

APPROVED
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, April 18, 2016, 7:00 p.m.

1. **CALL TO ORDER** by Village Atty. Scott Uhler at 7.00pm.
2. **ROLL CALL:** Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Mayor Thomas Poynton was absent and excused. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Deputy Police Chief Kevin Finlon, Fire Chief John Malcolm, Public Works Manager Mike Brown, Deputy Fire Chief Rick Johnson.
3. **PLEDGE OF ALLEGIANCE**
4. A motion to appoint an Acting Meeting Person and Trustee Halen be appointed, the Acting Meeting Person, was made by Trustee Beaudoin, seconded by Trustee Sprawka. AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.
NAYS: 0
ABSENT: 0
MOTION CARRIED.
5. **PUBLIC COMMENT**
There were none.
6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
There was no report.
7. **PUBLIC HEARING FOR BUDGET CONSIDERATION OF PROPOSED FISCAL YEAR 2016B ANNUAL BUDGET**

Summary: As noticed in the *Daily Herald* on April 8, 2016 and on the Village website, this is a public hearing for the tentative annual budget for the eight month fiscal year May 1, 2016 through December 31, 2016. A copy of the tentative annual budget has been available for public review at Village Hall and on the Village website. All interested persons are invited to attend this public hearing and be heard.

Recommended Actions:

#1 – Call to Order and Roll Call. Trustee Beaudoin, Trustee Halen, Trustee Shaw, Trustee Spacone, Trustee Sprawka, Trustee Stanovich. Mayor Poynton was absent and excused.

#2 - A motion was made by Trustee Halen, seconded by Trustee Shaw, to open the public hearing for the proposed Fiscal Year 2016b annual budget and receive public comments.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Public Hearing opened at 7.04pm

PUBLIC COMMENTS:

There were none.

#3 - A motion was made by Trustee Stanovich, seconded by Trustee Sprawka, to close the public hearing for the proposed Fiscal Year 2016b annual budget.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

#4 - A motion to adjourn the public hearing for the proposed Fiscal Year 2016b annual budget was made by Trustee Beaudoin, seconded by Trustee Shaw.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

The Public Hearing closed at 7.05pm.

9. CONSENT AGENDA

A. Approval of Minutes of the Village Board Meeting, April 4, 2016

B. Semi-Monthly Warrant Register Dated April 18, 2016 Totaling \$1,145,113.70

C. Letter of Credit Reduction to \$16,000 for Lake Zurich Lot 1, LLC

Summary: Lake Zurich Lot 1, LLC has requested a reduction of the letter of credit for public improvements at 1411 Ensell Road in the Industrial Park. Staff recommends the letter of credit be reduced from \$60,000 to a remaining escrow of \$16,000 to be held for a one year maintenance agreement.

D. Ordinance Amending Section 3-3B-14 Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class B – Lucky Vine) Ord. #2016-4-125

Summary: The owners of Lucky Vine, a new business located at 247 North Rand Road, are requesting a Class B liquor license for restaurant limited service. This license authorizes the retail sale of beer and wine by restaurants when such sales are incidental to and complementary to the sale and service of food for consumption on the premises where sold.

E. Ordinance Amending Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Amend the "Number of Licenses" Ord. #2016-4-126)

Summary: The above Ordinance in agenda item 7D issues a liquor license to Lucky Vine. This Ordinance in agenda item 7E clarifies the total number of liquor licenses and classifications used by the Village as is reflected in the official table in the Municipal Code.

**F. Ordinance Approving Budget Amendment Number 2 for Fiscal Year 2015/16
Budget Ord. #2016-4-127**

Summary: Upon evaluation of financial projections for current Fiscal Year 2016, a number of necessary budget amendments have been identified. The total net adjustments of all budget amendments is an increase to the Village's overall fund balance of \$1,342,898. These amendments are based on either actual figures or best estimates for projected year-end results.

Recommended Action: Motion was made by Trustee Halen, seconded by Trustee Beaudoin, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

10. OLD BUSINESS

None at this time.

11. NEW BUSINESS

A. Ordinance Adopting the Annual Budget of the Village of Lake Zurich for all Corporate Purposes for the Fiscal Year Commencing May 1, 2016 and Ending December 31, 2016 Ord. #2016-4-128

Summary: At the April 9, 2016 Committee of the Whole budget workshop, the Village Board directed Staff to prepare a final budget for the eight month Fiscal Year 2016b. The proposed budget is presented as a balanced operational plan for the upcoming fiscal year, primarily due to the Village's organizational and financial restricting efforts over the past couple of years. The new budget shows a projected operating surplus of \$37,300. The difficult budgetary decisions of the past, coupled with an improving economy, stronger revenue base, and increasingly efficient operations, have contributed to this stable fiscal condition.

The Village continues to operate under the cloud of the State of Illinois' fiscal crisis, increasing pension obligations to the police and firefighter pension funds, and a lack of sustainable funding for critical capital needs. In the future, these long-term budget challenges could result in cuts to basic police, fire or public works services, increased taxes, or a combination of both. As in the past, the Village will continue to hope for the best but prepare contingencies for less favorable scenarios.

The consensus reached regarding the proposed Fiscal Year 2016b budget at the April 9, 2016 budget workshop was to approve the budget as presented, which includes several investments to advance the Lake Zurich 2014-2019 Strategic Plan.

Finance Dir. Jodie Hartman thanked Police Chief Husak who was Interim Village Manager for his assistance during most of the budget preparation, as well as the directors. Trustee Halen complimented Finance Dir. Hartman, Police Chief Husak and Village Manager Ray Keller on the annual budget. Trustee Beaudoin remarked on the substantial investments into the infrastructure in the annual budget.

Recommended Action: A motion was by Trustee Beaudoin, seconded by Trustee Halen, to approve Ordinance #2016-4-128 Adopting the Annual Budget of the Village of Lake Zurich for all Corporate Purposes for the Fiscal Year Commencing May 1, 2016 and Ending December 31, 2016.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

12. **TRUSTEE REPORTS**

There were none.

13. **VILLAGE MANAGER'S REPORT**

A. **Monthly Data Metric Reports**

14. **ATTORNEY'S REPORT**

There was no report.

15. **DEPARTMENT HEAD REPORTS**

There were no reports.

16. **ADJOURNMENT**

Motion to adjourn was made by Trustee Spacone, seconded by Trustee Beaudoin.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.13pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

5-3-2016
Date.