

Approved
VILLAGE OF LAKE ZURICH
PARK AND RECREATION ADVISORY BOARD
JANUARY 11, 2011

1. Call to Order

The meeting was called to order at 6:40 p.m.

Roll Call: *Present* - Chairperson Judi Thode, Board Members Dawn Brazier, Jeff Carey, Michael Karija, Kevin Koch, Mary Mihelic, and Jan Papa. *Staff present* - Park and Recreation Director Perkins and Asst. Village Administrator Witherow.

2. Approval of Minutes:

MOTION made by Dawn Brazier, seconded by Kevin Koch, to approve the minutes of the November 9, 2010 Park Advisory Board as submitted.

Voice vote, AYES have it. MOTION CARRIED.

MOTION made by Jeff Carey, seconded by Dawn Brazier, to approve the minutes of the November 17, 2010 Special Park Advisory Board as submitted.

Voice vote, AYES have it. MOTION CARRIED.

3. Public Appearances: - None

4. Items for Review/Recommendation:

A. Open Space & Recreation Master Plan – Presentation by Norris Design Consultants

Keith Demchinski and Brad Haigh of Norris Design gave a presentation and reviewed various documents pertaining to the Open Space and Master Plan Revision project including the Project Kickoff Agenda, Stakeholder List, and Norris Design response dated December 17, 2010 to the Park Advisory Board's comments. Although the final presentation is still scheduled for June 8, 2011, the schedule has been changed due to delays on the part of the Village. The Stakeholder meetings are scheduled for January 31 and February 1, 2011. The Park Department will handle the invitations.

Director Perkins read the objectives and scope of work listed in the Open Space and Master Plan Revision request for proposal. Discussion followed and recommendations made which included refined programming, review of building and staff utilization, identification of changing demographics, GIS park reporting, preparation of a project management work plan and progress indicator. Specific recommendations were noted by Village and Norris staff. Judi Thode summarized her view that parks should be based upon interesting ideas, be fun places to go,

and connected with each other plus contribute to the fun and interest of Lake Zurich.

All questions and comments should be sent to Director Perkins. He will take action and forward them appropriately. A draft vision statement will be sent to Director Perkins shortly and forwarded to the Advisory Board for review.

5. **Director's Report**

A. LZBSA Sponsor Banners at Ball Fields

Director Perkins said LZBSA has an application before the Zoning Board of Appeals to allow them to put up sponsorship banners.

B. Park Improvement Fund Report

Reviewed by Director Perkins. A contribution in the amount of \$50,000 had been received from Lake Zurich Meadows Senior Housing. Mike Karija requested a report that did not include historical data.

C. Fireworks – 2011

Event and display scheduled for Sunday, July 13. Sponsors are being sought, but there are none at this time.

D. 2012 Budget - Update provided.

Judi Thode said two Eagle Scout candidates expressed interested in projects at Oakwood March that include creating an ADA trail, building a pier or boardwalk, and clearing brush at Oakwood Marsh.

Several members of the Advisory Board questioned staff as to why they had not been consulted about the proposal to sell a portion of Paulus Park.

Although the proposal is no longer viable, Asst. Village Administrator Witherow said he would discuss the concerns raised by the Advisory Board with Village Administrator Vitas and convey their desire to be involved in issues related to parks.

The role of the Park Advisory Board was discussed. Judi Thode reminded the members that they are a recommending body and suggested that members be familiar with the portion of the Village Code that relates to the role of the Park Advisory Board.

6. **Items Attached**

- A. Park Improvement Fund Report – 1-7-11
- B. Independence Day Fireworks Sponsorship
- E. Special Events Guidelines Revision – Trustee Denial 12-6-10
- F. OSMP – Trustee Approval – 12-6-10
- G. 2011 Annual Schedule of Meetings

7. Adjournment

MOTION made by Michael Karija, seconded by Kevin Koch, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:29 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____
Judi Thode, Park and Recreation Advisory Board Chair 2/14/11