement Fund to upgrade the outdated station alerting system in Station #1, which provides a direct link from the Lake Zurich 911 Dispatch Center to emergency response crews in the Fire Department. The new equipment provides automated voice notification alerts in less than one second and is compliant with NFPA standards for redundant alerting pathways.

- D. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class A-1 - Carlos Mexican Grill & Seafood 4, Inc. at 500 Ela Road ORD. #2018-1-239**  
**Summary:** Carlos Mexican Grill & Seafood 4 at 500 Ela Road is requesting a Class A-1 restaurant/outdoor café liquor license. This license will allow it to sell alcoholic beverages within the restaurant for consumption on premises as well as for consumption in the outdoor seating area.
- E. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class P - Lake Zurich Brewing Company, LLC at 932 Donata Court) ORD. #2018-1-240**  
**Summary:** Lake Zurich Brewing Company at 932 Donata Court is requesting a Class P Craft Brewery liquor license. This license will allow it to manufacture up to 930,000 gallons of beer per year, offer tastings and retail sales for on and off-premise consumption.
- F. Ordinance Approving a Special Use Permit for Brazilian Jiu Jitsu Studio at 100 Oakwood Road Unit H ORD. #2018-1-241**  
**Summary:** Brabo LLC has filed a zoning application seeking a Special Use Permit for a physical fitness facility within the Village's I - Industrial District at 100 Oakwood Road Unit H. The Industrial Council has provided support for this request. The Planning and Zoning Commission held a public hearing on December 20, 2017 and voted 7-0 in favor of recommending approval of the Special Use Permit.
- G. Ordinance Approving a Special Use Permit for Meat & Potatoes Eatery at 927 South Rand Road ORD. #2018-1-242**  
**Summary:** The Fidelity Group has filed a zoning application seeking a Special Use Permit for a drive-through lane and outdoor seating accessory to a permitted eating place within the Village's B-3 Regional Shopping District in the Deerpath Commons shopping center at 927 South Rand Road. The Planning and Zoning Commission held a public hearing on December 20, 2017 and voted 7-0 in favor of recommending approval of the Special Use Permit.
- H. Special Event Approval for 3-2-1 Go! Event Promotions for Annual Lake Zurich Triathlon at Paulus Park on Sunday, July 8, 2018**  
**Summary:** 3-2-1 Go! Event Promotions has applied for a special event to hold the Lake Zurich Triathlon at Paulus Park on July 8, 2018 with set-up beginning on Saturday, July 7, 2018. The event has grown to over 1,500 participants and is one of the area's top Olympic distance events.
- I. Illinois Department of Transportation Resolution for Maintenance under the Illinois Highway Code in the Amount of \$515,000**  
**Summary:** This IDOT resolution appropriates Motor Fuel Tax funds for contractual services and materials associated with Lake Zurich streets and right-of-way maintenance.
- J. Agreement with Morton Salt Inc. to Purchase 2,000 Tons of Bulk Road Salt in the Amount Not-to-Exceed \$91,520**  
**Summary:** The Fiscal Year 2018 budget includes \$121,520 from the Motor Fuel Tax Fund for the purchase of salt and de-icing supplies. Staff recommends approval of a joint purchasing contract from the Illinois Department of Central

Management Services with Morton Salt for the purchase of 2,000 tons of bulk road salt at \$45.76 per ton.

Owners of Carlos Mexican Grill restaurant and the owners of Lake Zurich Brewing Company addressed the Board.

**Recommended Action:** Motion was made by Trustee Sprawka, seconded by Trustee Spacone, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. **OLD BUSINESS**

None at this time.

8. **NEW BUSINESS**

A. **Ordinance Approving Budget Amendment #1 for Fiscal Year 2018 Budget to Restructure Police Department Staffing Levels ORD. #2018-1-243**

**Summary:** Recent and pending retirements of Police Department staff have provided an opportunity to restructure the agency for increased efficiencies, job task equity, and work distribution.

The proposed amendment to the Fiscal Year 2018 budget modifies the authorized staffing levels for the Police Department by eliminating the 911 Communications Director position in exchange for a second full-time 911 Communications Supervisor position. This provides an anticipated reduction of personnel costs of over \$13,000 annually. Both 911 Communications Supervisors will report to the Deputy Police Chief of Support Services.

The budget amendment also eliminates the Community Services Officer position in exchange for a new full-time Administrative Aide position for an anticipated initial savings of \$9,900. The Administrative Aide reports to both Deputy Police Chiefs.

Police Chief Husak explained the reason for the request due to retirements and he answered the Board's questions.

**Recommended Action:** A motion was made by Trustee Euker, seconded by Trustee Weider, to approve Ordinance #2018-1-243 Approving Budget Amendment #1 for Fiscal Year 2018.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

9. **TRUSTEE REPORTS**

There were none.

10. **VILLAGE MANAGER'S REPORT**

A. **Monthly Data Metric Reports**

Village Manager Ray Keller congratulated the staff on two awards to staff of Public Works and to the Finance Department. The American Public Works, Lake County chapter honored Public Works Dir. Brown and staff on the Sustainable Project Award of the Year. The Capital Improvement Program received the Innovation Award. He

reported that the Economic Development committee and staff has been instrumental in bringing four new businesses to the Village.

Mr. Keller gave an update on the problems with the audio equipment which is being resolved.

Mayor Poynton reported that four Public Works employees repaired a water main break in the very cold weather the previous weekend and he thanked them.

11. **ATTORNEY'S REPORT**

There was none.

12. **DEPARTMENT HEAD REPORTS**

There were none.

13. **ADJOURNMENT**

Motion was made by Mayor Poynton, seconded by Trustee Beaudoin, to adjourn the meeting.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.25pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Thomas M. Poynton, Village Mayor

2-21-2018  
Date.