

**\*APPROVED**  
**VILLAGE OF LAKE ZURICH**  
Board of Trustees  
70 East Main Street



**Monday, March 21, 2016, 7:00 p.m.**

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Rec. Manager Bonnie Caputo, Public Works Manager Mike Brown, Manhard Consulting Engineer Peter Stoehr.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
There were none.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - A. **Oath of Office** was administered by Mayor Poynton to  
Deputy Fire Chief Rick Johnson  
Fire Lieutenant Jeff Ritchie  
The officers were pinned by family members.
  - B. **State of the Village** on 3/22/16 at the Ela Library at 6pm.  
*Proclamation Honoring 100<sup>th</sup> Birthday of Centenarian Mary Pokryfke, postponed until the next meeting.*
6. **CONSENT AGENDA**
  - A. **Approval of Minutes of the Village Board Meeting, March 7, 2016**
  - B. **Approval of Release of Executive Session Village Board Meeting Minutes Dated May 4, 2015**  
**Summary:** The Village is required to conduct periodic reviews of Executive Session minutes for the purpose of determining whether any minutes may be released for public viewing. Staff has reviewed all Executive Session minutes and recommends that the May 4, 2015 Executive Session minutes be released for public viewing as there is no longer a need for confidentiality regarding the matters discussed.
  - \*C. **Ordinance Amending Section 3-3B-14 of Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class B – Irene's Café) Ord. #2016-3-120\* (scrivener's error)**

**Summary:** The owners of Irene's Café, a new business located at 249 North Rand Road, are requesting a Class B liquor license for restaurant limited service. This license authorizes the retail sale of beer and wine by restaurants when such sales are incidental to and complementary to the sale and service of food for consumption on the premises where sold.

**\*D. Ordinance Amending Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Amend the "Number of Licenses" Ord. #2016-3-121\* (scrivener's error)**

**Summary:** The above Ordinance in agenda item 6C issues a liquor license to Irene's Café. This Ordinance in agenda item 6D clarifies the total number of liquor licenses and classifications used by the Village as is reflected in the official table in the Municipal Code.

**Recommended Action:** Motion was made by Mayor Poynton, seconded by Trustee Beaudoin, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**7. OLD BUSINESS**

**A. Approval of Change Order for Lining of Sanitary Transmission Main, Res. # 2016-3-7A**

**Summary:** Michels Pipe Service has presented a quote to extend the sanitary transmission main lining an additional 1,700 feet, terminating east of Illinois Route 83 based on findings after the cleaning and televising of the main indicated that the degree of pipe deterioration was greater than originally determined from the Spring 2015 video recordings. Staff recommends approval of the change not to exceed \$3,382,456 based on the following objectives: 1) televised findings indicate that it is imperative to repair the transmission main crossing Illinois Route 83; and 2) postponing the additional extension will require remobilization at a later date on the Twin Orchards Country Club Property.

Public Works Manager Mike Brown explained the findings of the televising of the additional feet and answered the Board's questions. Manhard Consulting Engineer Peter Stoehr answered the Board's questions and Finance Dir. Jodie Hartman explained the financing of the proposed project. Village Atty. Scott Uhler advised the Board on the need for a written Resolution for the Change Order which he had prepared and would be included in the motion.

**Recommended Action:** Motion was made by Trustee Stanovich, seconded by Trustee Spacone, to approve the Change Order with Resolution assigned #2016-3-7A increasing the authorized project budget to an amount not to exceed \$3,382,456

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**8. NEW BUSINESS**

**A. Semi-Monthly Warrant Register Dated March 21, 2016 Totaling \$587,305.44**

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the semi-monthly warrant register dated to approve the semi-monthly warrant register dated March 21, 2016 totaling \$587,305.44.

**AYES:** 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**9. TRUSTEE REPORTS**

Trustee Sprawka asked about the proclamation in the President's report. (next meeting) Trustee Spacone thanked the Recreation staff lead by Manager Bonnie Caputo for the successful Breakfast with Bunny and Egg Hunt held on March 19<sup>th</sup>, 2016.

**10. VILLAGE MANAGER'S REPORT**

**A. Monthly Data Metric Reports**

**11. ATTORNEY'S REPORT**

Village Atty. Scott Uhler reported that he had two items for the Executive Session.

**12. DEPARTMENT HEAD REPORTS**

**13. EXECUTIVE SESSION** called for the purpose of: 5 ILCS 120/2 (c) (21) approval of executive session minutes; 5 ILCS 120/2 (c) (11) pending or imminent litigation.

Motion was made by Trustee Shaw, seconded by Trustee Stanovich, to adjourn to Executive Session for the purpose of 5 ILCS 120/2 (c) (21) approval of executive session minutes; 5 ILCS 120/2 (c) (11) pending or imminent litigation.

**AYES:** 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

Meeting adjourned at 7.33pm.

Meeting reconvened at 8.24pm and called to order by Mayor Thomas M. Poynton.

**ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka. Trustee Jeff Halen and Trustee Dan Stanovich were absent. Also present: Village Manager Ray Keller, Village Atty. Scott Uhler

14. **ADJOURNMENT**

Motion to adjourn was made by Trustee Shaw, seconded by Trustee Stanovich.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.25pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Thomas M. Poynton, Village Mayor

4-6-2016  
Date.