

APPROVED
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, March 7, 2016, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka. Trustee Dan Stanovich was absent and excused. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Community Services Dir. Mike Earl, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Deputy Fire Chief Richard Johnson, Recreation Manager Bonnie Caputo, Public Works Manager Mike Brown, Planner/Interim BZ Manager Sam Hubbard, H.R. Doug Gibson, Manhard Consulting Engineer Peter Stoehr, Atty. Carmen Forte.
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **Oath's of Office given by Mayor Poynton.**
 - Village Manager Ray Keller
 - Commander Robert Johnson
 - Sergeant Michael Parlberg
 - B. **Purple Polar Plunge, update/report.**
5. **PUBLIC COMMENT**

Dave Brask, owner of professional building on East Main St, addressed the Board on the closing of Main St for AlpineFest and he requested that it be closed only on the Friday.

Tony Harper, a Tree Commission member, addressed the Board on the proposed Sparrow Ridge Plaza.

Footloose, a Lions Club member, addressed the Board about the closing of Main St. for Alpinefest and was available to answer any questions.
6. **CONSENT AGENDA, amended by Mayor Poynton – removal of Agenda item 6C***
 - A. **Approval of Minutes of the Village Board Meeting, February 16, 2016**
 - B. **Special Event Approval for Cruise Nights, Movies in the Park, Farmers Market, July 4th Celebration, Rock the Block, Holiday Tree Lighting Event, Keegan Family Picnic, and Walkathon for Alternating Hemiplegia Childhood Foundation**

Summary: According to Village Special Event guidelines, events requiring park or facility use with attendance over 100 must be reviewed and approved by the

Village Board. The internal and external events outlined in the Staff memos are recommended for approval by the Parks and Recreation Advisory Board.

D. Ordinance Amending Section 3-3B-14 of Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class A – Consume) Ord. #2016-3-116

Summary: The owners of Consume, a new business located at 569 West Route 22, are requesting a Class A liquor license for restaurant full service. This license authorizes the retail sale of alcohol when such sales are incidental to the sale and service of food, for consumption on the premises where sold.

E. Ordinance Amending Section 3-3B-14 of Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class C – Consume) Ord. #2016-3-117

Summary: The owners of Consume, a new business located at 569 West Route 22, are requesting a Class C liquor license for retail full service. This license authorizes the retail sale of alcohol in original package form, for consumption off the premises where sold.

F. Ordinance Amending Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Amend the “Number of Licenses” Ord. #2016-3-118

Summary: The above two Ordinances in agenda items 6D and 6E issue liquor licenses to Consume. This Ordinance in agenda item 6F clarifies the total number of liquor licenses and classifications used by the Village as is reflected in the official table in the Municipal Code.

G. Resolution Authorizing Amendment of the Vantagecare Retirement Health Savings (RHS) Plan Res. #2016-3-6G

Summary: The Village’s current Retirement Health Savings (RHS) plan between Fire Department personnel and ICMA-RC requires the Village to hold any eligible sick time leave until a retiree reaches the age of 50, at which point the sick leave can be transferred into the RHS. Staff recommends a change to the RHS plan document to remove the age requirement for transferring funds to the RHS.

H. Resolution for Inland Bank Corporate Authorization Res. #2016-3-6H

Summary: As the primary depository of Village funds, Inland Bank requests updated information for authorized signers of Village bank accounts. These signers include the Mayor, Village Manager, Assistant Village Manager, and Director of Finance.

I. Two Year Extension of Contract with Sikich LLP to Serve as Independent Auditors for the Village for Fiscal Years 2016b and 2017

Summary: The Village has engaged Sikich LLP for audit services for the past four years. The current five year agreement is set to expire in fall of 2016. With the migration to a calendar fiscal year and to ensure the audit process continues as smoothly and efficiently as possible, a two-year extension with Sikich is recommended to provide audit services for the eight-month fiscal year 2016b and the first calendar based fiscal year for 2017.

J. Letter of Credit Reduction to \$19,034 for the Flint Crossing Subdivision

Summary: National Land Development Group LLC has requested a reduction of the letter of credit for improvements at the Flint Crossing subdivision located south of Miller Road and west of North Old Rand Road. Staff recommends the letter of credit be reduced from \$63,227.50 to a remaining escrow of \$19,034 to be held for a two year maintenance agreement.

Recommended Action: Motion was made by Trustee Shaw, seconded by Trustee Spacone, to approve the Consent Agenda as amended.

AYES: 5 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 1 Trustee Stanovich.

MOTION CARRIED.

***C. Resolution Approving Route 22 Road Closures for 2016 Alpine Fest Parade**

Res. #2016-3-6C

Summary: The proposed Resolution authorizes a request to the Illinois Department of Transportation to close State Route 22 to facilitate the Alpine Fest parade on July 17 between the hours of 10:30 am to 1:30 pm.

Mayor Poynton requested that Recreation Manager Bonnie Caputo address the comment by Mr. Brask. Ms. Caputo reported that the businesses were notified in January 2016 of the closures.

Motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the Consent Agenda item 6C as presented.

AYES: 5 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 1 Trustee Stanovich.

MOTION CARRIED.

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

A. Resolution Urging Illinois State Leaders to Pass a Final Budget Res. #2016-3-

Summary: The State has operated without a budget since July 1, 2015, resulting in a continued climate of uncertainty and financial instability for the Village of Lake Zurich. This State budget crisis is resulting in a negative impact on Lake Zurich's public safety services and critical infrastructure such as road construction, maintenance, and repairs.

Now in its ninth month, the budget crisis is changing the way the Village is planning expenditures for the rest of 2016 and beyond. The lack of a State budget and the threat of reduced shared revenue to Lake Zurich could translate into significantly more personnel layoffs, reduced vital services, delayed infrastructure maintenance, and the abandonment of some capital improvement projects. The Village Board is encouraged to approve this Resolution to urge both political parties to compromise to pass a final budget and continue sharing revenue with local governments.

Mayor Poynton read a statement concerning this resolution.

Recommended Action: A motion was made by Trustee Shaw, seconded by Trustee Sprawka, to approve Resolution #2016-3-8A Urging Illinois State Leaders to Pass a Final Budget.

AYES: 5 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 1 Trustee Stanovich.

MOTION CARRIED.

B. Courtesy Review for Termax Building Expansion at 200 Telser Road

Summary: Flex Construction has submitted a zoning application for the subject property at 200 Telser Road for a proposed development of an approximately 80,000 square foot warehouse addition to the existing facility. Currently Termax Corporation operates a 19,616 square foot facility at the subject property, where it manufactures metal and plastic fasteners used in the automotive industry. The proposed expansion would require the demolition of the residential structures immediately to the south of 200 Telser Road and a partial rezoning from "R-1 / 2" to the "I-Industrial District." The proposed rezoning is consistent with the Comprehensive Plan, which classifies the future use of this property as industrial.

Planner/Interim BZ Manager Sam Hubbard introduced Kelly Sheehan, Flex Construction, who gave an overview of the proposed zoning application for 200 Telser Road.

Recommended Action: Staff recommends the Village Board provide feedback on the proposed development and highlight areas of concern that may be addressed by the Planning and Zoning Commission.

Consensus of the Board was to move this proposal to the Planning and Zoning Commission.

C. Ordinance Approving Rezoning, PUD, Special Use, Site Plan, Exterior Appearance Plan, Subdivision Plat and Exception to Land Development Code for Sparrow Ridge Plaza at 1075-1077 South Rand Road Ord. #2016-3-119

Summary: The Fidelity Group has filed a zoning application for the subject property at 1075-1077 South Rand Road to develop a Planned Unit Development consisting of a gas station, child daycare center, and approximately 10,000 square foot retail building that may contain a drive-through restaurant with outdoor seating.

On January 20, 2016 and February 17, 2016, the Planning and Zoning Commission (PZC) held public hearings on this development and approved a 6 - 1 recommendation to the Village Board, with the exception of the Special Use Permits which received a recommendation of approval by a vote of 5 - 2. There are several conditions of approval that are included with the PZC's recommendation, which are outlined in the Staff memo and included with the proposed Ordinance authorizing approval of Sparrow Ridge Plaza.

Planner/Interim BZ Manager Sam Hubbard introduced John Sfire, Fidelity Group. Mr. Sfire gave a presentation including his almost 30 years of developing in Lake Zurich and the 97% occupancy of his buildings. He answered questions from the Board including meeting with the nearby residents and addressing their concerns on the proposed development; the twelve conditions as stipulated in the Ordinance and in particular the prohibiting of 24 hour operations and the

exterior music/speakers. Atty. Uhler advised the Board about clarifying the Ordinance and changes were made to Section 2, c and d; and Section 4.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Shaw, to approve amended Ordinance #2016-3-119 as revised by Atty. Uhler on Section 2, c and d; and Section 4, approving Rezoning, PUD, Special Use, Site Plan, Exterior Appearance Plan, Subdivision Plat and Exception to the Land Development Code for Sparrow Ridge Plaza at 1075-1077 South Rand Road.

AYES: 4 Trustees Beaudoin, Shaw, Spacone, Sprawka.

NAYS: 1 Trustee Halen.

ABSENT: 1 Trustee Stanovich.

MOTION CARRIED.

D. Semi-Monthly Warrant Register Dated March 7, 2016 Totaling \$857,136.40

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the semi-monthly warrant register dated March 7, 2016 totaling \$857,136.40.

AYES: 5 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 1 Trustee Stanovich.

MOTION CARRIED.

9. TRUSTEE REPORTS

There were none.

10. VILLAGE MANAGER'S REPORT

Village Manager Ray Keller thanked everyone for their warm wishes and welcome.

11. ATTORNEY'S REPORT

Atty. Uhler stated that there was nothing substantive to report on the U-Haul proposal.

12. DEPARTMENT HEAD REPORTS

Public Works Manager Mike Brown reported on an emergency meeting of SWALCO on the electronics recycling programme which will end on May 1st. Mr. Brown reported that there is discussion with Waste Management for options but the Cuba Township site is still open.

Recreation Manager Bonnie Caputo reported on the upcoming Breakfast with the Bunny on Saturday March 19, 8-11am at the LZ Retired Firefighters Assoc. Hall, followed by the Egg Hunt in Lions Park at 12pm. On Friday, March 25 there will be a Nite egg hunt event for tweens.

Mayor Poynton thanked Planner/Interim BZ Manager Sam Hubbard as he was leaving the Village and it was his last meeting.

13. ADJOURNMENT

Motion to adjourn was made by Trustee Beaudoin, seconded by Trustee Shaw.

AYES: 5 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 1 Trustee Stanovich.

MOTION CARRIED.

The meeting adjourned at 8.20pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

3-24-2016
Date.