

APPROVED  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
Special Meeting  
70 E. Main Street,  
Lake Zurich. IL. 60047



Monday, November 30, 2015 7:00 pm

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.05pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Interim Village Manager Steve Husak, Village Atty. Scott Uhler, H.R manager Doug Gibson, GOVHR representative Lee Szymborski
3. **PUBLIC COMMENT**  
There were none.
4. **INTRODUCTION TO EXECUTIVE SESSION:**  
H.R manager Doug Gibson introduced GOVHR representative Lee Szymborski who then gave an overview of the process of receiving sixty plus applications for the position of Village Manager and the recommendation of twelve candidates. The Board's questions were answered by Mr. Szymborski and Mr. Gibson including having a meet and greet with the public. Mr. Szymborski described a timeline of interviews, meet and greet time with the public and then second interviews. Atty. Uhler advised on a consensus of the Board for the format presented and the Board agreed. Mayor Poynton asked for a consensus of the Board on the candidates meeting with Department heads and the Board agreed.
5. **EXECUTIVE SESSION called for the purpose of 5 ILCS 120/2 (c)(21) closed session minutes review and 5 ILCS 120/2 (c)(1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.**  
Motion made by Trustee Shaw, seconded by Trustee Sprawka, to adjourn to Executive Session for the purpose of 5 ILCS 120/2 (c)(21) closed session minutes review and 5 ILCS 120/2 (c)(1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.  
AYES: 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.  
NAYS: 0  
ABSENT: 0  
MOTION CARRIED.  
Meeting adjourned at 7.25pm

Meeting reconvened at 9.07pm and called to order by Mayor Thomas M. Poynton.

**ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Also present: Interim Village Manager Steve Husak, Village Atty. Scott Uhler, H.R manager Doug Gibson, GOVHR representative Lee Szymborski

**6. ADJOURNMENT**

A Motion to adjourn was made by Trustee Beaudoin, seconded by Trustee Shaw.

**AYES:** 6 Trustees Beaudoin, Halen, Shaw, Spacone, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

Meeting adjourned at 9.08pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Thomas M. Poynton, Village Mayor

12/9/2015  
Date.