

Corrected

**VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING
FEBRUARY 14, 2012**

1. Call to Order

The meeting was called to order at 6:34 p.m. by Chair Brazier.

2. Roll Call: *Present* - Chairperson Dawn Brazier, Board Members Jeff Carey, Michael Karija, Mary Mihelic, and Jan Papa. *Excused*: Kevin Koch, and Judi Thode.
Staff present - Park and Recreation Director Perkins.

3. Approval of Minutes:

MOTION made by Michael Karija, seconded by Mary Mihelic, to approve the minutes of the January 26, 2012 Rescheduled Park Advisory Board meeting as presented.
Voice vote, AYES have it. MOTION CARRIED.

4. Public Comments: None

5. New Business

A. 2012 AHCF Walk-a-Thon Event Request – Kelly/Gene Andrasco, Representative
Gene Andrasco, Lake Zurich, requested approval to hold the 6th Annual AHCF (Alternating Hemiplegia of Childhood Foundation) Walk-a-Thon. This will be the fifth year at Paulus Park. Director Perkins reviewed the Special Event Request and Agreement and the estimated cost breakdown.

MOTION made by Jeff Carey, seconded by Jan Pappa, to recommend the Board of Trustees approve the request to hold the AHCF Walk-a-Thon in Paulus Park on September 30, 2012 as presented.

Voice vote, AYES have it. MOTION CARRIED.

B. 2012 Alpine Races Event Request – Brian Foss Race Director

Brian Foss, vice-president of Alpine Runners and race director, requested approval to hold the 34th Alpine Race on September 23, 2012, in Lake Zurich and to use Paulus Park. This year they will donate a portion of their proceeds to the American Cancer Society. Director Perkins reviewed the Special Event permit application and the estimated cost breakdown.

MOTION made by Michael Karija, seconded by Mary Mihelic, to recommend the Board of Trustees approve the request to hold the Alpine Race on September 30, 2012 and to use in Paulus Park as presented. Voice vote, AYES have it. MOTION CARRIED.

C. 2012 LZACC “Taste of the Towns” Event Request – Dale Perrin, Chamber Director

Dale Perrin, Executive Director of the Lake Zurich Area Chamber of Commerce, requested approval to hold the 6th annual Taste of the Towns on August 26, 2012 in Paulus Park. He said

\$7,300 has been contributed over the past five years. Director Perkins reviewed the Special Event permit application and the estimated cost breakdown.

MOTION made by Michael Karija, seconded by Jan Pappa, to recommend the Board of Trustees approve the request to hold the Taste of the Towns event on August 26, 2012 in Paulus Park as presented. Voice vote, AYES have it. MOTION CARRIED.

6. Old Business

Revisit Paulus Park Phase II OSLAD Grant Project

Director Perkins led the discussion on revisiting the OSLAD grant proposal for Paulus Park Phase II. The Board of Trustees did not recommend pursuing it in part because the Open Space Master Plan (OSMP) had not been approved and because of funding problems. Dawn Brazier had asked that it be put on the agenda and the Park Board consider whether they want to recommend it be moved forward at all or in a scaled down version. Director Perkins said funds could come from the ADA tax levy and park improvement funds. It will be announced if OSLAD grant funds are available in the beginning of May. Since the deadline to file for the grant is July 1, 2012, preparation must begin prior to the announcement in May. Norris Design would be asked to finish the application and make changes to scale it down. He reviewed the expenses and the funding available.

Discussion followed on various options including picking only certain items to work on, getting a sponsor for the amphitheater, approach the playground as a community project, accepting funds from the Rotary Club for specific project, existing and future funding options, and ways to scale back the project. There was agreement that new revenue sources are needed. Mike Karija did not support applying for the OSLAD grant. The extremely poor condition of Kid's Kingdom playground and need for replacement in the very near future was brought up by Dawn Brazier.

The Preliminary Capital Improvement Projects List approved by the Board of Trustees (Resolution 2012-02-06A), the Paulus Park Preliminary Opinion of Probably Costs prepared by Norris Design, SRA Tax Levy Status Sheet, Park Improvement Fund report as of February 8, 2012 were reviewed and discussed. Options to scale back the Paulus Park improvements were discussed.

In summary, Jeff Carey will talk to Acting Village Administrator Witherow about implementing a hotel tax. Jeff Carey will prepare a priority list with costs and will work with Dawn Brazier on preparing a scaled-down project to present to the Board. Director Perkins will prepare a list of projects and items he would like to remain in the Paulus Park improvements with specific cost estimates so detailed information can be presented to the Board in timely fashion.

7. Advisory Board Member Reports

A. Special Events Planning/Funding Task Force – Dawn Brazier

Dawn Brazier reported that President Branding asked her to form a task force to come up with ideas and to design special events and pursue funding options. Some ideas include community gardens, a street dance, and an art show to include the judging and sale of decorated rain barrels.

B. Oak Ridge Marsh – Post/Station Concept – Judi Thode and Mary Mihelic

Judi Thode prepared a self-guided tour of Oak Ridge March. Mary Mihelic is looking for posts for 15 stations.

8. Director's Report

A. Update on Programs – Special Events – Summer Brochure

Report provided by Director Perkins.

B. Budget FY 11/12 – Budget FY 12/13 & CIP Projects

The Board will be reviewing departmental budgets and a shortfall is expected. Director Perkins asked that Park Advisory Board members contact him with questions or comments regarding the budget.

C. Lightning Prediction System – Chestnut Corners/Hunters Creek Park

Update provided.

D. Foundation of the Parks

Director Perkins is gathering information on creating a park foundation which would be a 501C3 to accept contributions and grants for the parks. He would like a Park Advisory Board member to chair the foundation and to assist him.

Jeff Carey said he is working on getting high school seniors to do park-related projects for service hours. He also agreed to continue working on various projects including using the golf course for an event and/or program, creating a volunteer program, and to format projects including costs.

9. Items Attached - Used for Discussion Purposes

- A. Previous Paulus Park Phase II Concepts & Cost Estimates
- B. Park Improvement Fund Status Sheet
- C. SRA Tax Levy Status Sheet
- D. Preliminary CIP List
- E. Resolution – Establishing Guiding Principles for FY Budget

10. Adjournment

MOTION made by Jeff Carey, seconded by Mike Karija, to adjourn the meeting.
Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:42 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____
Dawn Brazier: Park and Recreation Advisory Board Chair