

APPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION ADVISORY BOARD
FEBRUARY 20, 2007
(Rescheduled from February 13, 2007)

The meeting was held at the Public Works Facility at 505 Telser Road and called to order at 7:37 p.m.

ROLL CALL: *Present* - Chairperson Maureen Degen, Board Members Al Froehde, Spring Green, Mike Hilt, Janet Kremer, Kathy Kozlowski, and Teri Pytel.
Staff present - Park and Recreation Director Perkins.

ADVISORY BOARD MEMBER CHANGE:

Farewell and thank you to Janet Kremer:

Chair Degen read a certificate of appreciation to Janet Kremer and thanked her for her service to the Park Advisory Board.

Introduction and Official Oath for new Park Advisory Board member Phil Dlatt:

Chair Degen swore in Phil Dlatt and welcomed him to the Park Advisory Board.

Chair Degen asked for the roll to be called again.

ROLL CALL: *Present* - Chairperson Maureen Degen, Board Members Phil Dlatt, Al Froehde, Spring Green, Mike Hilt, Kathy Kozlowski, and Teri Pytel.

APPROVAL OF MINUTES:

MOTION made by Al Froehde, seconded by Kathy Kozlowski, to approve the minutes of the January 9, 2007 Park Advisory Board as submitted.

Voice vote, AYES have it. MOTION CARRIED.

Al Froehde asked that Land Acquisition and a Community Center be added to a future agenda.

PUBLIC APPEARANCES:

Lake Zurich Triathlon – 2007 Request – Steve Skora, Representative:

Steve Skora presented his request for permission to hold the Lake Zurich Triathlon in Paulus Park and Breezewald Park on Sunday, August 5, 2007. They have added a new shorter events to include more families; therefore, they are expecting a larger crowd of 1,000-1,500 participants. There will not be any food vendors—food will be given away to participants.

Director Perkins reviewed the anticipated fees to be charged for staff time and facility usage, which would be approximately \$1,400. Discussion followed on fees and donations. Steve Skora said he has paid the Village \$7,500 in fees and for services in the past.

Chair Degen recognized the Triathlon as an excellent event that brings people to the Village and puts the Village in the spot light. She said efforts should be made not to hinder the event.

MOTION made by Al Froehde, seconded by Teri Pytel, to recommend the Public Works Committee give permission to hold the 11th Annual Triathlon on Sunday, August 5, 2006 in Paulus and Breezewald Parks with fees to be determined.

Voice vote, all in favor. MOTION CARRIED.

Expect-A-Miracle Walk-a-thon 2007 Request – Kathy Gregg, Representative:

Kathy Gregg, Executive Director of the “Expect a Miracle” Foundation presented their request to use Paulus Park on Saturday, June 23, 2007, for a walk-a-thon. She said the date will be moved from May to June to increase attendance. They are scaling back and will have a simpler event this year. Ms. Gregg suggested they combine their event with the Alpine Runners and walk around the lake, but after discussion she decided to hold the event within Paulus Park to avoid the need for road closures or police assistance.

Chair Degen noted that funds that were raised in the past did assist some families to use park programs. She was concerned that there might be a conflict with beach usage and the event but Ms. Gregg said they would welcome the activity.

MOTION made by Kathy Kozlowski, seconded by Spring Green, to recommend the Public Works Committee give permission to the “Expect a Miracle” Foundation to hold their annual walk-a-thon on Saturday, June 23, 2007, at Paulus Park with fees to be determined.

Voice vote, all in favor. MOTION CARRIED.

ITEMS FOR REVIEW/ DISCUSSION/APPROVAL:

Paulus Park OSLAD Grant Projects:

A sketch of two Paulus Park signs was reviewed. Director Perkins selected the lower sketch of an enclosed sign, and the Park Advisory Board concurred.

Director Perkins provided an update on the sprayground and reviewed the bill of changes. He requested additional amps and changed the chlorine from liquid to tablets for safety reasons. They will advertise for bids in March. He is hopeful but not confident the sprayground will be ready by Memorial Day. Director Perkins is recommending elimination of a below-ground vault and having above-ground equipment based upon the Public Works Department comments when they reviewed the plans. Spring Green and

Chair Degen objected and pointed out it would cost \$30,000 more to have an above-ground pump house, delay the project, and add an unsightly building.

MOTION made by Spring Green, seconded by Al Froehde, to recommend the Director of Park and Recreation select a below-ground vault for the sprayground.

Voice vote, all in favor. MOTION CARRIED.

Staples Park OSLAD Grant Projects:

Director Perkins provided an update on the project. They will advertise for bids in the spring and start the project in July. He has had discussions with LZBSA about the project and possible impact on their scheduling of games. He will notify the area residents about parking problems during construction.

Discussion followed on the expansion of Field #2. Director Perkins said the baseball association does not recall having discussions on it. He asked LZBSA to send him a letter if they do not want the expansion. They are interested in batting cages. The Park Advisory Board does not support batting cages.

Bristol Trails Park Master Plan & 2007 OSLAD Grant Application Proposals:

Director Perkins said the Village Administrator requested staff solicit proposals on the master plan and grant application. Three firms responded including Thompson Dyke & Associates (TD&A). He is comfortable with using TD&A because of their familiarity with the Open Space Master Plan and two successful OSLAD applications within the past two years. Staff is confident they could meet the tight schedule. Bonostro Devery & Associates was not given a favorable recommendation by his colleagues, so he would only consider TD&A or the Hitchcock Design Group.

Spring Green questioned the other two proposals and said those firms had “unknown quantities” in their proposals while TD&A was more specific. She was concerned that the other two vendors could end up charging the same or more as TD&A. Since the schedule was tight, she recommended staff send proposals to these vendors for the next project when there is more time to work with and to stay with TD&A.

There was agreement that TD&A should be awarded the contract because they have a good relationship with the staff, a proven track record, experience with Village parks, and provide support when applying for the grant.

MOTION made by Al Froehde, seconded by Kathy Kozlowski, to recommend the Public Works Committee award the contract for the Bristol Trails Park Master Plan and 2007 OSLAD Grant Application Proposal to Thompson Dyke & Associates (TD&A).

Voice vote, all in favor. MOTION CARRIED.

Playground Proposals:

Director Perkins and Chair Degen attended the IPRA/IAPD State Conference and looked at several playground exhibitors. After studying the exhibits and considering all the information, he does not recommend using Miracle as a vendor. Erick Oleson of Recreation Concepts offered the Village a one-time-only 50% discount for Game Time equipment. The various playground options on design boards were reviewed. Director Perkins stated his preference for Game Time especially with the excellent discount. Due to the discount, he is recommending that new equipment be purchased from Recreational Concepts for Quail Run, Countryside West, and Braemar parks.

MOTION made by Mike Hilt, seconded by Phil Dlatt, to recommend the Public Works Committee select Recreation Concepts, Inc. (Game Time) as the vendor for the playground equipment for three parks.

Voice vote, all in favor. MOTION CARRIED.

OTHER BUSINESS:

Al Froehde read a statement that he asked be recorded verbatim in the minutes. (See attached.) He stated that the new Program Manager position should be a priority item in the budget so Director Perkins can be free to implement the plans and goals that he and the Park Advisory Board have for the future of the parks.

ITEMS ATTACHED:

The following items were reviewed without comments.

- **Update Memorandum to Park Advisory Board**
- **Park Improvement Fund Reserve for January**
- **Recreation Programs Bottom Line Revenue Report**
- **Ordinance Amendment for Park Beach Use**
- **Revised Advisory Board Contact List**
- **Thank You Letter from SRACLC for Tree Festival Participation**

ADJOURNMENT:

MOTION made by Mike Hilt, seconded by Spring Green, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 9:50 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____ 3/13/07