

APPROVED
VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES
REGULAR MEETING
70 East Main Street
Monday, March 4, 2013, 7:00 p.m.

1. **CALL TO ORDER** by President Suzanne Branding at 7.00pm.
2. **ROLL CALL:** Village President Suzanne Branding, Trustee Jeff Halen, Trustee Terry Mastandrea, Trustee Tom Poynton, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Rich Sustich. Also present:- Village Manager Jason Slowinski, Asst. Village Manager Roy Witherow, Village Attorney Scott Uhler, Building/Zoning Economic Dev. Asst. Ryan Slattery, I/T Dir. Michael Duebner, Police Chief Pat Finlon, Fire Chief Dave Wheelock, Public Works Gen. Services Supt. Mike Brown, Interim Park and Rec. Dir. Kathy Katz.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
John Breugelmans addressed the Board on his history with the village, and is reviving his offer to develop Block A as he has financing and is able to start in 60 days, and requested to be on the agenda of the April 1st 2013 meeting.
5. **PRESIDENT'S REPORT**
 - A. Community Update: Electronics Recycling at Knox Park, by Ela Town Hall, on Saturday March 23, 2013 from 8-1pm.
Community Art project lead by Lake Zurich High School Art teacher is being worked on and residents may volunteer by emailing President Branding.
6. **CONSENT AGENDA**

Trustee Sustich requested items 6 B, C, D and E being withdrawn from the consent agenda. President Branding asked Trustee Sustich if it was the same issue with each of the requested items and he affirmed this. President Branding asked if they could be addressed together and then returned to the consent agenda for the vote and Trustee Sustich agreed.

 - A. **Minutes of the Village Board Meeting, March 4, 2013.**
 - B. **Release of Letter of Credit for 1155 Rose Road.**
Summary: The Engineering staff has reviewed the submitted Letter of Credit release request and has inspected and approved the completed site improvements. Based on the aforementioned analysis, the Engineering Department concurs with the request and recommends that Letter of Credit #63657896, in the amount of \$31,532.45, be returned. All site work has been completed and found to be acceptable.
 - C. **2013 Alpine Runners – Alpine Races Special Event Request and Resolution** (Assign Res. 2013-03-06C)
Summary: The Alpine Runners have applied for a special event permit to hold the Alpine Races on Sunday, September 29, 2013 in the Village. Their application has been reviewed by all the Village Departments and the Park and Recreation Advisory Board. The attached resolution is a requirement to submit to the state Department of Transportation for road closures for the event. Approval of the resolution and application as a non-profit organization is recommended with fees applicable in accordance to the Special Event Guidelines.

D. 2013 Alternating Hemiplegia of Childhood Foundation (AHCF) Walkathon and Special Event Request

Summary: The AHCF has submitted an application for a special event permit to hold their Walk-a-Thon on Sunday, September 22, 2013 in Paulus Park. Their application has been reviewed by the Park and Recreation Advisory Board. Approval of the application as a non-profit organization is recommended with fees applicable in accordance to the Special Event Guidelines.

E. 2013 Take A Stand Walk-a-Thon & Drug Awareness Assembly Event

Summary: The "Take A Stand" group has submitted an application for a special event permit to hold a Walk-a-Thon & Drug Awareness Assembly on Saturday, July 27, 2013 in the Village. Their application has been reviewed by the Park & Recreation Advisory Board. Approval of the application is recommended with fees applicable as a non-profit group as recommended from the Advisory board.

Trustee Sustich asked about the liability clause in the resolution and Atty. Uhler advised the Board. Interim Park and Rec. Dir. Kathy Katz answered the Board's questions.

F. Ordinance Declaring Certain Village Property Items as Surplus. (Assign ORD. #2013-03-885)

Summary: Village staff has determined that the items listed with the proposed ordinance are no longer necessary, useful or for the best interests of the Village to retain ownership. The proposed ordinance declares the property as surplus and authorizes the Manager to direct the sale or disposal of the items in the most appropriate manner to be consistent with the State Statute.

Recommended Action: Motion made by President Suzanne Branding, seconded by Trustee Sustich, to approve the Consent Agenda as presented.

AYES: 6 Trustees Halen, Mastandrea, Poynton, Rzeznik, Sprawka, Sustich.

NAYS: 0

ABSENT: 0

MOTION CARRIED

7. OLD BUSINESS

No Old Business at this time.

8. NEW BUSINESS

A. An Ordinance Approving a Special Use Permit for 361 S. Rand Road (CJs Quality Resale) (Trustee Mastandrea)

Summary: Roger Johnson and Catherine Johansson are the business owners for the proposed used merchandise store, including clothing business at 361 S Rand Road. The Applicants filed an application with the Village of Lake Zurich seeking a special use permit for a used merchandise store, including clothing stores on the Subject Property. The Lake Zurich Plan Commission conducted a public hearing on February 27, 2013, and unanimously recommended that the Board of Trustees approve the Application.

Economic Dev. Asst. Ryan Slattery stated that the staff recommended the permit.

Recommended Action: Motion made by Trustee Mastandrea, seconded by Trustee Sustich, to approve "An Ordinance Approving a Special Use Permit for 361 S. Rand Road (CJs Quality Resale)." Assign ORD. #2013-03-884

AYES: 6 Trustees Halen, Mastandrea, Poynton, Rzeznik, Sprawka, Sustich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

B. Courtesy Review for Site Plan Amendment for the Somerset Townhomes (M/I Homes) (Trustee Mastandrea)

Summary: Greg Collins, the Applicant for M/I Homes, requested a courtesy review with the Village of Lake Zurich seeking referral to the Plan Commission for the approval of site plan amendments at the Somerset Townhomes. This courtesy review request merits a meeting and consideration by the Lake Zurich Plan Commission.

Greg Collins, M/I Homes, gave a presentation on the proposed 19 townhomes to be developed at the Somerset development and answered the Board's questions on architecture, sales, price, construction timeline (finished by end of year) and zoning change from B-2 to R-6 among others. The Board referred this to the Plan Commission.

C. Semi-Monthly Warrant Register Dated March 18, 2013, Totaling \$209,831.03 (Trustee Rzeznik)

Recommended Action: Motion made by Trustee Rzeznik, seconded by Trustee Halen, to approve the semi-monthly warrant register dated March 18, 2013, totaling \$ 209,831.03

AYES: 6 Trustees Halen, Mastandrea, Poynton, Rzeznik, Sprawka, Sustich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

9. TRUSTEE REPORTS

President Branding stated that she had explained to Mr. Breugelmanns at their meeting last week that the Board had adopted the RFQ and RFP process and she recommended that the Board stay with that process. She advised Mr. Breugelmanns against his request.

Trustee Poynton reported on the Household Chemical Waste recycling to be held in Antioch on April 27, 2013 from 8-2.30pm.

Trustee Poynton supported the request of Mr. Breugelmanns to be placed on the agenda of the 4/1/13 meeting. Discussion followed by the Board. Village Manager Slowinski addressed the Board's questions on the RFQ and RFP timeline, which is almost ready, and stated that he was following the Board's direction of 2012. The Board was polled by President Branding and four Trustees were in favor and two were against of having Mr. Breugelmanns proposal on the April 1, 2013 agenda.

10. VILLAGE MANAGER'S REPORT

A. Bi-weekly Departmental reports as of March 12, 2013

11. ATTORNEY'S REPORT

No report.

12. DEPARTMENT HEAD REPORTS

A. Building and Zoning – Legal Notice for Zoning map

B. Building and Zoning – Request of Waiver of Zoning Application Fees, Teen Dance Club *This item was pulled from the Agenda at the request of the applicant.*

13. ADJOURNMENT

Motion made by Trustee Sustich, seconded by Trustee Poynton, to adjourn the meeting.

AYES: 6 Trustees Halen, Mastandrea, Poynton, Rzeznik, Sprawka, Sustich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.04pm.

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

/s/Suzanne K. Branding, Village President.

4/2/13