

**Approved**  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION**  
**ADVISORY BOARD MEETING**

Village Hall Board Room  
Tuesday, June 8, 2021- 6:30 PM

**AGENDA**

**1. Call to Order**

The meeting was called to order at 6:31pm by Chair Koch.

- 2. Roll Call:** Chairperson Kevin Koch; Members: Shawn Bergfalk, Allen Borg, Jeff Carey excused, Cathy Malloy and Sariah Quimby (joined at 7:03pm). Vice-Chair Tim Andrews. Staff present: Recreation Director Bonnie Caputo and Recreation Supervisor Jenna Stanonik. Recreation Supervisor Elke Kadzielawski. Park and Recreation Board Liaison Trustee Greg Weider.

**3. Approval of Minutes:** April 13, 2021

MOTION made by Allen Borg, seconded by Jeff Carey, to approve the minutes of the April 13, 2021 Park Advisory Board meetings as presented. Roll call vote, all yes.  
MOTION CARRIED

- 4. Public Comments:** There were no public comments submitted prior to the meeting. One resident attended virtually with public comment.

A. **Judi Thode-** President of Ancient Oaks gave an update on Kuechmann Kove. Ancient Oaks has been working hard on funding, planning and working to install and finish the nature playscape. They are waiting for materials to be delivered on Friday, June 11<sup>th</sup> to complete the Discovery lab for building and zoning to approve. Once the pathways and signage are complete they will move to the final phase which will be to have the Fibar installed. AOF is looking to have a ribbon cutting ceremony late June or July 2021. Judi also thanked her board and volunteers for their roll in getting this completed.

- Alicia Timm- volunteer recruitment
- Mary Kozub- Discovery Lab and stepping stumps
- Dave Mock- log tunnel procurement- fundraising
- Mike Kleeman- buckthorn blocks, log tunnel installation
- John Thode- canoe procurement and installation
- Shannon Westphal- boardwalk and art slates/chalkboard
- Judi Thode- climbing mound, boardwalk, stepping stones
- Claire Slattery- signage and general management
- Michelle Titterton- Build Day logistics

Eagle Scout projects related to installation of the playscape:

Liam Harper- BS Troop 93- two benches

Michael Zaucha - BS Troop 964 pollinator plants and insect motel in KA parking lot island

And many Village staff helped in their own way: Mike Brown, Mike Cernock, Shawn, Jason, Steve, Max, Mary Meyer

Any further questions can go to Judi through e-mail,  
[info@ancientoaksfoundation.org](mailto:info@ancientoaksfoundation.org)

Board members Chairperson Kevin Koch approved a motion to answer anyone's questions. Cathy Malloy stated that she received good community feed back from a woman that called her. Vice-Chair Tim Andrews said that four families are curious on the outcome of the Kove. Director Caputo thanked Judi on all of her hard work, sweat, equity, and fundraising efforts. Director Caputo informed the group that Judi personally hand sanded and treated pile and piles of wood. Director Caputo also thanked Mary Kozub for a great job and tremendous addition to our community.

5. New Business

A. Jack O'Lantern World External Special Request

The Jack O'Lantern World put on by All Community Events, Inc. will take place on throughout the month of October and was approved by the board on June 7, 2021 and is pending recommendation from the PAB board. The premise of this event is it's fall and you want something to do without the haunted house, this is for you. This is an all community event with over 5000 jack o lanterns. Designed as family friendly option for the community without being scary. This display will be over a .7 mile walk throughout Paulus Park. It will take over 1000 hours to built and a week to set up. All sound will be pointed towards Rand Rd. The event would operate after the park is closed from approximately 6-11pm and will be priced in accordance with other venue like Richardsons and will be approximately \$18-\$20 per adult and \$12-\$15 per child. Five percent of the base ticket fee or park rental fee will be paid to the Village of Lake Zurich, whichever is higher. This event will help fundraise a charity. All Community Events will install cameras or security at their costs, they assume all liability and responsibility for damage. Chairperson Koch shared he feels it is a cool idea and something different for the community. Vice Chair Tim Andrews loves the idea but was concerned on whether there would be damage done to the trees and if there was enough power. Peter Starykowicz assured that the lights are made of LED and electricity is not an issue. Cathy Malloy loves the idea and questioned Peter regarding the security/liability. Cathy Malloy also wanted to make sure that a portion of the proceeds is used for charities. Chairperson Koch approved the recommendation to move forward with this event.

B. Bushel of Apples Fall Fest by Phase 3 Brewery

Phase 3 Brewery is looking to hot a special event on October 2<sup>nd</sup> from 11am-9pm and October 3, 2021 from 11am-6pm at Paulus Park to promote their special beer release and local brews. The event will include food trucks and on Sunday face painting, a pumpkin patch and magician for young fest goers. Phase 3 is aware that they are up for consideration along with All Community Events, and they will work together for the two nights where their events overlap. Vice Chair Tim Andrews said if both parties could work together this would be a great combination. Cathy Malloy wanted to further information on the fees assessed to

both organizations. Director Caputo said that Phase 3 will be running as a special event and because they are for profit they will be charged accordingly. If they have under 400 people per day the cost is \$400 per night, 500-1000 the cost is \$500 per night and 1000+ the cost is \$600 per night or 5% of the ticket pricing, whichever is higher. Chairperson Koch said they are estimating about 800 per day. Motion made by Shawn Bergfalk, seconded by Vice Chair Tim Andrews and all in favor.

**6. Old Business**

**Playground Renovation Program**

Staff is recommending revising the Playground renovation program to include and prioritize Jonquil and Warwick park playgrounds for future reinvestment.

The Village of Lake Zurich operates and maintains 22 playgrounds throughout the town. Playground repairs and replacements are currently funded through CIP. Each playground is listed on the CIP on a different year for improvements to either, remove, repair or replace COVID created more usage at all of our playgrounds.

Jonquil and Warwick playgrounds were up for consideration of removal. In light of the renewed emphasis on outdoor spaces driven by the COVID environment, staff proposed reintegrating both playgrounds back into the CIP. Chairperson Koch asked what was wrong with Jonquil and Director Caputo inform the group that it was a \$3500 fix to replace the decking and spider web. Vice Chair Tim Andrews asked what the removal cost vs fixing was. Director Caputo said that Playgrounds around the World removes them for free. Vice chair Tim Andrews stated that he with ok with it. Cathy Malloy asked if the department could create a 22 year CIP vs 20 year and Director Caputo said that the Village is on a 20 year cycle. Recommendation for motion to renovate is made by Vice Chair Tim Andrews and seconded by Cathy Malloy, all in favor.

**7. Treasurer's Report**

Director Caputo shared that our Dance program is ahead, Yellow Brick Road Preschool is slightly ahead, Camp is lower and the Beach is favorable to budget and very positive. Vice chair Tim Andrews asked when the Wibits would be going in. Director Caputo informed the board that the IDPH limits the Wibits to 7 individuals per use and the Wibits and lifejackets need to be cleansed in between coupled with the fact that the community experiencing a drought causing not enough water depth to install coupled with the fact that the department does not have enough staff to run them.

**8. Advisory Board Member Reports/Update**

**A. Cathy Malloy- Community Clothing Drive**

We are moving forward with the community clothing drive on August 28<sup>th</sup>. Drop off of new, slightly used and in good condition of children's clothing will begin on August 23<sup>rd</sup>. Any clothing that is not acceptable will be immediately taken to the textile recycling facility. Flyers will be made and distributed in English,

Spanish, Russian and Polish. All board members may be receiving text messages to come help sort and volunteer from Cathy.

B. Shawn Bergfalk - Groove Grove

Planning is in full motion and doing well. Groove Grove will be the last Friday of the month starting June 25, July 30 and August 27<sup>th</sup> from 5-8pm. Shawn and the department are working to have music, food and artists at Block A. The Band is booked for June 25, 2021 but we are still in need of bands for July and August, so spread the word.

C. Kevin Koch – Farmers Market –

Chairperson Koch shared that there has been fantastic feedback from local vendors in regards to Farmer's Market participation. Opening day attendance was approximately 700 with a bunch of new vendors. The department will need assistance with the September 11<sup>th</sup> market.

D. Director Caputo – Rock the Block – all contracts are set and the committee is working on soliciting new food trucks and reaching out to sponsors.

9. Director's Report

A. Director Caputo – Food Truck Social

On June 2, 2021 Food truck social had its first event. Not Your Sisters Tomato and Lucky Burger were the food trucks that came out. Lucky Burger sold out of food by the end of the evening. The event brought out between 200-300 people. Next week's event will see Tacos Locos and Cheesies attending. Thank you to Cara and her neighbors for owning this and for their dedication.

B. Dick Shick's Annual Free Fishing Derby will be on June 20, 2021 from 9am - 12pm. This is a catch and release. Every participant will receive a prize. No fishing license is required.

C. July 4<sup>th</sup> fireworks will go off at 9:15pm. Boon Creek Band, who are Retired Lake Zurich Police Officers and Serendipity Band will be playing along with DJ Dave Potash. New this year is a \$5 open carry wristband to bring in your own alcohol and we will have small food bites available.

D. LZ Triathlon will be taking place at Paulus Park on July 11<sup>th</sup>. Estimated participants is around 700.

E. Movies in the Park will take place on July 16 with Frozen II and August 13 with Toy Story 4. Movies in the park will start around 8:30pm

F. Park Highlights/Updates- Heatherleigh Tennis Court was budgeted for fiscal year 2021. As part of the Heatherleigh project, the Park and Recreation Department



was able to include a pickleball court in that bid. Director Caputo shared that the project came in \$5000 under budget and should be done by the end of summer.

- G. The girl scout scavenger hunt is underway at Old Mill Grove. The girl scouts have done a great job in getting this done. When it is fully complete, they will send pictures of where everything is placed to be pushed out on Benchmarks.
  - H. Facility Update- the Barn is complete with the final move in date of June 6<sup>th</sup>. Stop by for a tour. Trailer disassembly will start next week. Once they are disassembled, they will repave the pad and assemble the skate park. This should be completed by late July.
  - I. Program Update: Supervisor Kadzielawski updated that dance was able to finish out their year with an outdoor recital held at Paulus park. The Village rented a stage and painted social distancing squares to maintain social distancing. There were 4 different recital times and the dancers and parents couldn't be happier. The beach has had a strong opening and we are selling beach passes and non motorized season passes like crazy. Supervisor Stanonik shared that Preschool end this year with smaller indoor graduation ceremonies because of inclement weather. She also indicated that we have healthy numbers for the 2021/22 school year with 22 3 yo at Buffalo Creek, and 13 at the Barn, 30 4yos at Buffalo Creek and 16 at the Barn. The Village has purchased new cubbies for the kids as well. Camp is running full swing and we are happy to be bringing life back in. The department has 105 kids on MWF at the Barn and 62 on T/Th, 45 on MWF at the Chalet and 25 on T/Th as well as 25 kids per day at Kamp Kiddie
  - J. The park and recreation department are hiring for a part-time Recreation Guest Services position, so if you know anyone, please send a referral to Bonnie.
10. Written Communications- Resident Letters {Erin Brown, Inflatables }, Local News, Event & Program Promotions. Resident Erin Brown wrote Mayor Poynton regarding the nonmotorized application not allowing in inflatables, after review of what inflatable kayaks are made of, Mayor Poynton is allowing commercial grade inflatables on the lake.

Thank you to all of the Park Advisory Board for your support, feeding us and flowers, it means a lot to us.

11. Adjournment

MOTION made by Tim Andrews, seconded by Alan Borg to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED. The meeting was adjourned at 7:57pm.

