

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, October 16, 2017 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown,
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Jeff Halen, 154 S. Pleasant Rd., addressed the Board on his concerns with Agenda item #8B and requested a meeting with the Mayor and the Attorney to discuss his concerns.

Marty Filson, 33 E Harbor Dr., addressed the Board on EAB and removal of trees when residents receive a 30 day notice; cashflow analysis on the water meter replacement; and the parking issue when the Kmart property is developed.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - A. **Presentation from Junior Miss Lake Zurich, Beth Kamman, and Teen Miss Lake Zurich, Jaiden Johnson.** Mayor Poynton thanked the teenagers for their involvement in Community activities and fundraising.
  - B. **Kill on Old Mill Grove:** Hallowe'en decorated house.
  - C. **Proclamation for Red Ribbon Week**
  - D. **Proclamation for Community Planning Month**
  - E. **Village of Lake Zurich transparency of information:** Mayor Poynton mentioned the many ways that residents may get information from the Village's website, Facebook, Benchmarks, Twitter and the individual Board members' Facebook pages.
  - F. **EAB questions:** There is information on the Village's website about the EAB issue and a FAQ section. Mayor Poynton requested that residents please water the gator bags on the newly planted replacement trees.
6. **CONSENT AGENDA**
  - A. **Approval of Minutes of the Village Board Meeting, October 2, 2017**
  - B. **Semi-Monthly Warrant Register Dated October 16, 2017 Totaling \$956,780.35**

**C. Ordinance Proposing the Establishment of an Amended Special Service Area Number 13 in the Village of Lake Zurich Coventry Creek Subdivision  
ORD. #2017-10-218**

**Summary:** Residents of the Coventry Creek subdivision have requested the Village amend the existing Special Service Area to eliminate the current 2026 expiration in favor of a perpetual SSA while also reducing the annual SSA revenue from \$38,377 to \$30,000. The Village currently uses SSA funding to provide maintenance and repair of wetlands, detention facilities and easements within Coventry Creek. The proposed Ordinance is the first step in a process to formally amend the SSA by establishing a public hearing for December 18, 2017.

**D. Reduction of Letter of Credit for Screenco, LLC at 585 Capital Drive in the Amount of \$31,683.37**

**Summary:** Screenco, LLC has requested a letter of credit reduction for the recent construction at 585 Capital Drive. Staff recommends the letter of credit be reduced from \$35,203.74 to a remaining 10% escrow of \$3,520.37 as a maintenance guarantee to be held for one year from the date of Village Board approval.

**E. Full Release of Letter of Credit for Schneider Graphics at 885 Telser Road in the Amount of \$3,237.80**

**Summary:** Schneider Graphics has requested a full release of its letter of credit for the development at 885 Telser Road, which was granted final occupancy in May 2014. Staff has performed a final inspection on the development and found no outstanding issues.

**F. Full Release of Letter of Credit for Lake Zurich Lot 1, LLC at 1411 Ensell Road in the Amount of \$16,000**

**Summary:** Lake Zurich Lot 1, LLC has requested a full release of its letter of credit for the development at 1411 Ensell Road, which was granted final occupancy on April 18, 2016. Staff has performed a final inspection on the development and found no outstanding issues.

**G. Agreement with M.G. Mechanical to Replace Police Department HVAC Unit in the Amount Not-to-Exceed \$32,400**

**Summary:** The fiscal year 2017 budget includes \$30,000 in the Capital Projects Fund for the replacement of rooftop units on the Police Department. Five bids were received on September 21, 2017 with the lowest responsible bid received from M.G. Mechanical of Woodstock, IL.

**H. Ratification of Agreement with Berger Excavating for Deerpath Road Sewer Repairs in the Amount Not-to-Exceed \$612,693.73**

**Summary:** At the July 21, 2017 Village Board meeting, the Board authorized Berger Excavating to proceed with emergency repairs on approximately 570 feet of sanitary sewer pipe under Deerpath Road in the amount not-to-exceed \$500,000. After a sinkhole developed outside of the original project scope, an additional 100 feet of pipe needed to be replaced. The Board is requested to formally ratify the final expenditures for this project in the amount not-to-exceed \$612,693.73.

**I. Agreement for the Regulation of Private Streets and Roads Traffic and Parking between the Village of Lake Zurich and the Meadow Wood of Lake Zurich Homeowners Association**

**Summary:** Residents of Meadow Wood have requested the Village enter into an agreement to have Lake Zurich police officers enforce parking and traffic regulations on private streets open to the public.

**Recommended Action:** Motion was made by Trustee Shaw, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

**AYES:** 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**7. OLD BUSINESS**

None at this time.

**8. NEW BUSINESS**

**A. Ordinance Authorizing the Issuance of \$1,104,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2018, to Refund Certain Outstanding Obligations of the Village, Pay Related Expenses, Provide for the Levy and Collection of a Tax to Pay the Bonds, and Authorize the Sale of said Bonds to the Purchaser Thereof ORD. #2017-10-219**

**Summary:** From 2009 through 2016, the Village issued various General Obligation TIF Bonds, which are part of the Village's overall debt limit and fall within the Village's tax cap limit. The proposed Series 2018 bonds will pay interest and principal due during fiscal year 2018, the eight year for this procedure. Staff advises that it is in the best interest of the Village to borrow \$1,104,000 for the purpose of paying costs related to TIF bonds refundings.

Dir. Hartman gave an explanation of the tax procedure and the bond will be paid by October 2018.

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Spacone, to approve ORD. #2017-10-219 Authorizing the Issuance of \$1,104,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2018, to Refund Certain Outstanding Obligations of the Village, Pay Related Expenses, Provide for the Levy and Collection of a Tax to Pay the Bonds, and Authorize the Sale of said Bonds to the Purchaser Thereof.

**AYES:** 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**C. Presentation and Approval of Special Service Area Budget and Maintenance Plans for Heatherleigh, Willow Ponds, Westberry, Lake Zurich Pines, and Coventry Creek Subdivisions**

**Summary:** The Village collects annual tax revenue for five Special Service Areas for the purpose of maintaining storm water, right-of-way, and natural areas within five subdivisions. Typical maintenance activities often include herbicide treatments, tree removal, prescribed burns, debris removal, dredging of the basins, streambank restoration and storm structure repairs.

Dir. Brown gave an explanation of the proposal and Atty. Uhler advised the Board on the financial aspect of SSA funds.

**Recommended Action:** A motion was made by Trustee Weider, seconded by Trustee Euker, to approve the Special Service Area Budget and Maintenance Plans for Heatherleigh, Willow Ponds, Westberry, Lake Zurich Pines, and Coventry Creek Subdivisions.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**9. TRUSTEE REPORTS**

Trustee Sprawka addressed a resident's comments about the village and the Kmart property as the owner was never interested in selling, the village's portion of property tax bills of residents and the need to gather the facts about issues.

Trustee Shaw reported on the successful recent Open House at Fire Station #1.

**10. VILLAGE MANAGER'S REPORT**

**Monthly Data Metric Reports**

**11. ATTORNEY'S REPORT**

There was no report.

**12. DEPARTMENT HEAD REPORTS**

**A. Quentin Road Widening Flyover**

Village Manager Keller stated that materials are available online for the proposed Lake County road widening project.

**13. ADJOURNMENT**

Motion was made by Trustee Sprawka, seconded by Trustee Beaudoin, to adjourn the meeting to Executive Session.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.46pm to Executive Session.

Meeting reconvened at 8.11pm

Mayor Poynton called the meeting to order.

**ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Dir. of Public Works Mike Brown.

Motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to adjourn the meeting.

AYES: 6 Trustees Beaudoin, Euker, Shaw, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

The meeting adjourned at 8.12pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Thomas M. Poynton, Village Mayor

11-9-2017  
Date.

