

APPROVED  
**VILLAGE OF LAKE ZURICH  
PARK AND RECREATION  
ADVISORY BOARD MEETING  
JANUARY 8, 2013**

**1. Call to Order**

The meeting was called to order at 6:32 p.m. by Chair Brazier.

**2. Roll Call:** *Present – Present* - Chairperson Dawn Brazier, Board Members Tim Andrews, Allen Borg, Kevin Koch, Jeff Carey, and Mary Mihelic. *Staff present* - Interim Park and Recreation Director Kathy Katz.

**3. Approval of Minutes – December 11, 2012:**

MOTION made by Mary Mihelic, seconded by Kevin Koch, to approve the minutes of the December 11, 2012 Park Advisory Board meetings as submitted. Upon roll call vote, Tim Andrews, Allen Borg, Kevin Koch, Jeff Carey, and Mary Miheli voted Aye. Dawn Brazier abstained. MOTION CARRIED.

**4. Public Comments:** None

**5. New Business:** None

**6. Old Business**

**A. Park and Recreation Advisory Board Resolution to Village Board of Trustees – Dawn Brazier (December 7, 2012 Village Board Review)**

Dawn Brazier recapped the content and purpose of the resolution. It was a formal attempt to get the Board of Trustees to address the use of Park Improvement Funds. Tim Andrews had attended and spoke at the Board meeting and summarized the discussion. The Board did not take a stand but did agree to have the issue put on a future agenda.

**B. Park and Recreation Capital Requests for FY 14 Budget – Kathy Katz**

Director Katz created a draft list of proposed FY 14 projects for discussion purposes. The projects were reviewed during the setting of goals, Item C.

**C. Park and Recreation Advisory Board Intended Goals for 2013 Calendar Year – Dawn Brazier**

Members were asked to state their goals for the upcoming calendar year. This discussion was combined with the review of the draft projects prepared by Director Katz. The Park and Recreation Advisory Board did not want funds expended for drinking fountains, miscellaneous public works repairs, Countryside West parking lot repair, Oak Ridge Marsh pier replacement, or Orchard Park looped trails and recommended they be removed from the proposed projects on the list. Repairs to the skate park should be funded. There was strong support for replacing Kids Kingdom Playground, which was in poor condition. They would like to use the Park Improvement Funds to help pay for their recommended projects.

Other supported projects were an amphitheater and new shelter with a 100-person capacity in Paulus Park and the construction of roofs on the baseball dugouts at Staples and Wicklow parks. Other recommendations to be further considered or to be considered for future years were a dog park possibly behind the sledding hill at Paulus Park, changing the Village Code to allow dogs in certain parks, construction of dugouts at Braemar and other parks used for baseball and softball, and utilization of the chalet. Tim Andrews would like to see an ice skating rink near the skate park and will do some preliminary research for next year.

Recommended events and improvements included movies in the park, a family camp out at Paulus Park, and a new electronic marquee at Paulus Park. Tim Andrews will look into forming a 501C3 it and bring back more information. The agreed-upon name is Friends of Lake Zurich Park, LLC. Programming should be reviewed to avoid duplication, review viability, and to see if all age groups are being served. Mary Mihelic will meet with Director Katz to discuss programming.

Dawn Brazier would like to have the public works director or superintendent attend a Park and Recreation Advisory Board meeting to discuss their goals and what projects they intend to propose for the upcoming fiscal year. She believes there needs to be discussion on priorities because the Park and Recreation Advisory Board currently does not have a voice and decisions are being made by staff that do not include items prioritized by the Park and Recreation Advisory Board. Director Katz said she is meeting with the budgetary management team tomorrow and will relay the recommendations of the Park and Recreation Advisory Board.

## 7. **Advisory Board Member Reports**

### A. Special Event Initiatives– Dawn Brazier

A list of initiatives will be prepared for the Board of Trustees. She is researching the art fair and would welcome assistance on special events since it is such a large task.

### B. Farmers Market – Kevin Koch

Kevin Koch has made several contacts and is still gathering more information.

### C. Golf Outing – Jeff Carey

Jeff Carey has made a contact at the Lake Zurich Golf Course and will discuss a community golf outing.

### E. Other Events

**Battle of the Bands** – Jeff Carey will work with Director Katz to research a Battle of the Bands be held during the day on the Fourth of July as a way to involve more teens in the festivities.

**Movies in the Park** – Tim Andrews and Director Katz will research equipment and logistics to hold this event again.

## 8. **Director's Report**

### A. Ela Area Soccer's Request for portable field lights in Countryside East and Buffalo Creek Parks.

Virginia Steiger, Harvest Drive, addressed the Park and Recreation Advisory Board about a letter she and her neighbors received regarding the proposal for portable field lights. She said there were problems with flooding in the soccer field rendering it unusable during heavy rains, problems with overflow parking, littering, dog waste, noise and vandalism mostly related to the soccer use.

Although she does not object to the use of the soccer field, she and her neighbors oppose the use of lights because it would negatively impact their neighborhood and keep people in the parks after dark and exacerbate the existing problems.

Director Katz said she has forwarded the residents' concerns to the Village Manager. She also noted that the parks close at dusk and practice actually should not be allowed when the park is technically closed. She noted Ms. Steiger's concerns and complaints and will discuss them with Ela Area Soccer Association.

9. **Items attached (Questions/Discussion):**  
**Park Improvement Fund (PIF) Status Sheet** (as of 12/31/12) – Reviewed.

10. **Adjournment**  
MOTION made by Jeff Carey, seconded by Mary Mihelic, to adjourn the meeting.  
Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 9:25 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: \_\_\_\_\_

/s/ Dawn Brazier, Park and Recreation Advisory Board Chair, 3/12/13