

APPROVED
**VILLAGE OF LAKE ZURICH PARK AND RECREATION
ADVISORY BOARD RESCHEDULED MEETING
At 200 MOHAWK TRAIL
SEPTEMBER 15, 2011**

1. Call to Order

The rescheduled meeting was called to order at 6:33 p.m. at the Lake Zurich Police Department Community Room, 200 Mohawk Trail.

- 2. Roll Call:** *Present* - Chairperson Dawn Brazier, Board Members Jeff Carey, Michael Karija, Kevin Koch, Mary Mihelic, and Jan Papa. *Excused:* Judi Thode.
Staff present - Park and Recreation Director Perkins.

3. Approval of Minutes:

MOTION made by Mary Mihelic, seconded by Kevin Koch, to approve the minutes of the July 26, 2011 Special Park Advisory Board meeting as presented. Voice vote, AYES have it. MOTION CARRIED.

- 4. Public Comments:** None

- 5. Old Business:** None

6. New Business

Open Space & Recreation Master Plan – Review and Discuss Recommendations:

Dawn Brazier suggested, and the Park and Recreation Advisory Board concurred, that they would like to have a joint meeting with the Board of Trustees. They would like to discuss the feasibility of changing from a park department to a park district in the future. She reminded the Park Board that available funding and/or funding options should be considered when making recommendations on the Open Space & Recreation Master Plan.

Jeff Carey asked that an increase in the hotel/motel tax and the sale of park property be considered. He stated his willingness to meet as a board more often necessary to move the Open Space & Recreation Master Plan forward. He supports applications for future grants including the OSLAD grant. He volunteered to work with the sports organizations and to help set up a volunteer base to do park projects.

Director Perkins pointed out the change made to the preliminary Open Space & Recreation Master Plan (OSRMP) which is the inclusion of 1.4.27a regarding consulting a certified appraiser to provide a property valuation for the Grand Avenue property. This was requested by the Park and Recreation Advisory Board, and the change had been made when the plan was approved by the Board of Trustees.

Director Perkins said the Action Strategies and Recommendations prepared by Norris Design within the OSRMP need to be reviewed with some items requiring recommendations from the Park and Recreation Advisory Board to be forwarded to the Board of Trustees. A review of pages 163, 165, and 167 of the Strategies followed. The following pages will be reviewed at the next meeting. Director Perkins and his staff will handle many items on the list, and not all items on the list will need action. He said it is important to find out what the Board of Trustees is considering or working on that relates to parks and will try to facilitate a joint meeting. He intends to utilize volunteers as a cost-saving measure. A priority item is the replacement of Kid's Kingdom playground.

The Park Board concurred with the following recommendations that involved their participation:

- 1.1.4 – Development of trail connections with signage and mile markers.
- 1.2.3a – Hire certified appraiser to determine market value of underutilized parks or portions of parks.
- 1.4.13a – Continue to support Oak Ridge Marsh Conservation Group in restoration efforts.
- 4.1.1 – Utilize the Master Plan to prioritize projects and funding.
- 4.2.1a – Apply for OSLAD grants annually.
- 1.14a – Add looped trail within Orchards Park.
- 1.42e – Lighted pedestrian crossing signs and crosswalk across Cuba Rd. (collaborate w/LCDOT).
- 1.4.17e – Add ADA accessible nature trails at Paulus Park from NWC to chalet.
- 1.417g – Add 100-person capacity pavilion shelter at Paulus Park.
- 1.4.17i – Restore wetland at SEC of Paulus Park and consider adding boardwalk.
- 1.4.17l – Add ADA accessible floating dock at Paulus Park and consider and widening accesses.
- 1.4.17n – Improve amenities at Paulus Park
- 1.4.17p – Develop outdoor amphitheater in Paulus Park.
- 1.4.17n – Upgrade pedestrian safety and circulation within and adjacent to Paulus Park
- 1.4.20b – Add security lighting and/or camera by restrooms at Staples Sports Complex
- 2.1.2 – Provide opportunity for professional development and tools for staff to implement OSRMP
- 4.1.2 – Explore long-term funding sources for park maintenance and improvements
- 4.2.2 – Explore and seek out alternate funding sources
- 4.2.4 – Encourage advocacy by Park Board to assist in obtaining alternative funds
- 4.2.4a – Develop 501c3 nonprofit “Friends of the Park”
- 5.1.4 – Increase revenue through admission based events and tournaments
- 5.1.5 – Update fees for facility rentals and special events.

7. Director’s Report

Program and Special Events Update:

Director Perkins has had contact with Leo Leathers, who created the concept for Kid’s Kingdom. He could gather more information on the possibility of a new Kid’s Kingdom type playground in collaboration with Mr. Leathers. He provided a brief update on summer camps (which were full with revenue up from last year), beaches, concessions, and an upcoming meeting with the Rotary Club.

8. Items Attached - Presented to PAB and members asked to study reports.

- A. Strategic Management Plan – P&R Department Goals & Objectives (submitted to Trustees)
- B. FY 11/12 Department Revenue/Expense Status Reports (May 1 to current)
- C. FY 11/12 PIF Revenue/Expense Audit Reports (May 1 to current)

7. Adjournment

MOTION made by Jeff Carey, seconded by Jan Papa, to adjourn the meeting.
Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 9:16 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: _____

Dawn Brazier: Park and Recreation Advisory Board Chair 10/11/11