

APPROVED  
**VILLAGE OF LAKE ZURICH  
SPECIAL PARK AND RECREATION  
ADVISORY BOARD  
JUNE 1, 2011**

**1. Call to Order**

The meeting was called to order at 6:37 p.m.

**2. Roll Call:** *Present* - Chairperson Dawn Brazier, Board Members Kevin Koch, Mary Mihelic, and Jan Papa. *Excused* – Judi Thode, Michael Karija, and Jeff Carey. *Staff present* - Park and Recreation Director Perkins. Also present: Brad Haigh and Keith Demchinski of Norris Design.

**3. Approval of Minutes:**

MOTION made by Mary Mihelic, seconded by Kevin Koch, to approve the minutes of the April 19, 2011 Park Advisory Board as submitted. Voice vote, AYES have it. MOTION CARRIED.

**4. Public Comments:** Bill Elliott, Lake Zurich, commented on the agenda. He believes public comment should be listed later in the agenda to allow the public to comment after the items are discussed.

**5. Old Business – None**

**6. New Business**

A. Open Space & Recreation Master Plan – Update – Norris Design – Consultant Representatives Brad Haigh and Keith Demchinski

Director Perkins asked the Norris Design representatives to provide an update on the Open Space & Recreation Master Plan to the Park and Recreation Advisory Board prior to their presentation on June 20, 2011 to Board of Trustees. The preliminary recommendations relate to the next agenda item, OSLAD grant application.

Mr. Demchinski said their services included an inventory and needs assessment and rating of amenities at each park to develop a set of recommendations. They looked at the Lake Zurich park system as a whole when developing recommendations that will be incorporated into the final master plan. Hard copies of the plan, a CD copy, and the GIS foundation will be delivered to the Village as well as the survey and supplemental documents. Mr. Demchinski said the master plan will be valuable when applying for the OSLAD grant.

B. Open Space and Land Acquisition Development (OSLAD) Grant Application by Norris Design – Consultant Representatives Brad Haigh and Keith Demchinski  
(Attachment and Discussion)

Director Perkins provided background information about the unsuccessful OSLAD grant application for Paulus Park and said he incorporated suggestions he received from the IDNR on what would be desirable and incorporated those recommendations into the proposed plan.

Mr. Demchinski narrated a power point presentation describing the concept plan. Elements incorporated into the plan included interpretive signage, a floating dock, emergency access, an 8-foot asphalt path going to the north to the chalet, large pavilion or shelter, amphitheater, dog park in the south end of the park, and restoration of the wetland adjacent to the Barn with a boardwalk. South park access will be added. The restrooms will be remodeled and updated so the lighting and fixtures in the restrooms will be more energy efficient. Kids Kingdom playground will be replaced with a tree fort type playground with elements that look like logs and trees. Interactive play equipment, \*NEOS, will be installed adjacent to the playground. Director Perkins and Mr. Haigh also contributed to the presentation. A brief question and answer period followed.

#### **7. Director's Report**

Program and Special Events Update:

Director Perkins said programming is going very well with the camps and the preschool almost full. The beaches are open and will remain open through August. He invited the members to enjoy the parks and the beaches.

#### **8. Items Attached -** Reviewed without comment

- A. PIF Revenue/Expense Audit Reports (FY11)
- B. General Fund Revenue/Expense Status Reports (FY11)
- C. OS&RMP – Recommendations – Preliminary
- D. Contract with Norris Design for OSLAD grant application
- E. Press Release – OSLAD Grant
- F. Board Liaisons – As of 5/2/11
- G. AB Address/Phone List with New Appointments
- H. SRACLC Annual Report

#### **7. Adjournment**

MOTION made by Kevin Koch, seconded by Mary Mihelic, to adjourn the meeting.

Voice vote, all in favor. MOTION CARRIED.

The meeting was adjourned at 7:55 p.m.

Submitted by: *Janet McKay, Recording Secretary*

Approved by: \_\_\_\_\_

Dawn Brazier: /s/ Park and Recreation Advisory Board Chair 6/14/11