

APPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION ADVISORY BOARD
SEPTEMBER 9, 2008

The meeting was called to order at 7:00 p.m.

ROLL CALL: *Present* – Vice Chair Kathy Kozlowski, Board Members Phil Dlatt, Al Froehde, Spring Green, Mike Hilt, and Teri Pytel (7:05). *Excused* – Maureen Degan
Staff present - Park and Recreation Director Perkins and Recreation Supervisor Hammon.

APPROVAL OF MINUTES:

Spring Green asked the minutes to reflect that she was excused.

MOTION made by Al Froehde, seconded by Spring Green, to approve the minutes of the August 12, 2008 Park Advisory Board as corrected.
Voice vote, AYES have it. MOTION CARRIED.

PUBLIC APPEARANCES: - None

ITEMS FOR REVIEW/DISCUSSION/APPROVAL:

Breezewald Park Beach Proposal:

Director Perkins reviewed reports detailing beach pass usage and fees collected. He said the aquatic programs had a budget of \$72,000 but incurred \$77,500 in expenses and recognized \$49,000 in revenue at this point. He reviewed his proposal to require a beach pass to use Breezewald Park, which has been open to the public at no charge for the past two seasons. He anticipates approximately \$10,000 additional revenue if beach passes are required at Breezewald Park.

Discussion followed. Spring Green suggested a tiered beach pass with a charge for Paulus Park and no charge for Breezewald Park. Phil Dlatt suggested passes be sold at the gatehouse. Director Perkins is investigating the use of a wireless hand-held scanner to scan beach passes at Breezewald Park. He was not comfortable with having summer help having the ability to access the data base and preferred having permanent staff process the passes off site. Teri Pytel objected to the charge and said some residents cannot afford \$40 per family to use the beach. She said it was difficult for people to come in and get their beach passes, and it would discourage teens from using the beach if a pass was required. Recreation Supervisor Hammon clarified that only one family member had to purchase the family pass. Other family members could come at any time to have their photo taken. Director Perkins will provide an attendance summary for the beach season along with additional reports on revenue and expenses at the next meeting.

OSLAD Park Projects Update (Paulus, Staples, Bristol Trails):

Director Perkins provided an update on Staples, Bristol Trails and Paulus Parks. For Staples Park, he is waiting for the contractor to finish some items at Staples and should be done soon. For Bristol Trails Park, the topological survey was delayed and put the project behind schedule. He anticipates advertising for bids in November or December with the bid to be awarded in January and park completion in late spring or early summer. The Paulus Park Phase II OSLAD grant submittal is complete. Director Perkins should know within two weeks if Lake Zurich will be invited to Springfield to make a presentation. The grant award notifications will be made in early 2009.

In regard to Paulus Park Phase I, Director Perkins reported problems with the sprayground and difficulty getting them resolved by the contractor, Schaefges Bros. A third punch list for the project has been requested and upon review of that punch list, a meeting with Thompson Dyke Associates (TD&A), Schaefges Bros., and staff will be held to discuss outstanding items. Director Perkins is withholding compensation until these issues are addressed. TD&A's area of responsibility was discussed. Director Perkins reiterated that the problem was with the contractor, Schaefges Bros., failing to follow the terms of the contract and resolve problems and not with TD&A, who has been involved through inspections and by following up with Schaefges.

ITEMS ATTACHED:

- Park Improvement Fund Reserve - 8/29/08
- Advisory Board Update Memo
- Activity Type Bottom-Line Revenue Report - 5/1 – 9/2/-08
- Ordinance Code for Paulus Park and Breezewald Park Beaches
- Beach Pass Bottom-Line Report – 3/24 – 9/2/08
- Beach Pass Daily Fee Bottom-Line Report – 5/23 – 9/2/08
- Paulus Park Punch List – 8/8/08

OTHER ISSUES:

Director Perkins provided a brief update on park vandalism, said the program attendance including camps and leagues was excellent and only limited by space constraints, and reported that the gate at the Braemar subdivision has been installed.

ADJOURNMENT:

MOTION made by Mike Hilt, seconded by Phil Dlatt, to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:19 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____ *10/14/08*