

APPROVED
**VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING
APRIL 9, 2013**

1. Call to Order

The meeting was called to order at 6:32 p.m. by Chair Brazier.

- 2. Roll Call:** *Present* - Chairperson Dawn Brazier, Board Members Tim Andrews, Allen Borg, Kevin Koch, and Jeff Carey. *Excused:* Mary Mihelic
Staff present - Interim Park and Recreation Director Kathy Katz.

3. Approval of Minutes:

The minutes were tabled to allow the members time to review them because they had just been distributed.

4. Public Comments:

Erin Hughes and Shelby Steffens had met with Director Katz to discuss starting a community garden. A preliminary discussion followed, and the general concept met with support. They will appear before the Park and Advisory Board at their May meeting to present a more detailed proposal.

Laura Rogers addressed the board about better utilizing community volunteers and suggested a volunteer call list be prepared. Mrs. Rogers said her church, St. Peters UCC, has people willing to volunteer, and Eagle Scout candidates are looking for projects to work on. She also commented on programming, especially for young children. She was concerned that budget cuts would affect programming. Mrs. Rogers said the brochures should be mailed and should go out earlier to help families plan their schedules. She said continuity is very important for children's programming such as Terrific Two's, and noted that parent's tend to stay with a facility and keep moving their children up through the programming as they age.

Chris Roberti agreed with Mrs. Rogers and said the dollars people pay for programs should remain within the Village and the residents should be served by the programs offered. Director Katz invited Mrs. Rogers and anyone else willing to share their ideas to meet with the new Park Director when they come onboard.

5. New Business:

A. Mike Cedarlund, Team Reil Equipment, Inc. – Playground Equipment

Mr. Cedarlund distributed brochures and gave a presentation on Miracle recreation products. He gave examples of equipment for the two major age groups (2-5 and 5-12), theme play (forts, ships, etc.) and nature play, movement, social interaction, and for those with developmental disabilities. Samples of materials were provided and described.

Discussion followed on a community build to replace the deteriorating Kid's Kingdom playground, which Reil Equipment is experienced in building. Mr. Cedarlund said a community could expect to save 40% in labor costs if they built the playground. Reil will provide staff to assist in the build at no

charge. He said a playground that would suit the Village's needs could be built for \$100,000. Tim Andrews will contact other vendors and invite them to make a presentation. Staff will prepare a RFQ or RFP for new playground equipment at Paulus Park.

B. Proposal Development to Village Board

1. Recommend Sale of Kuechmann Park

Jeff Carey recommended a review of all park land be prepared and a comprehensive plan drafted to include recommendations on each park. Tim Andrews will prepare a report on the parks and make recommendations. The existing Open Space Recreation Master Plan should be reviewed before preparing additional reports and recommendations should be made on which properties should be sold. It was suggested wildflowers be cultivated at parks that are not utilized to cut down on maintenance.

2. Recommend "Movies in the Park" events at Paulus Park

Tim Andrews has been researching this event and agreed to raise funds to sponsor three movie nights in the park. He will prepare a proposal. All concurred that community groups should be allowed to sell snacks at the events.

3. Recommend Village ask District 95 to share cost of Countryside West Parking Lot

Director Katz said the Village has many issues they are discussing with District 95 and this is one of them.

4. Recommend Village ask Hawthorn Woods for reciprocal resident agreement

Jeff Carey spoke with Hawthorn Woods trustee Dominick DiMaggio to gauge interest on their part for a reciprocal agreement. Jeff prepared a draft proposal that was reviewed with strong support for entering into this type of agreement. Director Katz will present the proposal to the Lake Zurich Village Board to see if they want to move it forward.

5. Friends of the Park

Tim Andrews has already created the mechanism to allow the Friends of the Park group. Director Katz will follow up and see what the next step should be to launch the Friends of the Park.

6. Old Business – None

7. Items Attached

A. Park Improvement Fund Expenditure Sheet – Reviewed and discussed.

Dawn Brazier said the Park Advisory Board agreed to use Park Improvement Funds for a camera at the Paulus Park concession stand but a security system for the Barn had been added.

8. Advisory Board Member Reports

A. July 4, Battle of the Bands – Jeff Carey

Jeff Carey has met with the Jim Betsios, owner of Offbeat Music Store, who has agreed to coordinate the Battle of the Bands. It will take place in Paulus Park on July 4 from 5-7:00 p.m. Mr. Betsios has agreed to provide the equipment and handle promotions. Prizes for the winning band and a thank you gift for Mr. Betsios were discussed. Jeff Carey and Kevin Koch agreed to contribute to a gift.

9. Director's Report

A. Status – Park and Recreation Manager Position – In the process of interviewing candidates.

B. Ideas from Other Park Districts/Direction from Village Board

Director Katz summarized the results of her discussions with other park districts and departments. She said the web site and on-line park brochure should be improved since the addition of IT Director Duebner on staff.

C. Sandboxes

Responses from residents regarding use of sandboxes showed limited usage. Director Katz will work with Public Works Supt. Brown to slowly eliminate them.

10. Adjournment

MOTION made by Jeff Carey, seconded by Allen Borg, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 9:07 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____

/s/ Dawn Brazier, Park and Recreation Advisory Board Chair, 6/11/13