

APPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION ADVISORY BOARD
OCTOBER 14, 2008

The meeting was called to order at 7:04 p.m.

ROLL CALL: *Present* - Chairperson Maureen Degen, Board Members Al Froehde, Mike Hilt, Kathy Kozlowski, and Teri Pytel (8:25). *Excused* - Phil Dlatt and Spring Green. *Staff present* - Park and Recreation Director Perkins and Recreation Supervisor Hammon. *Also present* - Trustee Branding.

APPROVAL OF MINUTES:

MOTION made by Al Froehde, seconded by Kathy Kozlowski, to approve the minutes of the September 9, 2008 Park Advisory Board as submitted.

Voice vote, AYES have it. MOTION CARRIED.

MOTION made by Mike Hilt, seconded by Kathy Kozlowski, to approve the minutes of the September 22, 2008 Special Park Advisory Board as submitted.

Voice vote, AYES have it. MOTION CARRIED.

PUBLIC APPEARANCES:

Braemar Homeowners Organization – President Dan Bobrowski – Check for New Gate and Path:

Mr. Bobrowski thanked staff for their assistance and presented a check to Director Perkins and Chair Degen in the amount of \$400 for the gate and \$1,500 for the path as the contribution from the residents.

Algonquin Longhouse Presentation – 2008 Native Sons and Daughters:

Jeff Macrae and his daughter Emily presented a check to Director Perkins and Chair Degen in the amount of \$295.00 for the Park and Recreation Department's assistance to facilitating the program. The group was formerly known as the Indian Guides and Princesses. Allan Burton and Ray Schaeffer also represented the group.

LZACC Presentation – 2008 Taste of the Towns:

LZACC Executive Director Dale Perrin and President Denise Schirman provided an update on the successful Taste of the Town event. They presented a check to Director Perkins and Chair Degen in the amount of \$1,500 as their donation toward the Village's contribution.

ITEMS FOR REVIEW/DISCUSSION/APPROVAL:**2009 Playground Concepts – Recommendations:**

Director Perkins displayed two concepts for each park playground. Each was critiqued and recommendations made as follows.

- Countryside East Playground – Option 1
- Orchards Park Playground – Option 2
- Old Mill Grove Playground – Option 1 from Orchards Park concept plan
- Buffalo Creek Playground – Option 2 with the horns removed if they are to be blown using the mouth
- Bristol Trails Playground – Option 2

Director Perkins will bring back the preferred options for further review next month with the exception of Bristol Trails, which needs approval this evening because it will be paid from with funds from the OSLAD grant.

MOTION made by Kathy Kozlowski, seconded by Mike Hilt, to recommend the Public Works Committee approve Option 2 for the Bristol Trails Playground.

Voice vote, AYES have it. MOTION CARRIED.

OSLAD Park Projects Updates:**Paulus Park:**

Director Perkins reviewed the information in the September 19, 2008 letter from Thompson Dyke & Associates regarding the problems with the splash pad. A meeting will take place next week to discuss the unresolved issues.

Staples Park:

Director Perkins provided an update on the park, which is nearing completion, and summarized the information on Thompson Dyke & Associates' Construction Observation Report dated September 17, 2008.

Bristol Trails Park:

Director Perkins reviewed the information on the September 29, 2008 meeting with Thompson Dyke & Associates to discuss the Bristol Trails Park improvements. He presented his three selections on the fitness station, gazebo, and parking lot.

Special Events Guidelines – Proposed Changes:

Director Perkins reviewed the Village of Lake Zurich Special Events Guidelines with proposed changes as of October 2008. The guidelines were originally intended to apply to the Park and Recreation Department for usage of park property or staff. The revisions are proposed to cover all the Village departments. The revised form will be used if an organization uses Village services other than the park department. Director Perkins was asked to oversee the new process which is necessary to help the Village cover their expenses due to a very lean budget.

Teri Pytel arrived at this time (8:25 p.m.).

Discussion followed. Maureen Degen had several concerns regarding the proposed changes. She was concerned it would adversely impact certain charitable groups such as Relay for Life, she objected to the excessive fees and the added layer of bureaucracy, and did not approve of Director Perkins being in charge of the guidelines.

MOTION made by Teri Pytel, seconded by Mike Hilt, to recommend the Public Works Committee adopt the revised Special Events Guidelines.

AYES: Mike Hilt and Teri Pytel

NAYS: Maureen Degen, Kathy Kozlowski, and Al Froehde

MOTION FAILED

Al Froehde said he was not opposed to the revised guidelines but was opposed to Director Perkins overseeing them since he is already overburdened and understaffed. Maureen Degen said she does not support Director Perkins overseeing the guidelines and was not in favor of “nickel and dime-ing” people coming before the Park Advisory Board who might be residents and asking for excessive fees. She does not support Director Perkins “policing” the forms, fees, or events.

Trustee Branding commented on the need to cover Village expenses and stated the Village is facing very serious financial problems.

Breezewald Park Beach Proposal:

Director Perkins referred to the information in the Projected Numbers – Breezewald 2009 Proposal, Pass Visit Demographics/Stats Report, and POS Sales History Report that provided data regarding Breezewald Park usage. He said the beach was so busy that one more guard position or three people had to be added. He is proposing requiring beach passes at Breezewald Park to help cover expenses. A quote was obtained from Vermont Systems in the amount of \$2,300 for the initial cost for hardware and software for a hand-held PDA TRAC to scan beach passes. Director Perkins said the aquatic program operates at a \$30,000 loss. The estimated expenses and proposed revenues were discussed.

Options for posting “swim at your own risk” signs or closing the Breezewald Park beach for a couple years were discussed. Staff did not recommend having a beach open without lifeguards. Concerns were raised by the Park Advisory Board about the additional expenses that would be required to collect revenue and difficulty in enforcing the pass requirement. Kathy Kozlowski and Teri Pytel did not support making any changes to the Breezewald Park beach.

ITEMS ATTACHED:

- Park Improvement Fund Reserve (as of 10/108)
- Advisory Board Update Memo – handed out that evening
- 2009 Breezewald Beach Proposal Information
- Beach Pass/POS Reports (2008 Season)
- Bristol Trails Park Improvement Meeting Report – 9/29/08
- Bristol Trails Rendered Plan and Updated Cost Estimate
- Playground Concepts from Recreation Concepts
- Special Events Guidelines – Proposed Changes
- Paulus Park Splash Pad Update from TD&A – 9/19/08
- Staples Park Construction Observation Report – 9/17/08
- Thank You from Lake Zurich Flames
- Recreation Supervisors' Report – May-August 2008
- Maintenance Report – January-September 2008
- Winter/Spring Brochure Draft

Director Perkins will follow up on the comments and make the revisions suggested by the Park Advisory Board for the brochure.

OTHER ISSUES:

Teri Pytel passed on comments made by residents of the Orchards regarding the playground options. Director Perkins reviewed both options and said Option 2 had been selected, which is the same option the residents preferred.

ADJOURNMENT:

MOTION made by Kathy Kozlowski, seconded by Mike Hilt, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 9:45 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____

11/11/08