

Approved  
**VILLAGE OF LAKE ZURICH  
PARK AND RECREATION ADVISORY BOARD  
APRIL 13, 2010**

**1. Call to Order**

The meeting was called to order at 6:35 p.m.

**Roll Call:** *Present* - Chairperson Judi Thode, Board Members Jeff Carey, Michael Karija, Kevin Koch, Kathy Kozlowski, Mary Mihelic, and Jan Papa.

*Staff present* - Park and Recreation Director Perkins and Village Administrator Vitas.

**2. Approval of Minutes:**

The minutes were approved by voice vote with all in favor.

**3. Public Comments:** - None

**4. Items for Review/Recommendation:**

A. Potential Rain Garden at Paulus Park – Patsy Mortimer, Coordinator of Flint Creek Watershed Partnership

Ms. Mortimer presented her proposal for the Flint Creek Watershed Partnership to install a rain garden in Paulus Park near the concession area. She gave a presentation on what is a rain garden and what benefits they provide. This will not cost the Village anything, but she would like the Village to maintain it after it is installed.

Trustee Rzeznik was in the audience and stated her support for the rain garden.

Judi Thode polled the board and they all supported Ms. Mortimer's proposal. Director Perkins said he would work with her on the rain garden.

B. Visit from Village Administrator Bob Vitas – Discussion of Advisory Board Duties, FY 2011 Budget, Open Meetings Act as it Pertains to AB, Future Projects

Village Administrator Vitas introduced himself to the Park and Recreation Advisory Board members and discussed various topics including the role of the Park and Recreation Advisory Board and presented the draft 2010-2012 Strategic Plan. He explained the recent changes to the Open Meetings Act and how it effects commissions and boards. He answered questions on the allocation of funding and stressed how funding is extremely tight this year, and that there will be staffing cuts. Village Administrator Vitas summarized the philosophy of the Village of Lake Zurich regarding recreation and the history and development of the parks. He said the Village

Attorney gave a recent opinion that park improvement funds can be used for park improvements and maintenance. He said capital improvement programs, development of an open space master plan, and exploring other methods of funding park maintenance are all needed.

Director Perkins said the new needs assessment will be funded by the park improvement fund. Other items discussed included community survey results, possible sale of park property, long-range planning issues including a community center, needs assessment, and the difference between a park district as opposed to a park department. Village Administrator Vitas said the future is headed toward regionalization and compartmentalization including park departments/ districts. The closing of Breezewald Park beach this year was briefly discussed.

#### C. Paulus Park Phase II

Director Perkins provided an update on his discussion with the IDNR representative on the unsuccessful OSLAD grant for Paulus Park improvements. There were many items that were viewed favorably. He does not recommend applying for another grant this year but would like to have a current open space and master plan prepared before applying again. Discussion followed on the park improvement funds.

#### D. Needs Assessment & Open Space Master Plan Revision - Recommended by Director Perkins

### 5. Director's Report:

Director Perkins reported on the following items:

- Web Trac (On-line Registration Computer Program) Update – Approved by the Board of Trustees and should be operational by this fall.
- Budget Changes FY 2010/11
- Brochures/On-line – Consideration of Winter/Spring 2010/11 brochure on-line
- Special Events 2010
- Celebration Park Amenities – Update
- Park Improvement Fund – Use of the funds
- Park Advisory Board Meeting with Trustees -Tentative for 5/11

### 6. Items Attached:

- A. Park Improvement Fund as of 4/6/10 – Reviewed
- B. Chapter 7 – Village of Lake Zurich Municipal Code
- C. CODE 10-4-5 Contribution of Land or Funds
- D. Park Land Donation Fees of 2005 – Ordinance 10-4-05
- E. Non Resident Fees (Revised 2010)
- F. AB Address/Phone List Updated 3/9/10
- G. SRACLC Annual Report – 2009
- H. Thank you from Sarah Adams PTO

**Adjournment:**

MOTION made by Kathy Kozlowski, seconded by Mary Mihelic, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:50 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: \_\_\_\_\_ *6/8/10*