

Corrected  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION ADVISORY BOARD**  
**APRIL 14, 2009**

The meeting was called to order at 7:00 p.m.

**ROLL CALL:** *Present* - Chairperson Maureen Degen, Board Members Phil Dlatt, Al Froehde, Mike Hilt, and Kathy Kozlowski. *Excused* – Spring Green and Teri Pytel.  
*Staff present* - Park and Recreation Director Perkins.

**APPROVAL OF MINUTES:**

MOTION made by Al Froehde, seconded by Phil Dlatt, to approve the minutes of the March 10, 2009 Park Advisory Board as submitted.

Voice vote, AYES have it. MOTION CARRIED.

**PUBLIC APPEARANCES:**

Mayor Tolomei thanked the Park Advisory Board for providing a tremendous service to the Village. He said their sacrifices were appreciated, and he hoped that they would continue to help the Village through their service.

Trustee Taylor said he echoed Mayor Tolomei's comments and was proud of the job the Park Advisory Board did. He said they had made a good impact on the Village and hoped that they would continue to serve the Village in some capacity or another. He offered his heart-felt thanks.

**ITEMS FOR REVIEW/DISCUSSION/APPROVAL:**

**Tobacco Prevention Group "REALITY Illinois" – Tobacco Free Parks Presentation, Emily Edkins, Representative:**

Emily Edkins and five members of the Lake County chapter gave a presentation on REALITY Illinois, a movement created by and for Illinois teens to help fight tobacco and provide tobacco-free environments. They presented facts about tobacco-free parks, results from a county-wide survey on tobacco-free parks, and showed how Lake Zurich could get involved. A for Tobacco-Free Parks Tool Kit, brochure, and survey were distributed and reviewed.

A brief question and answer period followed. Director Perkins and the Park Advisory Board said they support the concept of tobacco-free parks but did have some concerns about enforcement issues and asked for more information on how to implement the smoking ban. Ms. Edkins will provide ordinances used by other municipalities and park districts and information regarding enforcement. The Park Advisory Board encouraged

the group to continue in their endeavors and thanked them for the excellent presentation which was probably one of the best that had been before the Park Advisory Board.

**OSLAD Park Project Updates – Bristol Trails, Staples, and Paulus:**

Bristol Trails Park:

Director Perkins reviewed the memorandum from Thompson Dyke & Associates, Ltd., (TD&A) dated April 8, 2009, where they reviewed the bids for Bristol Trails Park and recommended Fuerte Systems be awarded the contract in the amount of \$278,755. An itemized bid list was attached and also reviewed. Director Perkins said that he removed the bench, waste receptacle, play structure, and swings from the proposal because he would obtain them directly and not pay a mark-up to Fuerte to purchase them. The new total project cost is \$433,912.05. Although TD&A had thoroughly checked their references, Phil Dlatt asked Director Perkins to personally follow up on the reference checks.

Staples Park: Staples Park is complete except the viability of the landscape materials must be checked. There will be a final walk-through on April 22 with TD&A, the contractor, Village Arborist Shawn Walkington, Park Maintenance Staff Steve Binski, and Director Perkins.

Paulus Park: In his memorandum dated April 7, 2009, Ben Kutscheid of TD&A recapped the agreement between Schaeffges Brothers, TD&A, and the Village to correct the problems with the sprayground. The Village will pay \$4,000, TD&A will pay \$2,000, and Schaeffges Brothers will include \$2,000 as part of their work. Director Perkins said the work will be completed one-two weeks prior to the May 23, 2009 opening. Discussion followed on this issue and the proposed resolution. Director Perkins said Schaeffges will provide training for winterization.

He provided additional information about Paulus Park improvements and changes and said Safety Town will be moving behind the barn near the walking path. He and his secretary will have an office in the Barn after the remodeling is completed.

**Playgrounds 2009 – Update:**

Director Perkins provided a brief update on playgrounds.

**Use of Park Improvement Funds for Benches/Trash Receptacles:**

Director Perkins reviewed his memorandum dated April 7, 2009, where he requested approval to use Park Improvement Funds to purchase 17 benches and 3 trash receptacles. Eight benches and three trash receptacles will be purchased for the Bristol Trails project costing \$5,508.80. The remaining nine benches costing \$4,453.40 will be placed in Countryside East Park (2 benches) and Orchards Park (2 benches), Buffalo Creek Park (1 bench), and Old Mill Grove Park (4 benches).

MOTION made by Phil Dlatt, seconded by Mike Hilt, to recommend the Public Works Committee approve the use of Park Improvement Funds to purchase 17 park benches and 3 trash receptacles from max.R in the amount of \$9,962.20.

Voice vote, AYES have it. MOTION CARRIED.

**ITEMS ATTACHED AND DISCUSSION:**

- Advisory Board Update Memo
- Park Improvement Fund Reserve as of 4/8/09
- Information for Tobacco Free Lake County
- Bristol Trails Project Bid Results/TD&A Recommendation/Cost Estimate 4/1/09
- April 7, 2009 Meeting Notes Regarding Paulus Park Project Resolution and Completion
- Paulus Park Punch List – August 8, 2009
- Memo and Estimate for Benches and Trash Receptacles
- Department Budget Presentation
- Peace Lutheran Church Thank You Letter
- Mollie's Report Card
- SRACLC Ladies' Golf Outing

The proposed 2009/10 fiscal year budget was discussed. The Park Advisory Board commented on the recommendation to reassign the Park Maintenance Division under the supervision of the General Services Superintendent of Public Works. Maureen Degen noted that this was the previous arrangement, and it did not work. There was a consensus that the park maintenance staff should continue to be separate from the Public Works Department and be supervised solely by Director Perkins.

The Park Advisory Board recommended that the stated Objectives for 2009/2010 regarding the Park Maintenance Division reassignment be stricken based upon past experience that showed this arrangement did not work.

The objective to hire a Superintendent of Recreation in place of the vacant Recreation Supervisor position in 2010 was supported. Staffing was briefly discussed.

**ADJOURNMENT:**

MOTION made by Mike Hilt, seconded by Al Froehde, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:26 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: \_\_\_\_\_ 6/23/09