

APPROVED  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION**  
**ADVISORY BOARD**  
**JUNE 14, 2011**

**1. Call to Order**

The meeting was called to order at 6:38 p.m.

- 2. Roll Call:** *Present* - Chairperson Dawn Brazier, Board Members Mary Mihelic, Judi Thode, and Jan Papa. *Excused* – Kevin Koch, Michael Karija, and Jeff Carey.  
*Staff present* - Park and Recreation Director Perkins. Also present: Brad Haigh and Keith Demchinski of Norris Design.

**3. Approval of Minutes:**

A typographical correction on page 2, third paragraph, changing MEOS to NEOS was requested.

MOTION made by Mary Mihelic, seconded by Judi Thode, to approve the minutes of the June 1, 2011 Special Park Advisory Board meeting as corrected.

Voice vote, AYES have it. MOTION CARRIED.

**4. Public Comments:** None

**5. Old Business**

A. Open Space & Recreation Master Plan – Update – Norris Design – Consultant Representatives Brad Haigh and Keith Demchinski

Mr. Demchinski presented the Village of Lake Zurich Preliminary Recommendations that were based upon their needs assessment which included community needs assessment, benchmark analysis, sight-mark analysis, demographic analysis, and focus group discussions. The document list, which was reviewed in detail by the Norris representatives, listed the following goals and provided objectives and strategies to reach each goal.

Goal 1 – Facilities: Meet the Village of Lake Zurich's growing community needs for facility improvements and development.

Goal 2 – Staffing and Resources: Maintain and improve the department's service to the public through policies and procedures that maximize agency resources and increase efficiencies.

Goal 3 – Increase the maintenance standards and practices of the departments to as to increase the level of service provided to the Lake Zurich community.

Goal 4 – Funding: Identify potential funding sources.

Goal 5 – Evaluate pricing policies to maintain or increase department cost recovery and expand services.

Goal 6 – Partnerships and Collaborative Efforts: Establish partnerships to improve recreational and park services to the Lake Zurich community.

Goal 7 – Recreation Programming: Provide programs and activities to serve the diverse interests of the Lake Zurich community.

Director Perkins reviewed the timeline for the master plan. Although the master plan had been scheduled for completion on June 20, 2011, the deadline was extended because Norris Design was also working on the OSLAD grant application. A presentation of the preliminary plan will be given to the Board at their on June 20 to be approved in July after revisions are made. Director Perkins thanked Norris and Design because the development of a master plan normally takes between six and nine months and they squeezed a detailed report into four months.

B. Open Space and Land Acquisition Development (OSLAD) Grant Application by Norris Design – Consultant Representatives Brad Haigh and Keith Demchinski (Attachment and Discussion)

Mr. Demchinski narrated a power point presentation describing the concept plan. He had presented Concept Plans A & B at the June 1 meeting. After incorporating suggestions, they created Concept Plan C. The dog park and access trail had been removed because the parcel of land could be used for other things, and there are possible locations for a dog park at other locations. He reviewed the proposed improvements that were delineated on the concept plans.

Mr. Haigh reviewed the tree house-inspired playground that would replace Kid's Kingdom, which was in poor condition, and described the NEOS interactive play equipment which would be separated from the playground.

The Park and Recreation Advisory Board accepted the proposal but asked Norris to look into adding greater trail connectivity and seating areas that had previously been included. Norris agreed to look into adding them.

The Paulus Park Preliminary Opinion of Probable Cost dated June 14, 2011, was reviewed. The estimated cost for Paulus Park Phase II is \$997,000 including design fees. Director Perkins and Norris Design will be reviewing the plan to look for costs that can be reduced or cut.

Bill Leahy, 326 Whitney Drive, asked if the sled hill would remain and for clarification on the southern neighborhood access. Director Perkins said the sled hill will not be touched and explained about the locking gate that would allow local access but could be locked for special events.

Chris LaBertie, 975 Brittany, asked that trees be kept and noted that some parks could use additional shade trees. Mr. Demchinski agreed and said only trees in poor condition would be removed and trees will be added in the playground area.

MOTION made by Mary Mihelic, seconded by Jan Papa, to recommend the Board of Trustees accept the master plan concept for Paulus Park Phase 2 at their June 20, 2011 meeting and authorize Norris Design to submit the application by July 1, 2011. The Park and Recreation Advisory Board recommend the Board of Trustees sign the resolution accepting the OSLAD grant application at their June 20, 2011 meeting.

Upon roll call vote:

AYES: 4 Dawn Brazier, Mary Mihelic, Judi Thode, and Jan Papa

NAYS: 0

ABSENT: 3 Kevin Koch, Michael Karija, and Jeff Carey

**6. New Business - None**

**7. Director's Report**

Program and Special Events Update:

Director Perkins reminded everyone that the Independence Day celebration would be on July 3 this year and said they are looking for volunteers. He received the last from last year's recipients of OSLAD grant funding. He received some e-mail letters regarding the OSLAD proposal.

Two poster boards with identified photographs of waterfowl seen in the Lake Zurich area were prepared by Lake Zurich resident Bob Warren. Mr. Warren is the owner of Mollie, the dog that hazes geese in Paulus Park to keep the beaches clean. The members were grateful for Mr. Warren's gift. Judi Thode said the existence of the waterfowl is testimony of the cleanliness of the water and the abundance of natural environments.

**8. Items Attached - Reviewed without comment**

A. OS&RMP – Recommendations – Preliminary

B. Paulus Park Phase II – Concept A & B (Concept C to be distributed at meeting)

C. Press Release – OSLAD Grant Project (2<sup>nd</sup> meeting)

D. Advisory Board Address and Phone List Updated (6/11)

E. Algonquin Longhouse Contribution 2011

**7. Adjournment**

MOTION made by Mary Mihelic, seconded by Jan Papa, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 8:14 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: /s/Dawn Brazier, Park and Recreation Advisory Board Chair 7/26/11