

**APPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING**

In Person Meeting- Village Hall 70 E. Main St.
Tuesday, November 12th, 2024

AGENDA

1. Call to Order

The meeting was called to order at 6:30pm by Chairperson Kevin Koch.

- 2. Roll Call:** Chairperson Kevin Koch; Members: Vice Chair Tim Andrews, Shawn Bergfalk, Cathy Malloy, Jeff Carey, Sariah Quimby, and Allen Borg. Staff present: Recreation Director Bonnie Caputo, Recreation Supervisors Jenna Stanonik, Elke Kadzielawski, and Marisa Boynton and Trustee Greg Weider

3. Approval of Minutes: February 13th, 2024

MOTION made by Sariah Quimby, seconded by Vice-Chair Time Andrews to approve the minutes of the February 13th, 2024 Park Advisory Board meetings as presented. Roll call vote, all yes. MOTION CARRIED

4. Public Comments:

None

5. New Business

A. Affiliate Agreements

Summary: Director Caputo read the summary of our affiliate agreements with Ela Soccer, Lake Zurich Baseball and Softball Association and Lake Zurich Flames Football organization. Director Caputo stressed that in addition to the service and expertise these organizations provide to the community, they also put in a lot of financial contributions towards the improvements of the fields and green spaces that they use. The only change to note was under Ela Soccer's agreements in regards to double signatures cashing checks. Sariah Quimby asked in regards to the Flames field usage is it their responsibility to make improvements on the fields? Director Caputo shared that yes with the proper permits it is their responsibility. Director Caputo shared that Lake Zurich Baseball and Softball Association wanted to put batting cages in and they were asked to hold as the Village is looking to invest in a mini parks Master Plan, long term plans for the parks and Staples is one of the targeted parks. There are a lot of tournaments held at Staples that bring in outside organizations and it is a very visible property. Chairperson Koch noted that 51% of participants are required to be residents and asked not just anyone can participate, it has to be a majority of residents? Director Caputo shared that yes it is required at least 51% are residents. Vice-Chair Andrews asked if there was a penalty if that dips below. There is not as they are required to send us percentages of participants residents vs. non-residents. Jeff Carey made a motion and Vice-Chair Tim Andrews made a second. Voice vote, all yes. MOTION CARRIED

B. LZ Youth Rugby Affiliate Agreement

Director Caputo read the summary for the proposed LZ Youth Rugby league. There were two presenters, local residents Roger Comins and James Peters. They made a presentation on the program and offerings to the Park Board. The goal of this program is to improve social and physical well-being of the youth in the Lake Zurich area. For year 1 of the program they are looking to keep it casual. Roger and James already have a roster of interested kids. The professional Rugby team in Chicago has interest in doing an event with Lake Zurich. Year 2 and beyond they would look to expand the offerings. Rookie Rugby is ages 5-10yrs. old and is open to all, girls and boys. It is focused on the social before the physical aspects. One of the unique things about Rugby is that after every match both teams come together and share a meal. This helps to foster a rugby community. The goal is to keep the cost low, less than \$50. They have already raised \$7,000 to help cover equipment costs. The season is end of March through June. There are festivals, which are small tournaments. They are hoping to host some scrimmages in Lake Zurich. There are already 31 participants interested which would make 3 teams and the teams play themselves. The training regimen is about having fun, ball handlings skills by playing games such as sharks and minnows. They will teach the game as well but the fundamentals are important. Roger and James believe you get the most out of the kids when they are having fun. James is a current coach for the Lake Zurich Flames and is an I-9 coach in Elgin. They have gone through thorough trainings, concussion trainings and background checks. Vice-Chair Tim Andrews asked if it was possible to schedule in the parks. Director Caputo shared that the hope is to be in Zurites, Paulus by the sled hill and Oak Ridge. Vice-Chair Tim Andrews asked about prices again and uniforms. The uniforms will be Athletic type shirts. James shared they hope to continue to raise funds so that parents do not have to pay as much. Vice-Chair Andrews asked if it was contact or not. James shared that it would be touch, no blocking in Rugby, the contact level would be very low. Cathy Malloy asked how it is played. James shared that the ball is thrown sideways or behind to the end zone but the ball has to be touched to the ground to actually score. Rugby is not a game of inches and is not as violent as it seems. Chair-person Koch stated that he appreciates that Roger and James are looking to walk it up and go into it slowly to test the waters. He feels it is a fantastic program. Shawn Bergfalk asked about the structure of the organization. Roger shared that it is a non-profit. Shawn Bergfalk asked how they already got such good funding. James shared that his current employer has donated and parents who really want this to run. Cathy Malloy asked if there will be cuts for the team. Roger said the more the merrier. James shared they do have coaches lined up and realistically they would like teams of 10. Allen Borg made a motion to carry and Vice- Chair Tim Andrews was the second. It was a voice vote, all yes. MOTION CARRIED.

C.Pet Waste Stations

Director Caputo read the summary of this new exciting offering. There was an e-mail included with a concerned resident in regards to the amount of feces that has be in the parks. The old ordinance that did not allow dogs in the park was updated in 2020 and there has been an increase in fecal matter in the parks as a result. This has forced the department to take a greater look at what can be done to help mitigate this. The department is proposing a donation program for individuals, organizations and businesses

to support the installation of pet waste stations throughout the parks, helping to maintain cleanliness and cover the initial costs of the units and installation. There are 30 parks total that would be included with 2 at the larger parcels. The cost is \$350 per unit. The post, bags and signage are placed next to a garbage can so that it is not an extra unit for Public Works to have to manage and maintain. This program goes hand in hand with the Give Where you Live program. Chair-person Koch asked if you sign up do you sign up for life? Director Caputo shared that the life expectancy for the units is about 5 years. When purchased the people sign off on the rules and guidelines. Sariah Quimby asked after the 5yrs does the donor get the signage? Director Caputo shared that it is the property of the Village but she has been known to give back signage. Cathy Malloy asked if there will be bags provided. Director Caputo shared that the Village will handle the replacement of the bags. Jeff Carey shared that he feels it is a great idea. Vice-Chair Time Andrews made a motion and Sariah was the second. This was a voice vote, all yes. MOTION CARRIED.

D.OSLAD Presentation

This is for discussion only and not a voting item. Lacy and Abby from Hitchcock Design Group attended the meeting to present the Open Space Land Acquisition Development Grant plans for Paulus Park. Lacey had a full slideshow presentation explaining all of the improvements that are taking place with the grant. The highlights are the expanded footprint of the Splashpad, the gatehouse/mechanical room being rebuilt and resituated, an amphitheater, permanent baggos/cornhole units to be placed in the park, and in the upper corner of the park by the Woodland Trails pavilion there is going to be an overlook with updated shoreline restoration. There will be seating and a retaining wall over there as well. Lacey gave a further breakdown of the slides with pictures to show what the scope of the projects are going to look like. One of the highlights with the renovated splash pad area is that there will be an ADA water table included and a gathering space for groups like SRACLC. There will be game tables in the area as well for passive recreation. Lacey went through the budget showing the IDNR has a match of up to \$600,000 and the Village of Lake Zurich is contributing about \$2.3 million. Construction is set to begin in April. The splash pad will not be in use for the 2025 season. Vice-Chair Tim Andrews asked how much of the park will be closed. Director Caputo shared that pockets will be blocked off depending on what work is being done. Chair-person Kevin Koch asked when the amphitheater would be done and Lacey shared in the Spring at some point. Shawn Bergfalk asked if there was fencing around the splashpad. Lacey shared that it was just the perimeter and seating would also be a natural barrier. Director Caputo shared that the department really utilized the ADA parks survey results and the most wanted item was seating and shade. If you have a 2-5 year old and 5-12 you will be able to see both. Shawn Bergfalk asked what the baggo cost is and Lacey was not sure the exact specific cost for the boards themselves but for 2 units it is about \$4,000. Chair-person Andrews asked if they could be made so that it could be moved. Lacey shared that per the OSLAD specifications it has to be permanent and you cannot move the concrete. Jeff Carey asked about the specifics for the designs for the bandshell and buildings, who was involved. Director Caputo shared that it was internal staff, Director Brown, Adam Hartman, Mayor Poynton, Manager Keller and Director Duebner. It was recommended for a full back amphitheater. Cathy Malloy asked if we know how noisy the water pumps are. Lacey stated they are divided by a wall so it should not be that noisy. Cathy Malloy asked about the giant umbrella that is on the beach

and if that can be incorporated into the grant. Director Caputo shared that we have already exceeded the match for the grant. That item is on an internal list for purchase outside of the grant. Jeff Carey stated he finds the plans impressive. The board clapped for Lacy and Abby's presentation.

6. **Old Business – None**

7. **Treasurers report** – Director Caputo reviewed operations and shared that program revenue is looking really strong. Dance is already \$83,000 ahead. Cathy Malloy asked if there were just not enough people coming in to utilize the beach for the Aquatics Department. Director Caputo shared we held on pricing to stay reasonable within the field. The WIBITS were back in the water but the department did not see the numbers for attendees. Allen Borg asked how the department felt construction might effect the numbers for the 2025 Summer season. Director Caputo does not believe it will be terrible but we do not know what we are in for.

8. **Advisory Board Member Reports/Update**

A. **Cathy Malloy/Tim Andrews- Miracle on Main Street 12/7 & Merry & Bright Breezewald at Night/Express**

Vice Chairperson Andrews said that the meetings have been going well and things are pretty much set. Muir Insurance has given the department use of the lot as of 10:00am. Supervisor Boynton gave some updates on placement/location of attractions on the street. Cathy Malloy shared that the D95 choir will be on the stage this year as one giant choir from all the Elementary Schools.

B. **Shawn Bergfalk/Sariah Quimby**
none

C. **Kevin Koch-Farmers Market**

Chairperson Kevin Koch stated that the Farmer's Market went well- better than ever. The committee was going to have a wrap up meeting soon to discuss.

- D. **Rock the Block-** Jeff Carey shared that it was a great event in year 11. Everything ran smoothly. The clean up was fantastic. He felt the surveys all came back favorable and it is a result of how the vendors and volunteers are treated which is impressive. One of the main complaints on the survey is that the music cannot be heard on the other end of the street. Chair-person Kevin Koch asked why there was a price increase on the beverages. Supervisor Boynton shared it is easier if there is one price. Director Caputo shared it was moved to 16 ounces and our costs internally have gone up significantly. The last price increase for beverages was in 2016. Jeff Carey stated that one ticket was awesome and he felt the prices were too high. Director Caputo shared she would send along the feedback to Village Hall. Jeff Carey asked about flipping the stage. Director Caputo shared that due to the bend in the street we could not accommodate the vendors as we are able right now.

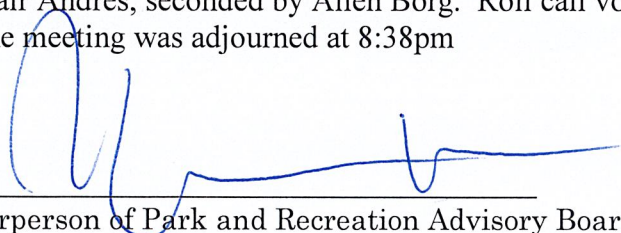
Chair-person Kevin Koch asked about Jack-O-Lantern World and their containers in the parking lot. He said the event itself was fantastic but there is junk in the parking lot that takes away from the look of the event.

9. Staff Report

- A. Parks Mini Master Plan is in the budget for \$100,000. The goal is to have 5-7 parks included. {Oak Ridge, Staples, Paulus, Breezewald, Kuechman, Zurites and Old Mill.} Breezewald needs work in the retaining wall. It needs some love and a long term solution.
- B. Park highlights/updates- Sonoma Tennis courts were renovated along with Staples Tennis courts and addition of pickle ball courts. The roof was replaced at the Chalet, concessions and playground pavilion. The electronic marquee is up and running. The park golf cart was replaced.
- C. Facility Highlights- Buffalo Creek Building A flooring was redone. Facility exterior signage at the Barn & BC. Director Caputo and Assistant Village Manager Duebner are working together on signage for our buildings.
- D. Recreation Supervisor Kadzielawski gave an update on survey results from the Beach and the Summer season. She updated on Summer dance and the beginning of Fall dance programs, showing an increase in dancers year over year. Supervisor Stanonik updated on Day Camp survey results and the Summer season. She updated on the beginning of Preschool and enrollment year over year with a slight increase.
- E. Supervisor Boynton gave an update on all of our Spring/Summer events highlighting the new series for the Summer- Live at the Lake.
- F. Staff Update- Hiring for APA dance instructor and YBR Teacher's Assistant.

9. Written Communications Local News, Event and Program Promotions-Fall/Winter Brochure, Event & Program Promotions & Local News

- 10. Adjournment:** Chairperson Koch asked for a motion to adjourn the meeting. Motion made by Vice Chair Andres, seconded by Allen Borg. Roll call vote, all yes MOTION APPROVED. The meeting was adjourned at 8:38pm

Approved by: 
Kevin Koch, Chairperson of Park and Recreation Advisory Board