

APPROVED
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, January 18, 2016, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Interim Village Manager Steve Husak, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Community Services Dir. Mike Earl, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Fire Chief John Malcolm, Public Works Manager Mike Brown.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
There were none.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
There was no report.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes of the Village Board Meeting, January 4, 2016**
 - B. **Resolution Authorizing an Intergovernmental Agreement for Cooperative Emergency Weather and Disaster Warning System by and Between Cuba Township, the Barrington Countryside Fire Protection District, and the Village of Lake Zurich Res. #2016-1-6B**

Summary: This agreement provides the Barrington Countryside Fire Protection District services related to the activation of nine early warning system sirens in Cuba Township, causing the Township's sirens to be connected to the Village's activation system.
 - C. **Ordinance Authorizing Approval of a Contract of Employment for the Village Manager Ord. #2016-1-111**

Summary: The recent recruitment effort with GovHR USA has resulted in the selection of Mr. Ray Keller for the position of Village Manager. An employment contract is proposed between the Village and Mr. Keller. The proposed contract is effective March 7, 2016 until December 31, 2019.

- D. **Release of Cash Escrow in the Amount of \$12,448.15 to 320 Main, LLC**
Summary: 320 Main, LLC has completed all Village requirements for exterior work and requested a release of the remaining cash escrow of \$12,448.15 held as a maintenance guarantee.
- E. **Resolution Terminating the Intergovernmental Agreement that Created the Lake and McHenry Counties Fire Department's Specialized Response Teams Res. #2016-1-6E**
Summary: The Lake and McHenry Counties Fire Department's Specialized Response Teams are in the process of a governance change, dissolving an original mutual aid agreement from 1996. As of January 1, 2016, the Village of Lake Zurich is part of MABAS Division 4 but will still have access to all resources and personnel in Divisions 4 and 5 during mutual aid response situations.
- F. **Intergovernmental Agreement with the Illinois Department of Transportation for Routine Maintenance of State Routes**
Summary: IDOT has requested renewal of a ten-year agreement for the routine maintenance of Midlothian Road between Main Street and Old McHenry Road. The Village will receive an estimated \$167,600 over ten years in exchange for performing snow and ice control, pothole patching, and litter collection on this portion of Midlothian Road.
Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.
AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.
NAYS: 0
ABSENT: 0
MOTION CARRIED.

7. **OLD BUSINESS**

Mayor Poynton asked for a motion to remove Agenda item #7A and move it to the end of the Board's agenda, following the Executive Session.

Trustee Shaw proposed the aforementioned motion, seconded by Trustee Halen.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Agenda item #7A was moved to follow the Executive Session.

B. **Five Year Capital Improvement Plan for Fiscal Years 2016B – 2020**

Summary: The Capital Improvement Plan (CIP) is the long-term capital spending plan for the Village, a result of a collaborative effort of all municipal operating department's proposed expenditures for infrastructure, land improvements, equipment, technology, and the municipal fleet. The CIP is a critical component of the yearly budget cycle, which should be viewed as a planning tool and a multi-year reference document. Adoption of the CIP originally appeared before the Village Board on the January 4, 2016 agenda but was deferred until January 18, 2016 to allow for additional time to review.

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Stanovich, to approve the 2016B-2020 Capital Improvement Plan as presented.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.
NAYS: 0
ABSENT: 0
MOTION CARRIED.

8. **NEW BUSINESS**

A. **Courtesy Review for Proposed Garden Homes Redevelopment of Former K-Mart Property at 225 South Rand Road**

Summary: Garden Homes is the owner of the 7.25 acre property at 225 South Rand Road, the site of the former K-Mart building. Garden Homes proposes demolition of the current building and construction of three separate residential rental buildings, each consisting of three stories over indoor parking, along with approximately 21,615 square feet of retail space. The proposed plan includes a mix of one, two, and three bedroom rental units ranging from 910 to 1,680 square feet, with larger units offering two baths. This development would likely proceed through the review process as a Planned Unit Development.

While the development is still in the early concept stages, Garden Homes seeks to understand the Village Board's preference towards the concept in order to address potential issues moving forward.

Mr. Mark Hoffman of Garden Homes, Short Hills, New Jersey, introduced himself and gave background information of the property. He then described the proposal for the property. Mr. Mike Carne of Reiten Architects LLC used displays to show the proposed three buildings.

Mayor Poynton opened Public Comment and there were none.

The Board members gave feedback and their questions were answered by Mr. Hoffman. Mayor Poynton stated that there had been an online survey available to residents, and the results had been shared with Mr. Hoffman. Mr. Hoffman said that he was taking the Trustees comments seriously.

Recommended Action: Staff recommends the Village Board provide feedback on the proposed redevelopment concept and highlight areas of concern that may be address by the Planning and Zoning Commission.

Mayor Poynton polled the Board on moving this proposal to the Planning and Zoning Commission and five of the Trustees agreed and one Trustee disagreed.

B. **Semi-Monthly Warrant Register Dated January 18, 2016 Totaling \$1,881,667.58**

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Spacone, to approve the semi-monthly warrant register dated January 18, 2016 totaling \$1,881,667.58.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.
NAYS: 0
ABSENT: 0
MOTION CARRIED.

9. **TRUSTEE REPORTS**

There were none.

10. **VILLAGE MANAGER'S REPORT**

A. **Monthly Data Metric Reports**

11. **ATTORNEY'S REPORT**

There was none.

12. DEPARTMENT HEAD REPORTS

There were none.

13. EXECUTIVE SESSION called for the purpose of 5 ILCS 120/2 (c) (21) approval of executive session minutes; 5 ILCS 120/2(c) (11) pending or imminent litigation; 5 ILCS 120/2(c) (5) the purchase or lease of real estate

Motion made by Trustee Sprawka, seconded by Trustee Shaw, to adjourn to Executive Session for the purpose of 5 ILCS 120/2 (c) (21) approval of executive session minutes; 5 ILCS 120/2 (c)(1) appointment, employment, compensation, discipline, performance or dismissal of specific employees; 5 ILCS 120/2(c) (11) pending or imminent litigation.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.42pm.

A motion was made by Trustee Stanovich, seconded by Trustee Spacone, to reconvene to Open Session.

AYES: 6, NAYS: 0, ABSENT: 0. VOICE VOTE. MOTION CARRIED.

Meeting reconvened at 9.41pm and called to order by Mayor Thomas M. Poynton.

ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Interim Village Manager Steve Husak, Village Atty. Scott Uhler and Community Services Dir. Mike Earl.

Agenda Item #7A which was moved to follow the Executive Session was opened for consideration.

7 A. Reconsideration of Denial of Special Use Permit for U-Haul at 300 East Main Street

Summary: At the January 4, 2016 meeting, the Village Board voted to deny Ordinance #2016-1-109 regarding a special use permit request for a U-Haul facility at 300 East Main Street. Written findings of fact are generally appropriate for the grant or denial of a special use petition. Accordingly, approval of an Ordinance detailing the findings of denial is necessary for the Village Board to deny a special use request.

Trustee Sprawka read the summary.

Mayor Poynton entertained a motion to suspend Robert's Rules of Order for consideration of Agenda item #7A.

The motion to suspend Robert's Rules of Order for consideration of Agenda item #7A was made by Trustee Stanovich, seconded by Trustee Sprawka.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Mayor Poynton entertained a motion to reconsider the Board of Trustees vote from the January 4, 2016 Board meeting which was to deny the Ordinance designated ORD. #2016-1-109 granting special use approval and exterior appearance approval for the Petition of UHaul for the property at 300 E. Main Street.

The Motion was made by Trustee Stanovich, seconded by Trustee Sprawka.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Mayor Poynton entertained a motion to table item #7A until further discussions can be held with the property owners

The Motion was made by Trustee Spacone, seconded by Trustee Shaw.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

14. ADJOURNMENT

Motion to adjourn the meeting was made by Trustee Shaw, seconded by Trustee Stanovich.

AYES: 6 Trustees Beaudoin, Halen, Shae, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 9.47pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

2-3-2016
Date.

