

APPROVED  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION ADVISORY BOARD**  
**MAY 13, 2008**

The meeting was called to order at 7:01 p.m.

**ROLL CALL:** *Present* - Chairperson Maureen Degen, Board Members Al Froehde, Mike Hilt, Kathy Kozlowski, and Teri Pytel. *Excused* – Phil Dlatt and Spring Green. *Staff present* - Park and Recreation Director Perkins.

**APPROVAL OF MINUTES:**

Teri Pytel asked that the wording be clarified on the fourth paragraph on page 2 so it is clear that Administrator Vitas is referring to Ram Racing.

MOTION made by Al Froehde, seconded by Kathy Kozlowski, to approve the minutes of the April 8, 2008 Park Advisory Board as corrected.

Voice vote, AYES have it. MOTION CARRIED.

**PUBLIC APPEARANCES:** - None

**ITEMS FOR REVIEW/DISCUSSION/APPROVAL:**

**Braemar Homeowners Organization – Request for Path and Gate – President Dan Bobrowski**

Mr. Bobrowski summarized the information in his letter to the Village Board asking for approval to add a gate at the southeast corner of the Braemar Park fence and to add a bike/walking path that will connect the current sidewalk along the park to the proposed gate. The gate will reduce pedestrian and bike travel on the shoulder of Cuba Road as well as be a convenience. The home owners association will pay for the improvements. Their contractor is proposing a safety latch that will be too high for small children to reach, and the gate will close automatically. He will work with staff to be sure they approve the latch and closing mechanism.

Mr. Bobrowski was asked to discuss this with the residents to be sure that they support both items. Director Perkins thought that the Village would have to submit the request since it was Village property rather than allow the home owners association to obtain their own building permit but will verify this.

MOTION made by Mike Hilt, seconded by Maureen Degen, to recommend the Public Works Committee approve the Braemar home owners organization's request add a gate at the southeast corner of the Braemar Park fence and to add a bike/walking path.

Voice vote, all in favor. MOTION CARRIED.

**Lake Zurich Triathlon – New Organizer Request for 2008 – Amanda Schmidt, LPOA Representative:**

Amanda Schmidt, 217 Sandy Point Lane, Assistant Lake Property Owner Association Secretary, requested approval for her group to be the race organizers for the previously approved Lake Zurich Triathlon. A handout was reviewed. Ms. Schmidt stated in her letter to Director Perkins dated May 7, 2008, that LPOA will facilitate all necessary requirements and can assure the Village the event can be executed in a professional manner. LPOA will be in charge of the finances. They are considering various options to donate the profits including offering scholarships to students at Lake Zurich High School and will make a contribution toward park improvements and/or community event sponsorships. They will reimburse all Village staff costs.

Aaron Delmar, an experienced race director, will serve as the event consultant. Mr. Delmar said due to his experience running races and a yearly race he coordinates in Palatine, he is confident that he will be able to meet the time constraints. Ms. Schmidt also felt that they had adequate time to complete the arrangements and all items including volunteers to assist in place.

Director Perkins recapped the chain of events regarding the race this year. The race was approved with Steve Skora as race director and Ram Racing assisting, but Mr. Skora resigned leaving Ram Racing as the new event sponsor. Ram Racing received approval to hold the Triathlon first as a for-profit organization then as not-for-profit organization. Ram Racing was unable to successfully negotiate a fee per race participant for the swimming portion of the race with LPOA and presumably withdrew their application which allowed LPOA to take the event over.

MOTION made by Al Froehde, seconded by Kathy Kozlowski, to recommend the Board of Trustees approve the Lake Zurich Triathlon as managed by LPOA on August 10, 2008.

Voice vote, all in favor. MOTION CARRIED.

**Paulus Park Phase II OSLAD Project Review – Ben Kutscheid and Elizabeth Dafeo, TD&A Representatives:**

Mr. Kutscheid reviewed the items in his meeting report regarding Paulus Park Phase II OSLAD Grant/Master Plan dated April 16, 2008, that lists numerous items that were included to the proposal per the Village's request. Improvements to the gatehouse and concession stand were discussed. The gatehouse will be painted to improve its appearance while it is used for storage but eventually will be removed. The concession stand will be extended to the west for storage and the east for additional concession space. The shower and toilet area will remain but will be improved and new fixtures installed.

Chair Degen said she did not find the existing shower room acceptable and at the very least wanted raised platforms so the sand would not be all over the floors, etc. She also questioned the reason for expanding the concession area since concessions lose money.

Discussion followed on the bathroom area and the proposed Neos playground. Several Park Advisory Board members strongly supported the Neos concept and thought it was quite appropriate. It was agreed to leave the Neos playground in the proposal. Mr. Kutscheid said he will work with the architect to address the sand problem.

MOTION made by Teri Pytel, seconded by Mike Hilt, to recommend the Public Works Committee accept the estimate and proposal as presented by TD&A for Paulus Park Phase 2.

Voice vote, all in favor. MOTION CARRIED.

**Bristol Trail OSLAD Project Review – Ben Kutscheid and Elizabeth Dafoe, TD&A Representatives:**

Mr. Kutscheid summarized the proposal prepared by TD&A for the Bristol Trails Park improvements. Brief discussion followed.

Director Perkins said he will talk to the residents nearby the park to be sure they understand the proposed improvements and do not have any objections. He supports awarding the contract to TD&A because of their familiarity with Lake Zurich parks and their proven track record in assisting the Village in obtaining OSLAD grants.

MOTION made by Teri Pytel, seconded by Mike Hilt, to recommend the Public Works Committee accept the proposal from TD&A for professional services for the Bristol Trails Park and not solicit bids because of the success TD&A has had obtaining OSLAD grants for the Village of Lake Zurich and because of the excellent job they did designing the master plan for park projects.

Voice vote, all in favor. MOTION CARRIED.

**Paulus Park and Staples Park OSLAD Projects – Ben Kutscheid and Elizabeth Dafoe, TD&A Representatives:**

A Construction Observation Report for both Paulus and Staples Parks prepared by TD&A was briefly reviewed. A May 24 grand opening is anticipated.

**Village of Lake Zurich and District 95 Agreement:**

Director Perkins and Recreation Supervisor Hammon met with representatives from District 95 to discuss field and facility usage. A summary of the intergovernmental agreement related to fields prepared by Director Perkins was reviewed. The Village is given first pick of fields when District 95 is not using them per the 1989 intergovernmental agreement. Director Perkins said he found the new District 95 staff member motivated and willing to work with the Village.

Discussion followed on who would maintain the fields and coordinate the open times for field usage. Chair Degen did not support the park department regulating field usage

because it could be complicated and time consuming. She suggested the Village select their times and dates and allow District 95 to coordinate the remaining times.

**ITEMS ATTACHED:**

The following items were reviewed.

- Update memo to Park & Recreation Advisory Board
- Park Improvement Fund Reserve (April)
- SRACLC 08/09 Budget
- Girl Scouts – Thank You Letter from the Sybaquay Council
- Playground Article, Park and Recreation Business Magazine – April 2008

**OTHER ISSUES:**

**Future Community Center:**

Chair Degen said the Board of Trustees asked the Park Advisory Board to research the community center concept further. She recommended forming a subcommittee to establish a vision of what the Park Advisory Board would like and to gather information. Teri Pytel will chair the subcommittee. Chair Degen will appoint the other subcommittee members after she talks to Phil Dlatt and Spring Green to see if they want to be involved. She said the task could be broken into segments with different Park Advisory Board members working on specific issues as the project developed.

**ADJOURNMENT:**

MOTION made by Al Froehde, seconded by Teri Pytel, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 9:25 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: \_\_\_\_\_ 6/10/08