

APPROVED
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



Monday, December 7, 2015, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Interim Village Manager Steve Husak, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Community Services Dir. Mike Earl, Finance Dir. Jodie Hartman, Acting Police Chief Kevin Finlon, Fire Chief John Malcolm, Public Works Manager Mike Brown, Interim Building/Zoning Manager/Planner Sam Hubbard.

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**

There were none.

5. **TRUTH-IN-TAXATION PUBLIC HEARING FOR 2015 PROPERTY TAX LEVY**

Summary: The total proposed increase to the property tax levy is 2.53%, an increase of \$222,583, which brings the total levy to \$9,016,727. As the proposed property tax levy for 2015 will not exceed 105% of the actual 2014 property tax extension, the Village is not required to hold a Truth-in-Taxation Public Hearing on the proposed property tax levy.

To promote the transparency of local government operations, this Truth-in-Taxation hearing has been scheduled so the public can have the opportunity to comment on the proposed increase. The hearing notice was published on November 30, 2015 in the Daily Herald.

Recommended Action #1: A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to open the Truth-in-Taxation Public Hearing for the 2015 Property Tax Levy.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Public Hearing opened at 7.03pm.

PUBLIC COMMENTS:

There were none.

Recommended Action #2: A motion was made by Trustee Shaw, seconded by Trustee Sprawka, to close the Truth-in-Taxation Public Hearing for the 2015 Property Tax Levy.
AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting closed at 7.04pm

6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

A. **Proclamation Honoring Deputy Fire Marshal John Bzdusek Upon His 11 Years of Service to the Village of Lake Zurich**

Mayor Thomas Poynton introduced Deputy Fire Marshal John Bzdusek and read the proclamation. Betty Harrison, representing the Employee Recognition Committee presented Mr. Bzdusek with a collage of his years with Village of Lake Zurich.

B. **Lake Co. Municipal League Award.** The village was awarded the Innovation award at a recent dinner and Mayor Poynton congratulated the Village staff on the award.

C. **Tree Lighting ceremony on December 4, 2015** was successful.

D. **Lake Zurich Retired Firemen Assn.** recent dinner honoured Mr. And Mrs. Masterson, owners of Hackney's restaurant.

E. **American Legion Post** is accepting Toys for Tots.

7. **CONSENT AGENDA**

A. **Approval of Minutes of the Village Board Meeting, November 16, 2015**

B. **Approval of Minutes of the Village Board Special Meeting, November 30, 2015**

C. **Approval of Annual Schedule of Meetings for 2016**

Summary: Each year the Village Board approves the annual schedule of meetings for the following calendar year. Upon approval, the schedule for Lake Zurich commissions and advisory boards will be published accordingly to fulfill the State of Illinois Open Meetings Act requirement.

D. **Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance Ord. # 2015-12-095**

Summary: The Lake County Board adopted a revised county-wide Watershed Development Ordinance (WDO) on October 13, 2015. Lake Zurich must adopt the new ordinance in order to remain a certified community in Lake County and a participant in the National Flood Insurance Program. The WDO was first adopted in 1992 as a means to ensure that new development does not increase existing or create new stormwater problems.

E. **Resolution Appointing Director and Alternate Directors to the Board of Directors of the Solid Waste Agency of Lake County Reso. #2015-12-7E**

Summary: As a participating member of the Solid Waste Agency of Lake County (SWALCO), Lake Zurich is entitled to elect a Director and Alternate Directors to serve on the SWALCO Board. This Resolution appoints Mayor Poynton as the Director, as well as Community Services Director Earl and Public Works Manager Brown as Alternate Directors.

F. Agreement for Maintenance on Well #9 with Layne Christensen Company in an Amount Not-to-Exceed \$122,400

Summary: Village wells receive regular maintenance on a rotating basis. Well #9 was last serviced in 2010 and has pumped over 750 million gallons of water since that time. In November 2010, the Board approved a five year agreement with Layne Christensen Company for well and pump maintenance. The estimated maintenance cost for Well #9 is \$122,360. The FY16 budget includes \$122,400 for this expense.

G. Ordinance Granting Special Use Permit for Hawthorn Woods Auto Service at 511 Telser Road Ord. # 2015-12-096

Summary: Hawthorn Woods Auto Service has filed a Zoning Application for 511 Telser Road to allow an automotive repair shop for relocation from Mundelein to the Lake Zurich industrial park. The Planning and Zoning Commission held a public hearing on November 18, 2015 and voted 7-0 in favor of a recommendation of approval with one condition prohibiting parking on the public-right-of-way adjacent to the property.

H. Ordinance Granting Zoning Variation to Reduce the Side Yard Setback for Driveway at 407 North Prairie Lane Ord. # 2015-12-097

Summary: The property owner at 407 North Prairie Lane has filed a Zoning Application to reduce the required side yard setback for a driveway from three feet to zero feet. The Planning and Zoning Commission held a public hearing on November 18, 2015 and voted 7-0 in favor of a recommendation of approval.

I. Ordinance Amending Section 3-3B-14 of Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class B – Lacey’s) Ord. # 2015-12-098

Summary: The owners of Lacey’s, a new business located at 890 South Rand Road Suite B, are requesting a Class B liquor license for restaurant limited service. This license authorizes the retail sale of beer and wine by restaurants when such sales are incidental to and complementary to the sale and service of food for consumption on the premises where sold.

J. Ordinance Amending Chapter 3 of Title 3 of the Village of Lake Zurich Municipal Code to Amend the “Number of Licenses” Ord. # 2015-12-099

Summary: The above Ordinance in agenda item 7I issues a liquor license to Lacey’s. This Ordinance in agenda item 7J clarifies the total number of licenses and classifications used by the Village as is reflected in the official table in the Municipal Code.

K. Ordinance Closing Out Lake Zurich Special Service Area Number 15 Ord. # 2015-12-100

Summary: Special Service Area (SSA) 15 was established in 2012 to provide for connection fees to the Village utility system for one parcel, 311 Country Club Road. As all expenses for this SSA have been paid and all funds collected in advance, there is no need to continue the SSA or the accompanying tax levy.

L. Approval to Waive the Bid Process and Purchase Chasewood Sanitary Sewer Lift Station Replacement Control Panel from Metropolitan Pump Company in an Amount Not-to-Exceed \$45,453

Summary: The Chasewood Sanitary Sewer Lift Station is designed to service 200 houses in the Chasewood Subdivision and has experienced reduced reliability due to deteriorating controls. Metropolitan Pump Company is the sole source vendor for this lift station. The FY 2016 budget includes \$40,000 for this purchase.

Staff answered a question on agenda item #7G.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Spacone, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

A. 2015 Property Tax Levy and Abatement Ordinances

Summary: Each year the Village approves a tax levy ordinance in order to have the County Clerk extend property taxes on real estate parcels within the boundaries of the Village. The 2015 levy request is based upon the estimated equalized assessed value (EAV) of those properties. Applying the rates allowed by the Property Tax Extension Limitation Law (PTELL), the Village is requesting a total levy of \$9,016,727, which represents an increase of 2.53% over the previous year. This total levy includes \$7,393,590 for corporate and special purposes and \$1,623,137 for debt service obligations.

Five ordinances totaling \$2,413,785 regarding debt service abatements are also presented for Village Board consideration. As sufficient funds are available from other revenue sources to pay scheduled debt service payments as they become due, the need to extend a property tax levy on these issues is not warranted. Therefore, the Village will notify the County Clerk to not extend property taxes on these abatement ordinances.

Finance Director Jodie Hartman explained that the increase of 2.53% was to cover pension funds. Ms. Hartman answered the Board's questions.

Recommended Action: Individual and separate motions to approve each of the following ordinances:

1. Annual Tax Levy Ordinance Ord. # 2015-12-101

A motion made by Trustee Beaudoin, seconded by Trustee Halen, to approve the Annual Tax Levy Ordinance Ord. # 2015-12-101

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

2. **Ordinance Abating Certain Taxes Levied for \$7,830,000 Taxable General Obligation Funding Bonds, Alternate Revenue Source, Series 2009A**
Ord. # 2015-12-102

A motion made by Trustee Beaudoin, seconded by Trustee Halen, to approve an Ordinance Abating Certain Taxes Levied for \$7,830,000 Taxable General Obligation Funding Bonds, Alternate Revenue Source, Series 2009A Ord. # 2015-12-102

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

3. **Ordinance Abating Certain Taxes Levied for \$2,800,000 Taxable General Obligation Refunding Bonds, Alternate Revenue Source, Series 2011B**
Ord. # 2015-12-103

A motion made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve an Ordinance Abating Certain Taxes Levied for \$2,800,000 Taxable General Obligation Refunding Bonds, Alternate Revenue Source, Series 2011B Ord. # 2015-12-103

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

4. **Ordinance Abating Certain Taxes Levied for \$3,800,000 General Obligation Bonds, Waterworks and Sewerage System Alternate Revenue Source, Series 2013A** Ord. # 2015-12-104

A motion made by Trustee Beaudoin, seconded by Trustee Shaw, to approve an Ordinance Abating Certain Taxes Levied for \$3,800,000 General Obligation Bonds, Waterworks and Sewerage System Alternate Revenue Source, Series 2013A Ord. # 2015-12-104

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

5. **Ordinance Abating Certain Taxes Levied for \$6,325,000 General Obligation Refunding Bonds, Series 2014A** Ord. # 2015-12-105

A motion made by Trustee Beaudoin, seconded by Trustee Halen, to approve an Ordinance Abating Certain Taxes Levied for \$6,325,000 General Obligation Refunding Bonds, Series 2014A Ord. # 2015-12-105

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

6. Ordinance Abating Certain Taxes Levied for \$11,775,000 General Obligation Refunding Bonds, Series 2015A Ord. # 2015-12-106

A motion made by Trustee Beaudoin, seconded by Trustee Halen, to approve an Ordinance Abating Certain Taxes Levied for \$11,775,000 General Obligation Refunding Bonds, Series 2015A Ord. # 2015-12-106
MOTION CARRIED.

B. Semi-Monthly Warrant Register Dated December 7, 2015 Totaling \$1,671,770.49

Recommended Action: A motion made by Trustee Beaudoin, seconded by Trustee Halen, to approve the semi-monthly warrant register dated December 7, 2015 totaling \$1,671,770.49.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

10. TRUSTEE REPORTS

There were none.

11. VILLAGE MANAGER'S REPORT

There was none.

12. ATTORNEY'S REPORT

There was none.

13. DEPARTMENT HEAD REPORTS

There were none.

14. ADJOURNMENT

A Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Halen.

AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.34pm.

Respectfully submitted by:

Kathleen Johnson, Village Clerk

Approved by:



Thomas M. Poynton, Village Mayor

1-6-2016
Date.