

APPROVED
VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES
REGULAR MEETING
70 East Main Street
Monday, March 4, 2013, 7:00 p.m.

1. **CALL TO ORDER** by President Suzanne Branding at 7.00pm.
2. **ROLL CALL:** Village President Suzanne Branding, Trustee Jeff Halen, Trustee Tom Poynton, Trustee Dana Rzeznik and Trustee Rich Sustich. Trustee Terry Mastandrea and Trustee Jonathan Sprawka were absent and excused. Also present: Village Manager Jason Slowinski, Asst. Village Manager Roy Witherow, Village Attorney Scott Uhler, Building/Zoning Dir. Dan Peterson, Finance Director Jodie Andrew, I/T Dir. Michael Duebner, Deputy Police Chief Kevin Finlon, Fire Chief Dave Wheelock, Public Works Gen. Services Supt. Mike Brown.
3. **PLEDGE OF ALLEGIANCE**
The Flag Ceremony and Pledge was lead by B.S.A. Troop 964, American Legion Post.
4. **PRESIDENT'S REPORT**
 - A. Jobapalooza Fair at CLC for 15-21year olds on March 7, 2013 from 6-8pm.
 - B. Proclamation—recognition of Rare Disease Day on 2/28/13 and Spencer Loomis Student Council.
 - C. Proclamation—Recognition of Lake Zurich High School Students
 - D. Proclamation—Telecommunicators Recognition Month
 - E. Presentation of Escrow Funds to Ela Coalition Against Youth Substance Abuse
 - F. Community Update – Earth Hour, March 23, 2013 from 8-9pm.
5. **PUBLIC COMMENT**
There were none.
6. **CONSENT AGENDA**
 - A. **Minutes of the Village Board Meeting, February 19, 2013**
 - B. **Approval of Microsoft Enterprise Agreement**
Summary: Village Staff has determined that purchasing desktop software, office automation software and client access licenses will allow systems to meet industry standards and increase staff efficiency.
 - C. **Motor Fuel Tax Fund Resolution (Bulk Road Salt)**
Summary: The Illinois Department of Transportation (IDOT) requires a resolution for the expenditure of Motor Fuel Tax Funds (MFT). The attached resolution declares the intent and appropriating the funds and will allocate a portion of the Village's MFT fund for the purposes of purchasing bulk road salt, calcium chloride, and natural deicing liquid.
 - D. **Letter of Credit Reduction for 320 East Route 22.**
Summary: The Engineering staff has reviewed the submitted Letter of Credit reduction request and has inspected and approved the completed site improvements. Based on the aforementioned analysis, the Engineering Department concurs with the request and recommends that Letter of Credit #X-2561, in the amount of \$124,481.50, be reduced to 10% of the original amount. The remaining 10% will be withheld as a guarantee of the improvements.

Recommended Action: Motion made by President Branding, seconded by Trustee Sustich, to approve the Consent Agenda as presented.

AYES: 4 Trustees Halen, Poynton, Rzeznik, Sustich.

NAYS: 0

ABSENT: 2 Trustees Mastandrea, Sprawka.

MOTION CARRIED

7. OLD BUSINESS

No Old Business at this time.

8. NEW BUSINESS

A. Approval of Newslines—Spring 2013 Edition (Mayor Branding)

Summary: The quarterly issue of the Lake Zurich Newslines is presented with information for the spring 2013 season. It will be published and posted to the Village website by the middle of March.

Recommended Action: Motion by President Branding, seconded by Trustee Poynton, for approval of the Newslines publication.

AYES: 4 Trustees Halen, Poynton, Rzeznik, Sustich.

NAYS: 0

ABSENT: 2 Trustees Mastandrea, Sprawka.

MOTION CARRIED.

B. Semi-Monthly Warrant Register Dated March 4, 2013, Totaling \$951,611.35
(Trustee Rzeznik)

Recommended Action: Motion made by Trustee Rzeznik, seconded by Trustee Halen, to approve the semi-monthly warrant register dated March 4, 2013, totaling \$951,611.35

AYES: 4 Trustees Halen, Poynton, Rzeznik, Sustich.

NAYS: 0

ABSENT: 2 Trustees Mastandrea, Sprawka.

MOTION CARRIED.

9. TRUSTEE REPORTS

Trustee Poynton reported on Ela Township's recycling event on March 23, 2013, 8-1pm. There will be three recycling centers at sites available soon at Knox Park, Knigge Park and the Community center.

Public Works Gen. Services Supt. Mike Brown reported that he is working with a company to provide recycling in the village.

10. VILLAGE MANAGER'S REPORT

A. Bi-weekly Departmental reports as of February 26, 2013.

11. ATTORNEY'S REPORT

No report.

12. DEPARTMENT HEAD REPORTS

A. Building & Zoning Director: 4th Quarter Industrial Vacancy Report.

Building/Zoning Dir. Dan Peterson gave an update on the report.

B. Building & Zoning Director: Industrial Zoning Workgroup Update.

Dir. Dan Peterson gave an update and there will be an Open House at Echo Inc, 400 Oakwood Rd, March 12, 2013 from 6-8pm to review the proposed recommendations.

- 13. EXECUTIVE SESSION (5 ILCS 120/2(c)(2)) Collective Bargaining**
Motion made by President Branding, seconded by Trustee Sustich, to adjourn to Executive Session.
AYES: 4 Trustees Halen, Poynton, Rzeznik, Sustich.
NAYS: 0
ABSENT: 2 Trustees Mastandrea, Sprawka.
MOTION CARRIED.

Meeting adjourned at 7.34pm.

Meeting reconvened at 7.51pm.

ROLL CALL: Village President Suzanne Branding, Trustee Jeff Halen, Trustee Tom Poynton, Trustee Dana Rzeznik, and Trustee Rich Sustich. Trustee Terry Mastandrea and Trustee Jonathan Sprawka were absent and excused. Also present: Village Manager Jason Slowinski, Village Attorney Scott Uhler and Interim H.R. Manager Doug Gibson.

- 13. ADJOURNMENT**
Motion to adjourn made by Trustee Sustich, seconded by Trustee Halen.
AYES: 4 Trustees Halen, Poynton, Rzeznik, Sustich.
NAYS: 0
ABSENT: 2 Trustees Mastandrea, Sprawka.
MOTION CARRIED.

The meeting adjourned at 7.52pm.

Respectfully submitted by: Kathleen Johnson, Village Clerk.

Approved by:

/s/Suzanne K. Branding, Village President.

3/20/13