

APPROVED
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, April 4, 2016, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Community Services Director Mike Earl, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Rec. Manager Bonnie Caputo, Public Works Manager Mike Brown, Zoning Inspector Mary Meyer, Atty. Carmen Forte.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
Mike Quagliano, 255 Whitney Road, addressed the Board on agenda item #8A, Copper Fiddle Distillery and entertainment.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **CALEA accreditation for the Lake Zurich Police Dept.** Mayor Poynton congratulated the LZPD on achieving reaccreditation. Chief Husak addressed the Board on the procedures for CALEA accreditation and stated that only 5% of the nation's police forces are accredited.
 - B. **Proclamation Recognizing National Public Safety Telecommunicators Week 2016**
 - C. **Proclamation Recognizing April 29, 2016 as Arbor Day in Lake Zurich**
 - D. **Proclamation Recognizing May as the National Child Abuse Prevention Month.**
The full text of these Proclamations can be seen at <http://lakezurich.org/545/Proclamations>.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes of the Village Board Meeting, March 21, 2016**
 - B. **Semi-Monthly Warrant Register Dated April 4, 2016 Totaling \$511,961.51**
 - C. **Agreement with Sebert Landscaping Company for a Three Year Landscape Maintenance Contract in the Amount Not-to-Exceed \$160,357.40 per Year**
Summary: The Village currently has a three year landscape maintenance contract that expires April 30, 2016. Bids were received on March 15, 2016 for a new contract and Staff recommends the lowest responsible bidder, Sebert Landscaping of Elk Grove Village.

D. Agreement with Best Quality Cleaning Inc. for a Three Year Janitorial Service Contract in the Amount Not-to-Exceed \$4,400 per Month

Summary: The Village currently has a contract for janitorial services at Village Hall, Community Services, Police, Paulus, Breezewald, and Buffalo Creek park facilities, which expires April 30, 2016. Bids were received on March 15, 2016 for a new contract and Staff recommends the lowest responsible bidder, Best Quality Cleaning of Franklin Park.

E. Special Event Request for A Long Swim to Benefit ALS on Sunday, June 5, 2016

Summary: A Long Swim is a 501c3 organization requesting the use of Paulus Park for an open water swim event on Sunday, June 5, 2016 starting and ending at Paulus Park beach with anticipated attendance between 75 – 100 people. A Long Swim has the support of the Lake Property Owners Association for the use of the lake.

F. Resolution for American Legion Memorial Day Parade Road Closures on Monday, May 30, 2016 Res. 2016-4-6F

Summary: The annual American Legion Memorial Day Parade this year is scheduled for Monday, May 30, 2016. The proposed resolution authorizes a request to the Illinois Department of Transportation to close Route 22 from Ela Road to Buesching Road to facilitate the parade between the hours of 9:00 am to 12:00 pm. Other roads that will temporarily be closed include portions of Old Rand Road, Lions Drive, and Mohawk Trail.

G. Ordinance Amending Section 9-3-11 of Chapter 3 of Title 9 of the Village of Lake Zurich Municipal Code Related to Residential Driveway Setbacks Ord. #2016-4-122

Summary: The current setback for residential driveways from a side lot line is three feet, but there are existing driveways in the Village that were established prior to the adoption of this standard that do not meet this setback. A Zoning Application has been submitted by the Village for a Text Amendment to address these existing driveways to allow them to be maintained, repaired, and replaced at their current location. The Planning and Zoning Commission held a public hearing on March 16, 2016 to consider the Application and voted 5-0 in favor of a recommendation of approval.

H. Ordinance Approving a Special Use Permit for Massage Therapy Services at 925 South Rand Road Ord. #2016-4-123

Summary: A Zoning Application has been submitted by the Fidelity Group for a Special Use Permit to allow a Massage Therapy Service at 925 South Rand. Staff has no reason to deny the request for this Lake Zurich Massage Therapy location. The Planning and Zoning Commission held a public hearing on March 16, 2016 and voted 5-0 in favor of a recommendation of approval.

I. Dispatch Services Agreement between the Village of Lake Zurich and the Village of Wauconda

Summary: The Village of Lake Zurich is continuing to expand its regional dispatch operations in an effort to provide more efficient public services. The Villages of Wauconda and Lake Zurich are ready to finalize intergovernmental agreements in preparation of the imminent closing of the Wauconda Dispatch Center. The anticipated transfer of dispatch services are expected to take place

in May 2016. The Wauconda Village Board approved the proposed dispatch agreement on February 16, 2016.

J. Dispatch Services Agreement between the Village of Lake Zurich and the Wauconda Fire District

Summary: Currently the Village of Wauconda provides dispatch services to the surrounding Wauconda Fire District. As part of the transfer of dispatch services, the Village of Lake Zurich is prepared to handle dispatch operations for the Wauconda Fire District. The Wauconda Fire District approved the proposed dispatch agreement on March 17, 2016.

K. Intergovernmental Agreement between the Village of Wauconda and the Village of Lake Zurich Regarding the Use of the Village of Lake Zurich Police Holding Facility

Summary: The elimination of the Wauconda Dispatch Center will result in its police station not being staffed 24 hours a day. This can create an issue if detainees are housed at this facility overnight due to the fact that they must be monitored regularly. Since the Lake Zurich police station is staffed 24 hours a day, this intergovernmental agreement is proposed to allow Wauconda to house detainees in Lake Zurich as needed.

Recommended Action: Motion was made by Mayor Poynton, seconded by Trustee Beaudoin, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

A. Courtesy Review for Copper Fiddle Distillery Request for a Text Amendment for a New Special Use to Allow Live Entertainment at 532 West Route 22 and Request for Temporary Use Approval to Allow Live Entertainment While Zoning Petition is Pending

Summary: The Copper Fiddle Distillery is requesting a courtesy review by the Village Board to allow a Special Use in the B-1 Local and Community Business District for live entertainment as an accessory to a permitted eating place. In April 2013, the operation of the Copper Fiddle Distillery was permitted via a Zoning Code Text Amendment that added a new Special Use for manufacturing beverages. The Distillery currently holds a Class N liquor license that authorizes samples of alcohol limited to three free samples, each of which shall not exceed one-fourth fluid ounce to any person in a day between the hours of 9:00 am and 11:00 pm. The Distillery is currently not a permitted eating place.

The Municipal Code would require a Zoning Code Text Amendment to allow this particular request for live entertainment. If this Special Use is acceptable by the Village Board, the matter will be forwarded to the Planning and Zoning Commission for further review.

Jose Hernandez, 189 Boxwood Dr., Hawthorn Woods, co-owner of the Copper Fiddle Distillery, addressed the Board. He stated that the establishment has had

entertainment for some time and not had any complaints about noise, parking, occupancy capacity, or problems with the neighbouring residential or commercial areas. Mr. Hernandez answered the Board's questions. Zoning Inspector Mary Meyer answered the Board's questions.

Consensus was given by the Board to move this request to the Building and Zoning Commission.

Recommended Action: Staff recommends the Village Board provide feedback on the proposed Zoning Code Text Amendment and highlight areas of concern that may be addressed by the Planning and Zoning Commission.

A motion was made by Trustee Sprawka, seconded by Trustee Spacone, to allow Temporary Use Approval for Live Entertainment at 532 West Route 22, Suite 110, on an interim basis until future Zoning Code Text Amendments are approved and the current Special Use Permit for Copper Fiddle Distillery can be amended to specifically include this type of accessory use including the provisions as stated by Atty. Uhler

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone. Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

B. Ordinance Amending Chapter 2 Entitled "Fees" of Title 8 Entitled "Building Regulations" of the Lake Zurich Village Code to Reduce Residential Roof Permit Fees Ord. #2016-4-124

Summary: Staff has reviewed the feasibility of modifying the Village's practice of requiring an inspection as part of the issuance of a residential roof permit. Given the relevant experience of the Lake County Planning Building and Development Department and Village Inspectors, a roof inspection is not considered vital to the residential roof permitting process. Staff recommends a change in the current procedure to eliminate the requirement for a roof inspection and an associated reduction in the residential roof permit fee from \$72 to \$40 in order to more accurately reflect the cost of providing Village permit review services. The Village will still require inspections for non-residential roofs.

Community Services Director Mike Earl stated that this item was recommended by the Lake County Planning Building and Development Department.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Beaudoin, to approve Ordinance #2016-4-123 Amending Chapter 2 Entitled "Fees" of Title 8 Entitled "Building Regulations" of the Lake Zurich Village Code to Reduce Residential Roof Permit Fees.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone. Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

9. TRUSTEE REPORTS

Trustee Halen reminded residents that Waste Management is now collecting landscape waste.

10. VILLAGE MANAGER'S REPORT

There was none.

11. **ATTORNEY'S REPORT**

There was none.

12. **DEPARTMENT HEAD REPORTS**

There were no reports.

Mayor Poynton congratulated Mike Earl, Community Services Director, on his retirement.

13. **ADJOURNMENT**

Motion to adjourn was made by Trustee Spacone, seconded by Trustee Stanovich.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone. Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.48pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

Acting Chairman Jeff Halen



Date.

