

APPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION SPECIAL MEETING
ADVISORY BOARD MEETING
January 26, 2012

1. Call to Order

The meeting was called to order at 6:35 p.m. by Co-Chair Karija.

2. Roll Call: *Present* -, Board Members, Michael Karija, Kevin Koch, Mary Mihelic, Jan Papa and Judi Thode

Excused: Chairperson Dawn Brazier and Jeff Carey.

Staff present - Park and Recreation Director Perkins.

MOTION made by Mary Mihelic, seconded by Judi Thode, to appoint Mike Karija as Chairperson pro tem due to Chairperson Dawn Brazier's absence.

Voice vote, AYES have it. MOTION CARRIED

3. Approval of Minutes:

MOTION made by Judi Thode, seconded by Mary Mihelic, to approve the minutes of the December 13, 2011 COW and Park & Recreation Advisory Board joint meeting for items related to the Advisory Board.

Voice vote, AYES have it. MOTION CARRIED.

4. Public Comments: None

5. New Business

A. Ryan York Foundation Walk-a-Thon– 2012 Event

Jean York presented their request to hold their walk-a-thon May 12, 2012 at Paulus Park and to use the path around the lake. Jean York explained the history of the event and why it has not been held in a number of years. Jean York requested that fees be waived if at all possible to keep costs down for the benefit walk-a-thon as the funds were utilized to help families around the area that had children with cancer.

Director Perkins said they have their 501c status and are considered a non-resident non-profit organization. Other groups of the same similarity also use the park for similar events and their fees are generally applied, however some groups have been given some discounts. Discussion followed. Director Perkins stated that he felt the fees for the Chalet could be considered to be waived with all other fees applied.

MOTION made by Mary Mihelic, seconded by Jan Papa, to recommend the Board of Trustees approve the request from the Ryan York Foundation to hold their event at Paulus Park on May 12, 2012, but for all fees to be applied with the exception of the building(Chalet) fees of \$190 to be waived.

Upon roll call vote:

AYES: 5 Michael Karija, Kevin Koch, Mary Mihelic, Jan Papa and Judi Thode

NAYS: 0

ABSENT: Dawn Brazier and Jeff Carey,

MOTION CARRIED

6. Old Business

A. Director Perkins went over FY 11/12 budget items and discussed status of FY 12/13 budget, proposed CIP projects requested. Director Perkins told the Advisory board that if they have any questions regarding any of the budgets information to please contact him individually and he would be glad to explain it further.

7. Director's Report

Program and Special Events Update:

Director Perkins provided a brief update on current programs, the 2012/13 Preschool Open House, website information and the summer brochure status and release period.

8. Items Attached - Presented to PAB and members.

- A. PIF Revenue/Expense Audit Reports (as of 1-13-12)
- B. General Fund P&R Dept Revenue/Expense Status Reports (as of 1-13-12)
- C. Park Improvement Fund Status Sheet (as of 1-13-12)
- D. RA TAX Levy Status Sheet (as of 1-13-12)
- E. Preliminary CIP List (as of 1-4-12)
- F. Budget FY 12/13 Calendar/Timeline Revised
- G. Preschool Open House Flyer
- H. Illinois Association of Park Districts Joint Legislative Breakfast Invitation
- I. 2012 Annual Meeting Schedule

7. Adjournment

MOTION made by Jan Papa, seconded by Kevin Koch, to adjourn the meeting.
Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 7:35 p.m.

Submitted by: *Michael Perkins, Director of Park & Recreation*

Approved by: _____

Dawn Brazier: Park and Recreation Advisory Board Chair 2/14/12