

**\*AMENDED APPROVED  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street**

**\*Agenda amended on 10-16-15 with item 7E added for Village of Barrington backup dispatch services.**



**Monday, October 19, 2015, 7:00 pm**

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka. Trustee Jeff Halen and Trustee Dan Stanovich were absent and excused. Also present: Interim Village Manager Steve Husak, Village Atty. Scott Uhler, Community Services Dir. Mike Earl, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Acting Police Chief Kevin Finlon, Fire Chief John Malcolm, Deputy Fire Chief Don Golubski, Atty. Carmen Forte.
3. **LAKE ZURICH HONOR GUARD FOR FIRE RESCUE DEPARTMENT**
4. **PLEDGE OF ALLEGIANCE**
5. **PUBLIC COMMENT**  
There were none.
6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - A. **Proclamation for Red Ribbon Week, October 26<sup>th</sup> – 30<sup>th</sup> 2015**
  - B. **Tom Moskal Foundation fundraiser, Caring Heart event - Saturday November 7 at Knights of Columbus Hall.**
  - C. **Hallowe'en decorated house, Mickey and Todd Horndasch's home at 115 Old Mill Grove Road.**
  - D. **Oath of Office for Fire Chief John Malcolm, Mayor Poynton introduced the new chief before giving Chief Malcolm the oath of office.**  
Mayor Poynton thanked Division Chief John Kelly for filling the position of interim Fire Chief.
7. **CONSENT AGENDA**

*Agenda Item #7C was pulled from the Consent Agenda.\**

  - A. **Approval of Minutes of the Village Board Meeting, October 5, 2015**
  - B. **Approval of Installation of Ice Damming Prevention System for Fire Station # 1 in an Amount Not-to-Exceed \$23,995**  
**Summary:** In 2005 the Village installed an ice damming prevention system on the north side of the Fire Station #1 roof, which eliminated annual flooding in part of the building. With the scheduled replacement of the roof underway, Staff recommends installing a similar ice damming prevention system on the south side of the station where flooding during the winter months continues. The total cost of this southern ice damming system is not-to-exceed \$23,995, including

\$12,500 from Brook Electrical Supply and \$11,495 from Associated Electrical Contractors.

**C. *This item was pulled from the Consent Agenda\****

**Approval to Increase the Contracted Dollar Amount with Glenbrook Excavating & Concrete, Inc. by \$15,383.72 for a Total Contract Amount of \$378,408.72 for the Maple Avenue/Terrace Lane Water Main Replacement Project\***

**D. Agreement with Copenhagen Construction in an Amount Not-to-Exceed \$201,776 for Partridge Lane Storm Water Improvements**

**Summary:** The FY 2016 budget includes \$304,000 in the Non-Home Rule Sales Tax (NHRST) Fund for stormwater improvements, of which \$100,000 is dedicated for improvements in the Partridge Lane area. Lift station equipment, dewatering of the detention basin and work area access issues resulted in a cost that exceeded original estimates. In the event combined costs of all NHRST stormwater improvements exceed the \$304,000 budgeted, there are savings from the 2015 Road Resurfacing Program currently estimated at \$350,000 which could be re-allocated to cover the shortfall.

**\*E. An Intergovernmental Agreement between the Village of Barrington and the Village of Lake Zurich for Backup 911 Calls and Emergency Communications**

**Summary:** The Village of Barrington has requested that the Lake Zurich Dispatch Public Safety Answering Point (PSAP) agree to be their backup PSAP. Lake Zurich currently provides dispatch services for Kildeer, Hawthorn Woods, Island Lake, and the Lake Zurich Fire Protection District, as well as backup dispatch services for Wauconda. Lake Zurich's dispatch center does have the ability to provide the requested service without any disruption to current service levels.

**Recommended Action:** Motion was made by Trustee Beaudoin, seconded by Trustee Shaw, to approve the Consent Agenda as corrected.

**AYES:** 4 Trustees Beaudoin, Shaw, Spacone Sprawka.

**NAYS:** 0

**ABSENT:** 2 Trustees Halen, Stanovich.

**MOTION CARRIED.**

**8. OLD BUSINESS**

**A. Authorization to Proceed with Emergency Sanitary Sewer Repairs with Berger Excavating in an Amount Not-to-Exceed \$1,250,000**

**Summary:** At the September 21, 2015 meeting, the Village Board authorized emergency sewer repairs with Berger Excavating in the not-to-exceed amount of \$611,230 with the expectation that additional work could be required. Further evaluation of the transmission main has resulted in an increase in the scope of work from 600 feet to approximately 910 feet. The updated proposal from Berger Excavating totals \$941,435 but does not include emergency repairs for September 19, permit fees, engineering and inspection, and a contingency for unforeseen issues. Staff recommends an updated not-to-exceed amount of \$1,250,000 to continue with sanitary main repairs.

Community Services Dir. Mike Earl gave an explanation of the emergency repairs and gave an update on the timetable.

**Recommended Action:** A motion was made by Trustee Sprawka, seconded by Trustee Spacone, to waive the formal bidding process and to proceed with emergency sanitary sewer repairs with Berger Excavating in an Amount Not-to-Exceed \$1,250,000.

AYES: 4 Trustees Beaudoin, Shaw, Spacone Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich.

MOTION CARRIED.

## 9. NEW BUSINESS

- A. **Consideration and Action on an Ordinance Authorizing the Issuance of \$1,076,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2016 to Refund Certain Outstanding Obligations of the Village, Pay Related Expenses, Provide for the Levy and Collection of a Tax to Pay the Bonds, and Authorize the Sale of Said Bonds to the Purchaser Thereof ORD. #2015-10-092**

**Summary:** From 2009 through 2015, the Village issued various General Obligation TIF Bonds which are part of the Village's overall debt limit and fall within the tax cap limit. These proposed Series 2016 bonds will pay interest and principal due during fiscal year 2016B, which will run from May to December 2016. The total bond size is \$1,076,000, which includes approximately \$11,000 for fees.

Finance Dir. Jodie Hartman gave an explanation of the sale of bonds.

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Shaw, to approve Ordinance #2015-10-092 Authorizing the Issuance of \$1,076,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2016, of the Village of Lake Zurich, Lake County, Illinois, for the Purpose of Refunding Certain Outstanding General Obligation Alternate Bonds of said Village and Paying for the Levy and Collection of a Direct Annual Tax for the Payment of the Principal of and Interest on said Bonds, and Authorizing the Sale of said Bonds to the Purchaser Thereof.

AYES: 4 Trustees Beaudoin, Shaw, Spacone Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich.

MOTION CARRIED.

- B. **Semi-Monthly Warrant Register Dated October 19, 2015 Totaling \$1,095,875.33**

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the semi-monthly warrant register dated October 19, 2015 totaling \$1,095,875.33.

AYES: 4 Trustees Beaudoin, Shaw, Spacone Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich.

MOTION CARRIED.

- C. **Presentation of Comprehensive Annual Financial Report for Fiscal Year 2015**

**Summary:** State law requires the Village to publish, within six months of the closing of the fiscal year, a complete set of financial statements presented in conformity with generally accepted auditing standards by a firm of licensed certified public accountants. The Village has completed the annual audit with a

clean opinion and hereby submits the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended April 30, 2015. Sikich representatives will be in attendance to present an overview of the CAFR.

Mr. Dan Berg, Sikich LLP., addressed the Board on the annual audit and answered the Board's questions. Finance Dir. Jodie Hartman also answered the Board's questions on the change to a calendar budget year.

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Spacone, to approve and accept the Comprehensive Annual Financial Report for the fiscal year ended April 30, 2015.

AYES: 4 Trustees Beaudoin, Shaw, Spacone Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich.

MOTION CARRIED.

**10. TRUSTEE REPORTS**

There were none.

**11. VILLAGE MANAGER'S REPORT**

A. Monthly Department Data Metric Reports

**12. ATTORNEY'S REPORT**

There was no report.

**13. DEPARTMENT HEAD REPORTS**

A. Finance Department Annual Treasurer's Report

Finance Dir. Jodie Hartman reported that this report is required by State statute.

B. Hallowe'en Trick or Treating Hours.

Acting Police Chief Kevin Finlon stated that the hours are 3-8pm on Saturday, October 31, 2015.

C. Danger of Fire

Fire Chief John Malcolm reported on the very dry conditions and fires.

**14. ADJOURNMENT**

Motion to adjourn was made by Mayor Poynton, seconded by Trustee Beaudoin.

AYES: 4 Trustees Beaudoin, Shaw, Spacone Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich.

MOTION CARRIED.

Meeting adjourned at 7.45pm

Respectfully submitted by:

Kathleen Johnson, Village Clerk

Approved by:

  
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Thomas M. Poynton, Village Mayor

11/3/2015  
Date.