

APPROVED
**VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING
JUNE 12, 2012**

1. Call to Order

The meeting was called to order at 6:53 p.m. by Chair Brazier.

2. Roll Call: *Present* - Chairperson Dawn Brazier, Board Members Tim Andrews, Jeff Carey, Kevin Koch, and Mary Mihelic.

Staff present - Park and Recreation Director Perkins and Intern Jack Lawlor.

3. Approval of Minutes:

MOTION made by Tim Anderson, seconded by Mary Mihelic, to approve the minutes of the June 7, 2012 Special Park Advisory Board meeting as submitted.

Voice vote, AYES have it. MOTION CARRIED.

4. Public Comments: None

5. New Business – Nothing at this time

6. Old Business

Continued Discussion for Paulus Park Phase II OSLAD Grant Project:

Revised Plans/Cost Estimates – Keith Demchinski, Principal, Norris Design, Inc.

Documents prepared by Director Perkins and Mr. Demchinski were reviewed and discussed with particular attention paid to Breakdown of Available Funds & Costs for Paulus Park Project revised 6/8/12, Preliminary Opinion of Probable Costs for Paulus Park revised 6/8/12, and Evaluation/Project Improvements Summary (which will be renamed to Paulus Park Improvements that Meet OSLAD Grant Criteria). The breakdown of costs was analyzed with the conclusion that the initial layout for Paulus Park improvements would be approximately \$760,400 with a possible reimbursement from the grant of \$380,200 resulting in using \$194,400 of Park Improvement Funds as well as \$165,800 in SRA Tax Levy funds to make the improvement.

It was estimated that necessary improvements to Paulus Park of just some of the amenities would cost the village approximately \$290,000 or more which would not be offset by the grant if it was not applied for. The conclusion was that the grant would offer the community an excellent opportunity to provide additional recreational opportunities to the residents as stated during the park survey used to prepare the Open Space & Recreation Master Plan at reduced costs due to the potential offset of the grant funds. The Park and Recreation Advisory Board agreed that they would not recommend continuing with the improvements as proposed if they did not receive funds from the OSLAD grant and that applying for the grant was an opportunity that should not be missed.

Mr. Demchinski reviewed the evaluation summary he prepared that compared the proposed Paulus Park improvements to the criteria used by the State of Illinois in reviewing OSLAD grant applications. The Paulus Park has potential in scoring high at meeting their criteria as well as being high priorities in the Open Space & Recreation Master Plan.

Discussion continued on the benefits to the village if awarded the OSLAD grant. Issues identified were the necessary replacement of Kid's Kingdom playground with or without the help of the grant estimated at \$105-110,000, possible revenue to be generated by the proposed shelter and amphitheater, unique NEOS playground for kids, teens, and adults, and overall accessibility of the proposed improvements which would meet the needs of those requiring accessibility. The Park Improvement Fund would be depleted in four or five years if it is continued to be used for maintenance uses without making capital improvements as it was intended. By using the funds for Paulus Park improvements, the funds would be used appropriately and be an excellent investment with a great return.

MOTION made by Jeff Carey, seconded by Kevin Koch, to recommend the Board of Trustees accept the master plan presented and approve the resolution for the project as needed for the OSLAD grant application.

Upon roll call vote, Dawn Brazier, Tim Andrews, Jeff Carey, Kevin Koch, and Mary Mihelic, voted Aye. MOTION CARRIED.

7. **Advisory Board Member Reports**

A. **Community Golf Outing**

Jeff Carey said he has discussed a community golf outing with a representative of the Lake Zurich Golf Club and with Village President Branding. Mr. Carey said he would continue to refine the proposal for a community golf outing/fundraiser and report back to the Park and Recreation Advisory Board.

8. **Director's Report**

A. **Intern for Summer – Welcome to Jack Lawlor**

Director Perkins introduced Mr. Lawlor who is serving as an intern with the park department and provided an overview of his duties. Director perkind reminded the Advisory board of the Independence Day event coming up and that their volunteer time would be appreciated.

9. **Items Attached - Used for Discussion Purposes**

- A. Previous Paulus Park Phase II Concepts & Cost Estimates (Rough Draft)
- B. Revised Paulus Park Master Plan & Cost Estimate from Norris Design (changed from 6/7/12)
- C. IDNR – OSLAD Grant Application Participation Manual
- D. Park Improvement Fund Status Sheet (6/5/12)
- E. SRA Tax Levy Status Sheet (6/5/12)

10. **Adjournment**

MOTION made by Tim Andrews, seconded by Mary Mihelic, to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:15 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by:

/s/ Dawn Brazier, Park and Recreation Advisory Board Chair

Date 8/14/12