

APPROVED  
**LAKE ZURICH BOARD OF TRUSTEES  
REGULAR MEETING  
70 East Main Street**

Monday, May 21, 2007, 7:30 p.m.

**1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 7:33 pm.

Present were President Tolomei, Trustees Branding, Callahan, Johnson, McAvoy, Poynton, and Taylor. Also present were Village Administrator Dixon, Village Attorney Browne, Public Works Director/Engineer Heyden, Finance Director Martynowicz, Fire Chief Mastandrea, and Police Chief Urry.

**2. PLEDGE OF ALLEGIANCE**

**3. PRESIDENT'S REPORT**

No report.

**4. PUBLIC COMMENT**

No comments.

**5. APPROVAL OF MINUTES**

A. Regular Village Board meeting May 7, 2007

MOTION was made by Trustee Taylor, seconded by Trustee McAvoy, to approve the Regular Village Board meeting minutes of May 7, 2007.

Voice vote, all in favor.

MOTION CARRIED

**6. CONSENT AGENDA**

Items E and J were asked to be removed from Consent and discussed further under Other Business. Item L was deferred.

A. Warrant dated May 21, 2007. The Finance Committee recommends approval and the Board of Trustees approves the Warrant dated May 21, 2007 in the amount of \$599,554.84 which includes the following items over 5% of the total:

1. Constellation New Energy	\$72,234.78	12.05%
2. SB Friedman & Co.	\$58,168.93	9.70%
3. Holland & Knight	\$48,647.00	8.11%

- B. Ordinance related to EMA and Resolution for NIMS. The Public Works Committee recommends approval and the Board of Trustees approves:
- 1) AN ORDINANCE COMPREHENSIVELY AMENDING ORDINANCE NO. 93-03-580 REGARDING THE VILLAGE'S EMERGENCY MANAGEMENT AGENCY (Assign ORD. #2005-05-494); and
  - 2) A Resolution adopting the National Incident Management System (Assign RES. #2005-05-17A)
- C. Newsline, June edition. The Committee of the Whole recommends approval and the Board of Trustees approves this edition of the *Newsline* as presented.
- D. Logan, 257 West Lane. The Planning and Development Committee recommends approval and the Board of Trustees approves AN ORDINANCE GRANTING A VARIATION AT 257 WEST LANE. (Assign ORD. #2007-05-495)
- E. Barrington Christopher Club, Dohnalek property, Surryse Road. The Planning and Development Committee recommends approval and the Board of Trustees approves AN ORDINANCE APPROVING A SPECIAL USE PERMIT, SITE PLANS AND EXTERIOR APPEARANCE PLANS FOR THE BARRINGTON CHRISTOPHER CLUB ASSOCIATION AT LOT 4, SURRYSE ROAD (KNIGHTS OF COLUMBUS MEETING HALL). (Assign ORD. #2007-05-496)
- F. National Public Works Week, May 20-26, 2007. The Public Works Committee recommends approval and the Board of Trustees approves a Proclamation for National Public Works Week, May 20-26, 2007: Moving Life Forward.
- G. Bristol Trails master plan. The Public Works Committee recommends approval and the Board of Trustees approves the master plan for Bristol Trails as presented and submittal of an application for an OSLAD grant.
- H. Improvements to three playgrounds. The Public Works Committee recommends approval and the Board of Trustees approves the use of Park Improvement and SRA Tax Levy funds in the total amount of \$149,759.94 to Recreation Concepts for improvements using GameTime equipment at the Quail Run, Braemar, and Countryside West Parks with waiver of the competitive bidding process.
- I. AHCF walk-a-thon in September, 2007. The Public Works Committee recommends approval and the Board of Trustees approves the usage of Paulus Park with a shelter on September 23, 2007 for the AHCF walk-a-thon.
- J. Policy for re-payment of damage to mailboxes. The Public Works Committee recommends approval and the Board of Trustees approves AN ORDINANCE AMENDING SECTION 7-1-5-1 OF THE LAKE ZURICH MUNICIPAL CODE RELATED TO DAMAGE TO MAILBOXES IN RIGHTS OF WAY. (Assign ORD. #2007-05-497)
- K. Waste Management contract, landscape options. The Public Works Committee recommends direction and the Board of Trustees directs staff to evaluate the cost of leaf pick up by vacuum or a bag program and then report results to the Public Works Committee.

- L. Ela Township Food Pantry relocation to 564 West Route 22. The Planning and Development Committee recommends approval and the Board of Trustees approves a temporary use at 564 West Route 22 for the St. Vincent DePaul Society community food pantry.
- M. Ordinance for Cedar Street plat of vacation. The Planning and Development Committee recommends approval and the Board of Trustees approves AN ORDINANCE VACATING A PORTION OF THE VILLAGE-OWNED RIGHT-OF-WAY KNOWN AS CEDAR STREET. (Assign ORD. #2007-05-498)

MOTION was made by Trustee Taylor, seconded by Trustee McAvoy, to approve the Consent Agenda items A-D, F-I, K and M as read.

AYES: 6 Trustees Branding, Callahan, Johnson, McAvoy, Poynton and Taylor

NAYS: 0

ABSENT: 0

MOTION CARRIED

## 7. ADMINISTRATOR'S REPORT

No report.

## 8. ATTORNEY'S REPORT

No report.

## 9. COMMITTEE AND TRUSTEE REPORTS

No report.

## 10. OTHER BUSINESS

- A. Courtesy review referral. Lakeside Family Sports Complex, 143 E. Main Street, request for special use permit.
- B. Courtesy review referral. Tae Kim, 471 S. Rand Road, request for martial arts studio.

No additional information was provided. These items will now move forward to the appropriate Boards and Commissions without recommendation from the Board.

**Consent Agenda Item E:** Trustee Branding requested this item be removed from the Consent Agenda because the prepared ordinance did not include site plans and exterior appearance plans.

Trustee Johnson spoke about the Plan Commission's concerns regarding the exterior and hopes their changes are incorporated into the new appearance plans.

Tim O'Leary, Barrington Christopher Club Association President, displayed a rendering with these elements incorporated into the building which more closely represents the look they want to construct. This rendering was passed amongst the Board members for a closer look.

Village Administrator Dixon provided a site plan for Trustee Branding to review.

MOTION was made by Trustee Branding, seconded by Trustee McAvoy, to approve an ordinance approving a special use permit, site plans and exterior appearance plans for the Barrington Christopher Club Association at Lot 4, Surryse Road (Knights of Columbus Meeting Hall), subject to the inclusion of the site and exterior appearance plans.

AYES: 6 Trustees Branding, Callahan, Johnson, McAvoy, Poynton and Taylor

NAYS: 0

ABSENT: 0

MOTION CARRIED

**Consent Agenda Item J:** Trustee McAvoy requested this item be removed from Consent since he voted against this item back in 1997 and would still vote against this ordinance again today. Trustee McAvoy feels caution should be taken by all snow plow drivers and the Village should be responsible for any and all damage to the mailboxes.

Trustee Johnson asked how the situation is currently handled. Village Administrator Dixon provided the Board with this information.

Village President Tolomei stated mailboxes are installed in "harms way" with damage unavoidable and does not believe the Village should be responsible.

Trustee Poynton agrees with Trustee McAvoy since a similar situation almost happened to his mailbox sometime ago.

Trustee Branding feels some policy should be put in place versus an ordinance.

Trustee McAvoy feels the residents deserve a replacement of the same "like, kind and quality" as the original mailbox.

With nothing new to add, President Tolomei suggested we move ahead with a vote.

MOTION was made by Trustee Callahan, seconded by Trustee Taylor, to approve an ordinance amending section 7-1-5-1 of the Lake Zurich Municipal Code related to damage to mailboxes in rights of way.

AYES: 4 President Tolomei, Trustees Callahan, Johnson, and Taylor

NAYS: 3 Trustees Branding, McAvoy and Poynton

ABSENT: 0

MOTION CARRIED

**Additional Comments:**

President Tolomei mentioned information will be coming forward regarding the process that will take place in finding a replacement Village Administrator since Village Administrator Dixon announced his retirement at the end of the year.

An Executive Session is scheduled for Tuesday, May 29<sup>th</sup>, at 6:30 pm to discuss the replacement process.

For clarification purposes, Trustee McAvoy mentioned Village Administrator Dixon has been planning his retirement for sometime now and anticipate a smooth transition.

## **11. ADJOURNMENT**

MOTION was made by Trustee Taylor, seconded by Trustee McAvoy, to adjourn the meeting.

Meeting adjourned at 7:57 pm.

Voice vote, all in favor.

MOTION CARRIED

Respectfully submitted: *Gloria M. Palmblad, Village Clerk*

Approved by: \_\_\_\_\_  
Village President John G. Tolomei

