

APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Tuesday, July 5, 2016, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Rec. Manager Bonnie Caputo, Public Works Director Mike Brown, Community Development Director Sarosh Saher, Building Supr. Mary Meyer, Atty. Carmen Forte.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
There were none.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **4th of July acknowledgments,** Mayor Poynton thanked the Park Dept., Public Works, Police and Fire Depts. Staff and Board plus resident volunteers for their efforts in a successful 4th of July celebration. Trustee Spacone reported on the successful Movies in the Park.
 - B. **Advice and Consent to Appoint Marty Bush to Board of Fire and Police Commissioners.**
Motion to approve the Appoint of Marty Bush to Board of Fire and Police Commissioners was made by Trustee Beaudoin, seconded by Trustee Shaw.
AYES: Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.
NAYS: 0
ABSENT: 0
MOTION CARRIED.
 - C. Mayor Poynton thanked the numerous subdivision residents and HOAs for the upkeep of the monument signs entering their neighbourhoods. A video was shown.
 - D. A grant has been received for \$10,000 from ComEd which was obtained with the assistance of Ancient Oaks Foundation.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes of the Village Board Meeting, June 20, 2016**
 - B. **Semi-Monthly Warrant Register Dated July 5, 2016 Totaling \$730,014.60**

- C. **Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers for Lake Zurich Public Works Projects as of June, 2016**
ORD. #2016-7-140.

Summary: The State of Illinois requires municipalities to annually certify the prevailing rate of wages for laborers, mechanics, and other workers in performing construction of public works projects for the Village. The proposed Ordinance accepts the prevailing rate of wages as determined by the Illinois Department of Labor as of June 2016.

- D. **Special Event Approval for Great Clips Company Picnic at Paulus Park on July 31, 2016**

Summary: Great Clips is requesting usage of Paulus Park shelter C on Sunday, July 31, 2016 from noon until 8 pm with an estimated attendance of 130.

- E. **Ordinance Amending Title 6, Chapter 1, Article B of the Village of Lake Zurich Municipal Code Eliminating the Municipal Bond Fee and Amending Title 6, Chapter 9, of the Village of Lake Zurich Municipal Code Increasing the Administrative Tow Fee.** ORD. #2016-7-141

Summary: Oftentimes, arrestees do not have money for the bond associated to the offense involved nor the \$20 local bond fee. In these cases, the offender is held until they can appear in front of a judge or they can be released on an Individual Recognizance Bond depending on the charge. The \$20 local bond fee is not part of this determination. If offenders are not able to make payment at the time of arrest, they are sent an invoice by the Village at a later date. These invoices often go unpaid and cause the Finance Department additional work issuing numerous notices and/or sending the information to collections. This current process is an inefficient use of staff's time. The ordinance eliminates this local \$20 fee. Staff believes this will allow for more productive use of staff time and recommends approval.

This ordinance also addresses the Village Administrative Tow Fee. This fee was enacted in 2012 and accurately reflected, at that time, the costs of various police department and Village personnel that must produce, review, or process documents and other related activities involved in a physical arrest. A 2016 analysis of the personnel costs relating to these procedures revealed that the associated costs now average over \$400.00. Illinois law allows municipalities to charge a maximum of \$500.00. However, staff believes the increase to \$400.00 more accurately reflects current costs and recommends passage of the ordinance.

- F. **Agreement with Springsted Incorporated for a Classification and Compensation Study in an Amount Not to Exceed \$30,000.00.**

Summary: During budget discussions for the current fiscal year, staff recommended and the Village Board approved entering into an agreement with an external vendor to evaluate current compensation practices, evaluate employee benefits to resolve inequities created by deficiencies in the current compensation system, and recommend classification and compensation adjustments. A request for proposals (RFP) was issued earlier this year and resulted in proposals from six consulting firms specializing in this type of analysis. Upon review and discussion of the six proposals, staff recommends retaining Springsted Incorporated to provide the aforementioned services at a cost not to exceed \$30,000.00.

G. Ordinance Granting Text Amendment and Special Use Permit (Secretary of State Division of Motor Vehicles – 951 S. Rand Road) ORD. # 2016-7-142

Summary: The Fidelity Group, owner of Deerpath Commons Retail Center, LLC, along with the Office of the Secretary of State, has filed a Zoning Application in relation to the property located at 951 S Rand Road, seeking approval of a Text Amendment and a Special Use Permit. Approval of this Text Amendment and Special Use Permit will authorize an Illinois motor vehicle facility on the subject property. At its June 15 meeting, the Planning and Zoning Commission recommended approval of the Text Amendment and Special Use. Staff concurs with this recommendation.

Recommended Action: Motion was made by Mayor Poynton, seconded by Trustee Spacone, to approve the Consent Agenda as presented.

AYES: Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

None at this time.

9. TRUSTEE REPORTS

There were none.

10. VILLAGE MANAGER'S REPORT

There was no report.

11. ATTORNEY'S REPORT

There was no report.

12. DEPARTMENT HEAD REPORTS

There were none.

13. ADJOURNMENT

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Stanovich.

AYES: Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.13pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

7-25-2016
Date.